

MUSTANG BAND BOOSTERS MINUTES
May 2, 2016

I. Call to Order (John Quinn): 7:02 pm

The meeting was called to order by John Quinn. Executive Board members in attendance included John Quinn, Gretchen Shearer, Danielle McDaniels, Arvinda Patel, Linda Kozak, Diane Ansah, Craig Roselieb, Chris Gergits, Peggy Nuccio, Kathy Seitz, Barbara Rustik, Lynn Filla-Clark. General Board members in attendance were Gerry Piccoli, Pat Tanabe, Charlene Kubik, Bill Kubik, Chris Arlt, Samantha Guagliardo.

John welcomed new student band vice president, Samantha, and Diane Ansah for Comptroller.

II. Student Band President (Samantha):

Samantha reported on the upcoming year end concerts. Craig asked Samantha to let band members know that there would be an official band room cleanup day on the third day of finals from 9:45am to 1:00pm. She was also reminded of the upcoming plant sale whereby volunteers were needed.

III. Approval Minutes – Recording Secretary (Arvinda Patel):

Motion for Approval of April 5, 2016 minutes motion by: Linda Kozak
Motion seconded by: Peggy Nuccio
Time of Approval: 7:08pm

IV. VP of Music Bowl's Report (Peggy Nuccio):

Peggy reported that there are still 18 bands signed up for Music Bowl. We added Limestone, but Fremd dropped out. Another email blast was sent to all of the band directors in Illinois today so we may get one or two more to trickle in this month. Committee meeting was held a couple weeks ago and a good plan has been started. Grounds have already been secured, such as Powers Park and Kingsley has been contacted for parking. Tom has been working on ordering new signs to replace the outdated and waterlogged signs and to make all signage more consistent throughout campus. Pricing of wristbands that say DGS on them are being looked into for pricing as it has been brought to our attention that a couple of spectators had a menagerie of colors of wristbands in their purses and waited to see what we were using and pulled out their own wristbands.

Music Bowl will work closely with membership, mentoring, and Gretchen to plan the Parent Social. Peggy inquired if Parent 101 for ALL parents, returning and new, takes place this same evening. Gretchen suggested having Parent 101 before band camp in August, maybe August 11, 2016.

Craig suggested posting Music Bowl information on ilmarching.com website in June.

The Kane County Cougars fundraiser is being planned for August 28. The game is at 1:00 and the band will NOT be playing the National Anthem and it is strictly a fundraiser in which tickets to the game will be sold for \$10 each. \$5 of each ticket sold will go into student accounts and \$1 will go to the marching band for miscellaneous funding. The student that sells the most tickets will get to throw out the first

pitch. (Waiting for confirmation on this). This game is also full of family fun and a great way to celebrate the start of the school year:

Catch on the Field - Pre-game Catch on the Field

Kids Eat Free - All children between the ages of 3 and 10 will receive a voucher valid for a free hot dog and small soda.

Pre-Game Autographs - Pre-game autographs on the field

Run the Bases Post-Game - Fans of all ages can run the bases after every Cougars home game (weather permitting)!

Sunday Funday - Sunday Funday is back this season with free entertainment and discounts for kids in the Cougars' KidZone area, presented by Rainbow Play Systems

V. Treasurer's Report (Linda Kozak):

Linda reported that the total cash receipts during the month of April were \$28,894.90 while total cash disbursements during the same month were \$6,971.90. The primary sources of cash were as follows: Deposits for Marching Mustangs payments: \$8,940.00; Deposits for Winter Guard \$1,979.00; Deposits from plant sale: \$16,276.50. Payments were made as follows: Neff (for patches and trophies): \$1,916.82; Skuddlebutts \$2,400.00; Charms: \$795.00.

VI. Comptroller's Report (Gretchen Shearer):

Gretchen reported that the Winter Guard season ended on April 3rd with DGS placing 8th in the finals of the Midwest Winter Color Guard Circuit competition at LaPorte, Indiana. While most of the guard members have paid in full, 3 payments were still not in for a total of \$970.80. Raul is going to contact the members and encourage them to make the payments as soon as possible. Gretchen thanked the board for all their help on behalf of Raul. Gretchen will check with Linda about status of the Winter Guard budget. The next comptroller will coordinate the membership with Raul so that all student information is in Charms. She will be able to send out payment reminders during the season in the hope that all payments are received in a timely manner.

Music Bowl committee is requesting that the board purchase 3 tents with flaps for the Music Bowl for an approximate cost of \$600 to replace the torn broken ones.

Motion to buy 3 tents for approximately \$600 by: Barb Rustik

Seconded by: John Quinn

Time of Approval: 7:37pm

Jazz Band Director's Report (Glenn Williams):

Tuesday, May 24, 6:00 pm - Jazz at Fishel Park - This is our annual concert with DGN. Bring the family and your lawn chairs for a great evening of jazz in downtown Downers Grove.

Tuesday, May 31, 2016 - Jazz Lab Band will open for the Pete Ellman Big Band at Base Camp Pub and Eatery in Lisle, Illinois. Our group will play from 6-7 PM and then stay to hear the first set of the Pete Ellman Big Band. Jazz Lab Band has done this for the past several years in May – it is a great way to students and families to celebrate a year of jazz performance in a professional setting. More specific information will be sent out to students/families as we near the event.

VII. Band Director's Report (Craig Roselieb):

Craig reported on the following:

2016 Marching Mustangs

- Several changes made to Marching Band Schedule: week of June 14 & 16 will be summer sectional time, 6-9 pm, week of June 21 & 23 will be summer rehearsals, 6-10 pm, to accommodate the Germany trip. Thursday, Sep 8 moved to Friday, Sep 9, 1:30 -4:30 pm to accommodate Open House, add Wed Oct 12, 6-9 p, the Eisenhower vs. Lakeview Jr. High Football night, Tuesday, Oct 18 moved to Wed Oct 19, 6-9 pm to accommodate Choir Concert, Thursday, Oct 20 moved to Friday, Oct 21, 3:30 – 6:30 pm to accommodate Orchestra Concert. All competitions have been registered and paid for.
- The 2017 Outback Bowl has been approved by the District 99 School Board – An updated copy of the registration form is attached. This trip will be advertised at our spring band concerts on May 19 and May 26. At that time, students and parents can create an IPS account with Bob Rogers Travel to make the first deposit of \$350. Incoming freshmen would be presented this information in class.
- August 28 – Do we want this date as a Kane County Cougars Fund Raiser even though we can't play the anthem?
- Possible idea for props has been generated at a significant new cost of \$4-5,000. Let's think on this for a month and talk again at the June meeting.

Music Bowl Things to Do

- 18 bands so far – Judges have been finalized.
- Moving forward, we will not have Brayer Teague or Bill Miller paid for this event as they cannot be paid by the boosters if already employed by the district

Student Activities Office Info

- Winter Guard Show Dates – Possible weekends from MWCGC – waiting for WGI dates
- Payment for Activity fee won't take place until September, but a list of who has registered online is included for tonight's meeting
- Payments of \$50 each for 6 private teachers, and payments of \$250 each for two college band directors were requested from the chamber music account for preparation for Superstate

Concert Bands

- Wind Ensemble has been accepted to perform at the U of I Superstate Band Festival on Saturday, May 7, 2016, at a time TBA soon. All expenses will be covered by the school. No chaperones needed, but room on the busses if anyone would like to ride
- Spring Concerts – May 19, May 26 – roll out of the Outback Bowl trip before treats

Band Director To-Do List – Other Stuff

- Moving ahead with By-Law Changes

VIII. President's Report (John Quinn):

John reported the following:

Election of Executive Board - Newcomers to the Executive Board include Christina Wiseman for VP Membership, Christina Wiseman for VP Hospitality (dual positions allowed by bylaws), Arvinda Patel for Secretary, Jaime Nolan for VP Uniforms, Diane Ansah for Comptroller, Dorothy Daniels for VP Hospitality – Concert Bands.

Scholarships – to be determined by Gretchen Shearer, Amy Burrows, Christina Wiseman, and a director, with any assistance from John, quickly after the May 15 due date (and before the May concerts).

Charms End of Year process – John will meet with Gretchen Shearer and Diane Ansah to teach them how this is done.

Bylaws – draft updated bylaws for discussion and possible vote. The current bylaws are from May 2011 and have become out of date in some areas. The 2011 bylaws have been updated with input from Board members and Directors. Changes are tracked in Microsoft Word, and comment balloons explain key changes or questions to resolve. The main changes include:

- Re-defining the Treasurer’s position, given our switch during the 2015-2016 school year to the D99 checking system.
- Clarifying the Comptroller’s position, including Charms-related material and especially serving the Winter Guard in a role much like VP Membership does for the Marching Mustangs, namely, managing the collection of membership fees so that the WG Instructor can focus on the show. Note that the Comptroller – Winter Guard relationship was already in the bylaws but was not mentioned under the Comptroller’s position description.
- The description of Scholarships is modified for clarity and fairness. Service is to be tracked in terms of hours instead of credits.
- Remove mention of forms to be created by Craig

Other changes reflect the way we currently do things, the elimination of former coordinator positions, and changes in technology.

A motion was made to approve the new By Laws with the collection of Winter Guard payments as discussed by: Gretchen Shearer.

Seconded by: Barb Rustik

Time of approval: 8:38pm

IX. Ways & Means Report (Lynn Filla-Clark):

Lynn reported the following:

1. Plant sale: Bill and Charlene Kubik reported that more than 1,000 units have been sold resulting in sales of over \$16,000 and profits of over \$6,632. Pick up will be this Saturday, May 7th, from 9 – 11. Both student and parent volunteers are still needed for the early shift; plan to ask student leaders to put in a plug for students and to ask Christy to put out another email blast for volunteers (both students and parents). We won’t have Wind Ensemble students available to volunteer because of Super State so we really need plenty of students from the other bands.
2. Schwann’s – Amy is coordinating this. Fundraiser will run from May 15 – July 1, 2016.
3. Fasano pies – Discussed sale with Amy after the April meeting. She’s definitely very interested in trying this as a replacement for Butter Braids. Her preference would be to not do it in the summer. We’re also trying the Schwan’s fundraiser for the first time in May and it’ll continue on through the summer and she’d rather not have two fundraisers going on in the summer. She’ll be in touch with Gerry.
4. Lynn has forwarded the Fundraising spreadsheet to Amy with results of most of this school year entered. She just has a couple more items to enter and once the spreadsheet is updated she will forward it to Amy. Amy and Lynn have gone over the information that’s required for requests so she’s up to

date on it and so she can put the fundraising requests together for the 2016/2017 school year before June 15th, 2016.

X. Membership Report (Christina Wiseman thru Gretchen Shearer):

Christina reported on the following:

To-date, 140 students have made some kind of commitment to join the Marching Mustangs and 112 who have made a financial commitment to join the Marching Mustangs for the new season. We have 35 incoming freshmen and 4 new (non-freshman) members. We still have not received a financial commitment from 28 former students, of that 9 are from color guard and 2 are incoming freshman. The Intent deposit of \$107 was due on February 25th, and the first payment of \$100 was due on March 22th and the 2nd one was due on April 18th. To date, \$28,774.00 has been collected in marching band fees. Our next payment will not be until June.

Christina continues to send emails out to try and get forms and payments and will continue to do so over the upcoming weeks. A firm number is hard to determine at this point due to the following:

- o Students can still join
- o We still need commitment forms from 28 former students
- o Christina needs to get in touch with Raul, the color guard coordinator for an updated roster. Therefore, she does not know if there are any additional new members that are attending the rehearsals but have not submitted paperwork or payments.

Christina will continue to send emails to the families that have not submitted forms and payments.

Financial activity for marching band fees:

\$20,785.00	Beginning balance
7,689.00	Deposits
300.00	Transfers from student accounts for marching fees
0.00	Intent deposit refunded (incoming freshman)
<u>28,774.00</u>	Deposits given to Treasurer on 4/25/16
<u>\$28,774.00</u>	Balance as of 5/2/16

General Band 2016-2017

Membership Dues:

Currently 7 families have become contributing members of the Band Boosters for the 2016-2017 school year.

\$ 150.00	Beginning balance
200.00	Deposits
0.00	Deposits given to Treasurer at Booster meeting
<u>\$ 350.00</u>	Balance as of 5/2/15

General Band 2015-2016

We have 73 families that are contributing members of the Band Boosters for the 2015-2016 school year.

Membership Dues:

\$ 3,600.00	Balance on 4/3/15
50.00	Deposits
<u>\$ 3,650.00</u>	Balance on 5/2/15

Additional Donations received:

\$ 0.00	Balance on 5/2/15
0.00	Deposits
<u>\$ 0.00</u>	<u>Balance on 5/2/15</u>

XI. Student Accounts (Kathy Seitz):

Kathy reported that the balance of Student Accounts as of April 1, 2016 was \$11,517.01. Revenue in April includes \$5.00 from Delta Sonic Gift Card Sales; \$60.40 from Butter Braid Sales. Expenses in April include: \$359.02 for Band Banquet Payments; \$300.00 for Marching Band Payments. The balance in Student Accounts as of April 30, 2016 is \$10,923.39.

XII. Uniforms Report (Barb Rustik, Leah Gurnic, Terry Atwood):

Barb Reported that since our last meeting on Monday, April 4, the uniform committee met twice to organize uniforms. They will be meeting again this Thursday, May 5 at 6:00pm to continue pairing gauntlets. Lastly, the uniforms used for the musical will need to be laundered due to theater make-up. All those uniforms will be inspected on Thursday to determine the extent.

XIII. Coordinators' Report

Spring Banquet: Pat Tanabe reported that the event was a success overall. There were 299 registered attendees and 5 walk-ins. The success of the night was due to all of the volunteer's hard work. The committee would like to thank the student and parent volunteer for their assistance with the 2016 Spring Band Banquet. Student volunteers will be given service credits.

XIV. Miscellaneous, Unfinished Business, New Business:

John asked all board members to vote in the new board members. All were voted in by majority vote.

Craig informed the uniform committee that on Memorial Day, call time is 10:00am. Students will meet up at Fischel Park where polo shirts would be distributed, and the band would walk to the starting point of the parade. Shirts are to be collected immediately following the ceremony.

Craig also mentioned a staff meeting with one of the judges of marching bands, who gave some tips on improvements for this year, based on which Tyler has choreographed the opener.

John thanked all board members and all volunteers, past and present for supporting him. He then passed over the position to Gretchen, who will serve as Band Boosters President for the 2016-2017 school year.

XV. Announcements:

The next meeting is on June 6, 2016 at 7:00 pm.

XVI. Adjournment: 9:15 pm