

# MUSTANG BAND BOOSTER MINUTES

## March 2021

### **I. Call to Order (Adela Meitz): 7:02**

Virtual meeting called to order by Adela Meitz.

Executive Board Members in attendance: Adela Meitz, Alison Henderson, Alex Hewawissa, Phil and Cheryl Sumida, Christina Coyle, Matt Plass, John Ford, Cinda Lester, Tracy Kenyeri, Leslie Opila and Band Directors Greg Hensel and Will Sugg

General Board Members in attendance:, Jody Townsend

### **II. Band President's Report:**

No Band President for this year due to Covid-19.

### **III. Approval of Minutes - Recording Secretary**

Motion of approval of minutes by Alex Hewawissa

Motion seconded by Phil Sumida

Time of Approval: 7:03

### **IV. Band Director's Report (Greg Hensel):**

#### **2020 Marching Mustangs**

- Apologize for the calendar snafu
- 2020 Mustangs- First rehearsal to re-record the fall marching mustangs. For tech purposes- not because the students played poorly the first time.
- 2021 Music Bowl Update – Still working to come up with the release of dates official. The bands are working together to see how to make contests equitable and maybe a bit more affordable if contests will make less money. Possibly no food sales and other considerations.
- Will is going to meet with the DGS folks on food sales, people in stands, etc. The collective is working to about number of judges and other things.
- Marching Band Kick-Off- March 15 (virtually) Excited to talk about the upcoming season.
- Marching Band Budget has been worked out. Shared the “big picture” numbers. All budget will come from student fees since there was no Music Bowl profit to use this year.
- Cut budget to \$62K for marching band
- Planning on \$10K from Music Bowl when planning student tuition
- \$52K from students = 80 students, fee is \$650; graduated to \$522 for 100 students
- Hopeful that we could march and do a show for football games (even if no contests).
- We need to have a separate Music Bowl meeting to decide on a drop-dead decision date or to brainstorm creative ways to try and offset food sale money and other things to meet the 10K goal.

- Budget vote (although no money coming from boosters, so don't technically need approval). Vote passed.

### **Concert Band Info**

- Virtual Band Concert is being put together.
- Education Foundation gave us a grant to do another concert in the spring.
- Solo and Ensemble will be done as an "in-house" event. This week in classes, students will learn how to sign up to perform and solo or ensemble performance in late March. Students that would like to participate, but are not comfortable attending in person will be given the option to pre-record a video for judge's feedback.
- Audition videos are due Thursday, March 4<sup>th</sup>.

### **Misc. Items**

#### **Band Director To-Do List:**

- Update Website with Booster Board Members

#### **V. President (Adela Meitz):**

Don Wilson student scholarship information will be sent out to students in March with an April 12<sup>th</sup> deadline.

- Based on last meeting discussion volunteer hours are waived, but students still have an option to document any volunteer hours.
- Added a question "What have you learned about yourself during the pandemic?"
- Will send application link out to families this week
- Need three volunteers for scholarship committee. Cinda Lester, Leslie Opila, and Christina Coyle volunteered.

All students have been promoted/graduated in Charms.

Band Booster website was automatically renewed through the Fine Arts procurement card.

And audit should be done in the soon for treasurer's ledger and student accounts. I will follow up on last audit information and ask for volunteers at the next meeting.

#### **VI. Comptroller**

No report

#### **VII. VP of Music Bowl (Cinda Lester):**

#### **VIII. Treasurer (Alex Hewawissa): Current Balance, SDMARM Account as @ 2/26/21: \$27,658**

- Down \$131 from last month
- Note; Student Account Funds ~\$16K, included in above total

- = \$11k available funds
- Balance this time LY: \$53,306

**Notable recent transactions** No notable (large) entries in February

**Highlight & updates:**

- As a step to protect Band Booster funds, a **Purchase Request** document has been developed;
  - Intent of the document is to formalize any commitment > \$1K is first approved by a BB board member(s)
  - The format is on Excel and, as such, it can be electronically attached to an email
  - The document is currently in draft mode and is in the review/feedback mode
- **Marching band budget;** Band directors submitted a detailed budget last week for the 2021 -2022 season
  - Estimated enrollment of 80 students @ \$650/each = \$52K
    - Rate can reduce if enrollment numbers are higher (~\$70 for each additional 10 students)
  - Spend ~30% below previous budgets
  - Budget deficit of ~\$12k
  - Next steps; finalize the budget and, then phase the budget by month to understand monthly cash flow implications

**Extract (final page) of SDMARM Account Balance as @ 2/26/21 (source, Samia Khouri) below:**

**Student Activity Analysis Report**  
**South High School**

Account Code	Transaction Date	Transaction Description	Transaction Amount	Vendor Name	Check Date	Check Number	Vendor Number
<b>95SDMARM</b>	10/29/2020	OCT REVTRAK SRVC FEE	(\$52.35)				
	10/29/2020	REVTRAK SRVC FEE REVERSED	\$52.35				
	11/17/2020	SEASON VIDEO PROD.	(\$7,600.00)	BITTER JESTER STUDIOS	11/17/2020	53616	1085445
	11/18/2020	BAND FEES	\$225.00				
	12/17/2020	AMAZON.COM	(\$287.49)	COMMUNITY HIGH SCHOOL DIST 99	12/17/2020	53629	1063117
	12/17/2020	BUTTER BRAIDS INCOME	\$848.80				
	12/17/2020	DONATION A. MEITZ	\$100.00				
	12/30/2020	REVTRAK SRVC FEE 12/20	(\$2.62)				
	12/30/2020	REVTRAK DEP. DEC 2020	\$75.00				
	01/15/2021	POINSETTA SALE	\$16.00				
	02/17/2021	COLOR GUARD INSTRUCTO	\$1,700.00	JILLIAN SNYDER	10/02/2020	53595	1083618
	02/22/2021	STOP PYMT J. SNYDER	(\$30.00)				
	02/22/2021	REPL CHECK MAR-OCT	(\$1,700.00)	JILLIAN SNYDER	02/22/2021	53644	1083618
	02/25/2021	SQUARE WEEBLY	(\$149.75)	COMMUNITY HIGH SCHOOL DIST 99	02/25/2021	53645	1063117
	02/26/2021	REVTRAK FEB SRVC FEE	(\$1.74)				
	02/26/2021	REVTRAK FEB DEPOSIT	\$50.00				
	<b>Total:</b>			<b>\$27,658.25</b>			

**IX. Jazz (Glenn Williams via email):**

**REMEMBERING MARCH 11, 2020**

On March 11, 2020, our Jazz Lab Band and Jazz ensemble opened for the Tom Fox/Brass Tracks Big Band at The Quarry in Lemont. The groups performed for a packed house and were able to stay and listen to the Tom Fox Big Band.

Fortunately, the performances were recorded that evening. HERE is our Jazz Ensemble performing Sammy Nestico's Tall Cotton from March 11, 2020 - enjoy listening to these wonderful sonic memories!

**PREPARING FOR VIRTUAL CONCERT #2**

Our jazz bands have just finished a successful recording process for our first virtual bands concert which should be released within the next week. Our students are now preparing the repertoire for the next virtual concert which is planned to be released in mid-May. We extend our gratitude to these Mustang Jazz Musicians and their families for continuing to swing no matter what the circumstances!

**X. VP of Ways and Means (Tracy Kenyeri):**

- Cookie sale did not happen. Thought it would conflict with another organization.
- T-shirt fundraiser with a new band logo is in the works.
- Greg: We also have a new Fine Arts logo for the school which had some snags with admin.
  - o So new logo will have to go through admin...
  - o Potentially have students vote for the winning design
- Plants sale: Tracy will have to map the parking lot and get it approved.

- Will have plant sale kicked off ASAP.
- Tracy can coordinate flowers this year if necessary.
- Potentially could do other things to help raise money.

**XI. VP of Membership (Christina Coyle):**

No report.

**XII. VP of Student Account: (Cheryl Sumida)**

Mustang Band Boosters  
Report of Student Accounts  
March 1, 2021

Beginning Balance		\$15,905.69
Revenue		\$19.60
Total Revenue		\$19.60
Expenses		\$3422.21
Total Expenses		\$3422.21
End Balance		\$12,503.08

**XIII. VP of Uniforms (Glenda Wells):**

No report

**XIV. VP Volunteers (John Ford):**

No report.

**XV. VP of Hospitality (Galinda Tunney):**

No report. Galinda needs a replacement.

**XVI. Coordinator Reports:**

**Spirit Wear Coordinator (Leslie Opila):**

No report

**Banquet Coordinator Report (Jody Townsend):**

No report

**Medical Coordinator Report (Christina Coyle):**

No report

**Equipment Coordinator (John Ford):**

No report

**Jazz Coordinators (Sharon Gresik):**

No report

**XVI. Miscellaneous:**

**XVII. Announcements:** Next meeting scheduled for Monday, April 12, 2021 at 7:00pm via Zoom.

**XVIII. Adjournment: 8:10 p.m.**