

MUSTANG BAND BOOSTERS MINUTES
June 6, 2016

I. Call to Order (Gretchen Shearer): 7:02 pm

The meeting was called to order by Gretchen Shearer. Executive Board members in attendance included Gretchen Shearer, Arvinda Patel, Linda Kozak, Diane Ansah, Robert Brandt, Kathy Seitz, Barbara Rustik, Teri Azzarello, Chris Gergits, Amy Burrows, Dorothy Daniele, and Kelly Wygonski(VP - Music Bowl Shadow). General Board members in attendance were Jennica Smoke. Gretchen asked all present to introduce themselves.

II. Approval Minutes – Recording Secretary (Arvinda Patel):

John Quinn asked for a couple of minor changes to the minutes from the May 2, 2016 minutes.
Motion for Approval of April 5, 2016 minutes with the changes motion by: Barbara Rustik
Motion seconded by: Dorothy Daniele
Time of Approval: 7:09pm

III. VP of Music Bowl's Report (Peggy Nuccio):

In Peggy's absence, Dorothy Daniele reported that there were 19 bands signed up for Music Bowl. Another email blast with deadline of August 1, 2016 was sent out.

Parent Social: All board members are asked to bring in a treat and arrive by 7:00 pm to assist in set up and stuff folders. Tables will be set up for Membership, Music Bowl, Program Ads, Video, Ways & Means, Merchandise, and Signs (outdoor).
There was much discussion on what should be included in the folders. Any flyers to be included in the folders should be submitted by noon.

Picture night will be on August 25, 2016.

IV. Treasurer's Report (Linda Kozak):

Linda reported that the total cash receipts during the month of May were \$13,453.48 while total cash disbursements during the same month were \$17,148.16. The primary sources of cash were as follows: Deposits for Marching Mustangs payments: \$7,689.00; Spring Banquet \$3,357.98; Plant Sale Residual \$1,122.50. The primary disbursements were Nash Greenhouse \$10,583.60; Staff payments \$3,200.00; and Winter Guard Hotel Room Payments \$1,447.23. Vote for the Budget was deferred to the August meeting as Craig was not present.

V. Comptroller's Report (Diane Ansah):

Diane did not have much to report. Diane is to oversee the budget. Gretchen will bring Diane up to speed on Charms. A suggestion was made that the boosters should look into making the Band Booster membership dues tiered instead of just a straight \$50.

VI. Jazz Report (Glen Williams):

Band performances in the park were great. It was suggested to schedule the performances to days that are not during the finals week.

VII. Band Director's Report (Craig Roselieb via email and Greg Hensel):

Greg reported the following:

2016 Marching Mustangs

- Membership refund deadline has passed, drill is being written for current roster. Please follow-up with anyone who has turned in forms but are not up to date with payment. Unfortunately, several families are choosing not to pay so that they can pass the deadline without losing money.
- Registration through the 8 to 18 form has only been completed by approximately 30 students so far. Please send a charms email with a reminder.
- 10 props have been purchased, shipped, and received. Will be working with Tom Roth on a cost analysis over the next few weeks. Current budget allows for transfer of staff funds to cover part of this project, approximately \$4,000, including the \$1,700 that has been spent so far. Plans for additional funds must be discussed and approved.
- Parent Social set for 7:30 pm on June 9 – Marching Band 101? Or Wait until August. Demonstration and performance will begin in the stadium at 9:15 pm to conclude the evening.
- Marching Band Calendar has been updated with location information for all rehearsals.
- Scaffolding should be set-up on the parking lot for the entire season in time for the July 6-7 mini-camp rehearsals when drill begins on the parking lot.

Music Bowl Things to Do.

- Moving forward, we will not have Brayer Teague or Bill Miller paid for this event as they cannot be paid by the boosters if already employed by the district. We have eliminated the Drum Major category, but will need to provide for the judge recordings another way.
- Jefferson is still a possibility for the National Anthem, waiting for a response from Keith Carlson.

Student Activities Office Info

- Staff payments are being done through the school bookkeeper with a series of invoices per staff member. Linda has a payment schedule and will get copies of each invoice. These are being used now instead of contracts.

Outback Bowl Trip

- As of Friday, June 3, there are only 36 students and 2 chaperones registered.
- An email went out extending the deadline to June 10. We need a minimum of 120 to make this trip viable, not sure we can wait until September to cancel if needed.
- To date, no one has emailed requested student account funds for the first deposit

Band Director To-Do List – Other Stuff

- Suggestions were made to get bids for future trips. Bob Rogers Travel seems too expensive.

VIII. President's Report (Gretchen Shearer):

Gretchen thanked Barb Rustik and Teri Azzarello for Memorial Day uniform distribution and collection.

Special thanks to Leah for taking home 2 bags to launder.

Scholarships were handed out on the day of concert bands.

Gretchen thanked everyone in the committee. Everything is in budget.

Car wash will be right before band camp on Saturday, August 13, 2016 from 10:00 am to 2:00 pm by Cozzi Corner.

IX. Ways & Means Report (Amy Burrows):

Amy reported the following:

- Schwan's: Students earn 20% of their order for their band account during a 45 day period. As of June 5, 2016, 24 students have registered with the fundraising opportunity. 17 of those students have actually ordered from Schwan's. \$314 has been raised for student band accounts so far. The first phase of the fundraiser is finished June 29. After June 29, students can still order, but will receive 5% for the next 90 days.
- Restaurant Fundraisers: Amy is working on a list of ideas for next year. (Go Roma, Buffalo Wild Wings, Home Run Inn Pizza). She is hoping to have at least 4 restaurant fundraisers next year. Amy will contact Cozzi Corner for fundraiser on the day of the car wash.
- Plant Sale: Pick up was on May 7. Many student and parent volunteers worked the Plant Sale. Over \$6,600 was earned for student accounts. Thank you to Bill and Charlene Kubik for their amazing organization of the fundraiser.
- Parent Social: Ways and Means will have a table set-up at the Parent Social, hoping to encourage more participation in the Schwan's fundraiser
- Some other suggested fundraisers: Fasano's pies instead of butter braids, Baker's Square.
- Fundraising Spreadsheet: Lynn forwarded the spreadsheet to Amy. It is ready to be submitted, except for Fasano's Pies information.

X. Membership Report (Christina Wiseman via email):

Christina reported on the following:

To-date, we have 141 students who have made some kind of commitment to join the Marching Mustangs. We have 36 incoming freshmen which is 1 more since May and 5 new (non-freshman) which is 1 more since May members. We still have not received a financial commitment from 17 former students, of that 7 are from color guard and 2 are incoming freshman. The Intent deposit of \$107 was due on February 25th, and the first payment of \$100 was due on March 22th and the 2nd one was due on April 18th. To date, \$28,774.00 has been collected in marching band fees. Our next payment will on Thursday June 9th at the Parent Social. I have continued to send emails out to try and get forms and payments and will continue to do so over the upcoming weeks. A firm number is hard to determine at this point due to the following:

- Students can still join
- We still need commitment forms from 28 former students
- I have sent a couple of emails to Raul, but have not heard back. I will send another one this week to see if I can get a roster from him.

I will continue to send emails to the families I have not collected forms and payments from.

Financial activity for marching band fees:

\$20,785.00	Beginning balance
7,689.00	Deposits
300.00	Transfers from student accounts for marching fees
0.00	Intent deposit refunded (incoming freshman)
	Deposits given to Treasurer on 4/25/16
<u>\$28,774.00</u>	

\$28,774.00 Balance as of 6/5/16

General Band 2016-2017

Membership Dues:

We currently have 7 families that have become contributing members of the Band Boosters for the upcoming 2016-2017 school year.

\$ 350.00	Beginning balance
0.00	Deposits
0.00	Deposits given to Treasurer at Booster meeting
<u>\$ 350.00</u>	Balance as of 6/5/16

General Band 2015-2016

We have 73 families that are contributing members of the Band Boosters for the 2015-2016 school year.

Membership Dues:

\$ 3,650.00	Balance on 5/2/16
0.00	Deposits
<u>\$ 3,650.00</u>	Balance on 6/5/16

Additional Donations received:

\$ 0.00	Balance on 6/5/16
0.00	Deposits
<u>\$ 0.00</u>	Balance on 6/5/16

XI. Student Accounts (Kathy Seitz):

Kathy reported that the balance of Student Accounts as of May 1, 2016 was \$10,923.39. Revenue in May includes: \$3,237.13 from Plant Sales. Expenses in May include: \$1,121.13 for Seniors w/Account Balances at the End of the School Year moved to Scholarships. The balance in Student Accounts as of May 31, 2016 is \$13,039.39

XII. Uniforms Report (Barb Rustik, Teri Azzarello):

Barb reported that since our last meeting on Monday, May 2, the uniform committee met and completed the reuniting of uniform with current band students. An assessment of old uniforms which were used for the school musical was conducted and the uniforms were deemed acceptable for use for the upcoming season without the need of sending them to be dry cleaned.

Polo Shirt distribution for the Memorial Day Parade went smooth. All polo shirts have been laundered and will be returned to the loft. They will be brought out again in July for the 4th of July Parade. A special shout-out to Leah Gurnic for offering to take home 2 large bags of polo shirts to be washed - **once a uniform mom, always a uniform mom!**

Lastly, we will be coordinating our summer availability and will be communicating with Christy Girgits to post a fitting schedule on Charms. Please note that we will be starting this process early this year so to avoid the heat of August

XIII. Coordinators' Report

Spiritwear: Jennifer Smoke informed the board that the deadline for marching band members to submit shirt designs is June 27, 2016.

XIV. Miscellaneous, Unfinished Business, New Business:

None

XV. Announcements:

The next meeting is on August 1, 2016 at 7:00 pm.

XVI. Adjournment: 8:35 pm