

MUSTANG BAND BOOSTERS MINUTES
March 20, 2017

I. Call to Order (Gretchen Shearer): 7:05 pm

The meeting was called to order by Gretchen Shearer. Executive Board members in attendance included Gretchen Shearer, Arvinda Patel, Linda Kozak, Robert Brandt, Kathy Seitz, Kelly Wygonski, Barbara Rustik, Teri Azzarello, Christy Gergits, Craig Roselieb; Christina Wiseman. General Board members in attendance were Mike Legel and Samantha Guagliardo.

II. Band President's Report (Samantha Guagliardo)

Samantha reported that during the six weeks since the last meeting, several events took place including 2 concerts, the Midwest Festival in which the Wind Symphony received the highest standing. Several students received outstanding places at IHSA. The Kickoff meeting went well, and so did the first practice with the new freshmen. Leadership workshop with Brent went well.

Gretchen informed Sam that volunteers would be needed for the Plant Sale and also for the Spring Band Banquet. The new requirements for service hours were explained to her so that she can better inform the band members.

III. Approval Minutes – Recording Secretary (Arvinda Patel):

Motion for Approval of February 6, 2017 minutes by: Christy Gergits

Motion seconded by: Kelly Wygonski

Time of Approval: 7:13 pm

IV. Band Director's Report (Craig Roselieb):

Craig reported the following:

2017 Marching Mustangs

- Tyler Woods is moving to Seattle, WA – we will fly him back to DGS for June 27-29, and band camp
- Brad Jones and Andrew Brimm will be back, and we are hoping to hire Josiah Williams
- Great turnouts for recruitment night and get acquainted night – 2017 show “Fly On”
- Marching Band 101 to start this Thursday, March 23, 2017 from 7:00pm onwards.
- Process underway for District purchase of new marching brass that will include new mellophones and baritones, and possibly sousaphones
- Full MM calendar now available on the website Google Calendar link. All dates are in. Robert to make pdf version.
- Booster MM link now has all needed forms and links including Activity Code Video, and Webstore

Music Bowl Things To Do

- Music Bowl Date – October 14 – already 21 bands
- Judges have been secured
- Possibility for NIU Marching Band – expenses for travel may hamper this

Student Activities Office Info

- Webstore went live today – all payments to be made online unless an e-mail is sent to me

- Bi-Weekly reports can be generated to transfer payment data to Charms
- Winter Guard Show for 2018 – tentative dates need to be submitted to be added to school calendar.

Concert Band Info

- April 21, 2017 is our Wind Ensemble Field Trip to perform at Symphony Center at Orchestra Hall in Chicago. Student fees for this school day field trip are \$56 per student. Parents may attend for free

Jazz Band Info

- May 4 Concert will feature Mark Colby, Tenor Sax, from DePaul University appearing with all 3 bands. Fee is \$500 to come from jazz fund. Additional \$200 will be paid by Conn-Selmer Corp.
- NIU Concert Fees nearly collected, final payment totaling \$1,065 made to Tivoli. \$362 collected at the door – final cost for Tivoli = \$1,427. NIU cost was \$3000, South contributed \$1800, and North contributed \$1200.

Band Director To-Do List – Other Stuff

- Scholarship Process – new applications – director responsibilities
- 2017 Winter Guard Payment follow-up – Raul Reyes (personal info)

V. President’s Report(Gretchen Shearer)

Gretchen reported that she has made a tentative reservation for the Oct 21, 2017 Univ. of Illinois overnight trip at the Hawthorne Suites hotel (Champagne, IL). 34 doubles and 15 kings have been reserved. The drivers and some of the staff may have to stay at a different hotel if we can't reserve more rooms. The ball room is booked for that night, but they have a conference room that we can use. If we have more than 136 students, this might not be sufficient. We cannot bring food into the facility. They offer a pizza dinner option that is \$7.00 per person.

An email for the 2-17 Don Wilson scholarships was sent this week. Another email will go out soon with instructions for looking up service hours.

Gretchen thanked Barb and Jim Rustik for chairing the Bowling night and raffle.

Defer to Christy for the scholarship report. The scholarship committee included Diane Ansah, Dorothy Daniele, and Christy Gergits. Christy reported that some changes will have to be made to the bylaws in regards to requirements of service hours for scholarships. Another change would be that the tracking of service hours would be under the VP of Volunteers rather than Membership as that would make more sense. Christy would make the necessary changes to the bylaws and submit at the next meeting.

VI. VP of Music Bowl’s Report (Kelly Wygonski and Dorothy Daniele):

Kelly reported that she has not heard from John Hanson yet. Craig assured that he will do announcements or else we will find someone else to do announcements at the Music Bowl.

Kelly reported that as of meeting time 21 bands had signed up already: 9 AAA; 9AA; and 3A. Two bands will go ISU after their performance at the Music Bowl, and maybe 5 more as well. All judges have been finalized except for 1. Invoices have been sent out and payments have been coming in. 6 committee chairs are still needed and shadows are coming on board for several positions.

VII. Treasurer’s Report (Linda Kozak):

Linda reported that the total cash receipts during the month of February/March 15th were \$5630.89 while total cash disbursements during the same month were \$13868.50. The primary sources of cash were as follows: Deposits for Winter Guard Fees \$3525, MM Fees \$1555.52, Music Bowl Bands \$850, Band Dues \$241, NIU Jazz Concert Tivoli \$2751, Butter Braids \$3172. The primary disbursements were; R & S \$2192.30, Winter Guard Hotels \$4170.30, Winter Guard Bus \$2800, Winter Guard Staff \$2500, 2016-2017 MM Activity \$1853.58, NIU Jazz \$1800, Purdue Jazz Hotel \$2753.40, Butter Braids \$1903. Instrument repairs bill and uniform cleaning bills are still outstanding.

VIII. VP of Ways and Mean's (Amy Burrows via email):

Amy reported the following:

- **Restaurant Fundraisers – Portillo's:** Waiting for check payment; need W-9 to be certified
- **Plant Sale:** Plant pick up is on May 6, 2017. Email has gone out; sale has started.
- **Kane County Cougars:** Date is August 13, 2017. We will play the National Anthem. Tickets are \$4/person; we have to pre-order tickets now (300) and pay 20% to hold date/tickets; can raise or lower that pre-order total. Check is already being processed.
- **Butter Braids:** Sale: Feb 20-Mar 3; Pick-up: March 8/9; samples for concerts (2/21 & 2/28); sold 244 Butter Braids for a profit of \$1268.80. This was split evenly between Band Boosters and Student Accounts (\$634.40 each).
- **Candlelight Bowl:** Final Accounting

Expenses:	
Tivoli Bowling (tax exempt)	\$247.50
Aurelios Pizza (tax exempt)	\$195.75
Tivoli Staff Gratuity	\$ 40.00
Split the Pot Raffle Cash Prizes	\$400.00
Raffle Ticket Printing (Rustik)	\$ 59.95
Total Expenses	\$944.20
Income:	
24 paid couples, Bowlers x \$45	\$ 1,035.00
1 paid couple, Bowlers x \$35	\$ 35.00
1 paid single Bowler x \$25	\$ 25.00
3 paid non-Bowlers	\$ 45.00
Split the Pot Cash Raffle	\$ 1,705.00
Total Income	\$ 2,845.00
Total Profit	\$ 1,900.80
Less Student Account Distribution	\$ 237.50
Total Profits to Boosters	\$ 1,663.30

IX. VP Membership (Christina Wiseman)

Christina reported the following:

Marching Band 2016-2017

The new season kicked off last Monday. We collected some forms (19 of them) that evening after the meeting. The 2017-2018 season information is now in Charms so any emails can be sent out including the incoming freshman. Christina will be sending out an email after tonight's meeting to remind all that Intent Forms and first payment is due this Thursday. There is a possibility of 151 Band/Color Guard with current student and Incoming Freshman that signed up at the open house.

General Band 2016-2017

We currently have 72 families that have become contributing members of the Band Boosters for the 2016-2017 school year. The beginning balance on February 6, 2017 was \$3,500; Deposits include \$100. The ending balance on March 20, 2017 was \$3,600.

X. VP of Student Accounts Report(Kathy Seitz):

Kathy reported that the balance of Student Accounts as of February 1, 2017 was \$9,590.67. There were no revenue or expenses during the month of February so the balance in Student Accounts as of February 28, 2017 is \$9,590.67

XI. VP of Uniforms' Report (Barb Rustik, Teri Azzarello):

Terri reported that the Uniforms have gone to the cleaners. They will be back in 2 to 3 weeks. The Uniform committee is in desperate need of uniform mom or dads. With only 2 volunteers it is going to be difficult to get everyone fitted by Aug with the time constraints Jamie and Terri have. Terri requested to get the list of students for this season's marching band students so that the uniform moms can start getting stuff ready. 3-5 hats need to go to Bandmans to get the clips fixed. Parent volunteers will be needed to re-assemble the uniforms back when they come back.

XII. Coordinator's report:

The Spring Band Banquet will be on Tuesday, May 2, 2017. Volunteers would be needed (both student and adult), especially for cleaning up after dinner to return things back to the loft.

XIII. Miscellaneous, Unfinished Business, New Business:

Gretchen received a request from Glenn Williams several months ago for Craig's retirement recognition. Glenn requested the boosters to allocate money to commission a piece (or pieces), which he would like to present to Craig as a retirement gift and let him take charge of engaging the composer and allocating the money. Craig would have "artistic control," choose the composer and decide on either two smaller pieces or one large piece for the Jazz Ensemble and/or the Wind Ensemble. He would then work on it and present it at the spring concert(s) (2018). Glenn would like to spend \$5000, which in his opinion, would buy a really fabulous piece or two smaller pieces. Glenn doesn't have that kind of money in his departmental budget, but he said if he cut some things out of his budget, he could come up with \$1000. Glenn would like to request the Band Boosters to use some of the funds set aside for rainy days. Several options were presented to the board and after much discussion an amount was decided upon.

A motion was made to set aside \$2,000 from the general band and Music Bowl funds towards Craig's retirement gift of engaging a composer and allocating the money as he pleases. The motion was passed with a unanimous vote of yes from all present board members.

XIV. Announcements:

The next meeting is on Monday, May 1, 2017 at 7:00 pm.

XV. Adjournment: 8:46 pm