

# MUSTANG BAND BOOSTERS

## Meeting Minutes

December 7, 2015

**Present:** *Executive Board* members in attendance included, John Quinn, Danielle McDaniels, Robert Brandt, JoAnn Wiechec, Christy Gergits, Barb Rustik, Linda Kozak, Kathy Seitz, Peggy Nuccio, Craig Roselieb, Gretchen Shearer, Dorothy Daniele

*General Board* members in attendance included, Amy Piccoli, Christina Wiseman

---

### Call to Order - President (John Quinn):

The meeting was called to order by John Quinn at 7:06 p.m.

### Approval of Minutes - Recording Secretary (Danielle N. McDaniels):

Motion for Approval of the November 2, 2015 minutes by: Barb Rustik

Seconded by: Linda Kozak

Time of Approval: 7:06 p.m.

### Treasurer's Report - (Linda Kozak):

Linda reported the following:

Total cash receipts during the month of November were \$7,098 while total cash disbursements during the same months were \$5929.91.

The primary sources of cash were as follows:

Band Banquet	\$4,508
Booster Dues	875
Marching Mustang Fees	750
Music Bowl	517

The major categories of payments during the period were:

Skuddlebutts	\$2,600
University of Illinois Meal	688

Motion for Approval of the general band budget based on 2015 general band budget of \$8400 in income and \$8400 in expenses by: Linda Kozak

Seconded by: Peggy Nuccio

Time of Approval: 8:25 p.m.

✓ **Video Coordinator Report (Mike Legel):**

Mike is working on the Music Bowl video.

**Band Director's Report - (Craig Roselieb):**

Craig reported on the following:

**2016 Marching Mustangs**

- Staff will debrief the season and I'll have a report on moving forward to 2016 at the January board meeting
- All staff members in the future will be paid from the new activity account, which means they will all be issued 1099 tax forms, and their contracts will be changed to reflect that practice. Linda can prepare one statement for all of the checks at any given time, such as the band camp date, and the end of the year date, etc.
- The school calendar will affect how we precede with plans for the summer rehearsal calendar. More on that in January
- Brent Turner is scheduled to do the annual leadership workshop on Monday, January 18, 2016 MLK Day
- A tentative competition schedule has been outlined - copies available for all

**Music Bowl Things To Do**

- Still waiting on a couple of minor payments (hotel and food) in order to close out the balance of Music Bowl.
- Next year has been confirmed for Saturday, October 8, 2016 - 12 bands have already signed up.

**Student Activities Office Info**

- Checking Account Report - John Aldworth issued a statement after a staff meeting that outlines the new specific procedures - copies available for all to see
- Winter Guard plans and budget - Booster contribution for the 2016 season to be voted on \$3,000. Students will be charged \$425 per student.

**Concert Band Info**

- Holiday Concert - Thursday, Dec 11, 2015 - no treats needed

**Additional Jazz Info**

- NIU Jazz Night - Tuesday, February 2, 2016 - at the Tivoli - our year to host the dinner reception
- Chamber Music Fund Request - Rental cost for four Duke Ellington Charts \$600

Craig requested \$600 from the Jazz Band fund to rent Duke Ellington Charts and \$300 from Chamber Music Clinician Fund to have Ron Carter come in and teach a clinic to the students.

### **Band Director To-Do List - Other Stuff**

Motion for Approval for a Booster contribution of up to \$3,000 from prior year's Music Bowl funds toward the 2016 Winter Guard season by: Dorothy Daniele

Seconded by: Kathy Seitz

Time of Approval: 7:57 p.m.

- ✓ **Jazz Activities Report (Glenn Williams)**
- ✓ **Jazz Coordinator's Report (Gerry & Amy Piccoli):**

Amy reported on the following:

### **2016 PURDUE UNIVERSITY JAZZ FESTIVAL**

DGS is excited to once again attend the 2016 Purdue University Jazz Festival. This weekend is a complete jazz immersion experience - from the Friday evening concert in Loeb Playhouse featuring the to the clinics and performances on Saturday, each and every student musician will return a changed jazz listener and performer. Friday night our students will be able to hear the world-renowned DIVA Big Band. Students will perform in festival venues with more than 70 jazz ensembles from Michigan, Illinois and Indiana. Each group will play for a panel of adjudicators and get a short clinic after their performance. Additionally, each judge will provide written and tapes comments and a score for each band that performs. In the past several years, the Jazz Ensemble and Jazz Workshop have both earned "Outstanding Band" awards in their perspective competitive classes. The cost of the trip is \$80 per student, which will include the Friday night concert ticket and one night's stay at the Purdue Union Club (located inside the Purdue Memorial Union). District 99 pays the contest entry fee and motor coach transportation for the trip. Meals during the trip are the responsibility of each student.

### **OTHER COMING JAZZ EVENTS**

- Thursday, January 7, 2016 - The Jazz Café, featuring jazz groups from South HS, O'Neill MS, Jefferson JHS, Eisenhower JHS and Lakeview JHS. 6:00 PM start in the cafetorium at South HS.
- January 22-23, 2016- Purdue Jazz Festival
- Tuesday, February 2, 2016 - NIU/D99 Jazz Night at the Tivoli

### **VOLUNTEERS NEEDED**

Volunteers are needed for Jazz Café and for the NIU Concert hospitality. Please contact Amy or Gerry Piccoli if you are available and interested.

## **ALL-STATE JAZZ MUSICIANS**

Please join me in congratulating Brianna Imgruet (11) trumpet, and Dan Piccoli (11) alto saxophone on being selected as All-State jazz instrumentalists. Brianna and Dan will audition for ensemble placement when they arrive in Peoria in January. This is the first time South HS has had two All-State jazz musicians in the same year.

### **President's Report - (John Quinn):**

John reported on the following:

John plans to update the bylaws, which have not been revised since 2009.

Budget Committee of John Quinn, Linda Kozak, Gretchen Shearer, Lynn Filla Clark, Amy Burrows, John Quinn, Director, Peggy Nuccio, Tom Roth and Music Bowl shadows will meet shortly after the New Year to discuss next year's budget.

### **✓ Fall Banquet Coordinator Report (Pat Tanabe)**

Pat reported on the following:

There were 325 people in attendance.

Pat thanked the numerous volunteers that gave up their time to make this event a success.

Total profit: \$2282.25

Things to consider for next year:

1. Volunteers - Have volunteers sign-in/check-in to confirm their service.
2. Raffle Baskets
  - Have a check-in person posted at the same table as banquet check-in
  - Have a runner take baskets to viewing table
  - Have two ticket sellers. Find a way for the ticket sellers to be easily located by guests that want to buy raffle tickets (helium balloon..)
  - To expedite faster distribution possibly pull the winning numbers and bring them into the Cafetorium. Periodically announce the winners throughout the awards presentation.
3. Desserts and Coffee Service
  - Two dessert tables needed
  - Coffee station in separate location from the dessert table.
  - Increase amount of lemonades/iced teas, decrease the amount of coke

## Vice President of Ways & Means (Lynn Filla-Clark):

1. Cozzi Corner - Gretchen's following up with them
2. Cheesecake Fundraiser -
  - a. Orders were due last Tuesday -waiting to hear back from Jackie on total sales (other than those ordered online)
  - b. Pick up is Thursday, 12/17 - waiting to find out from Jackie if she needs volunteers to help with pickup..
3. Carraba's
  - a. Amy's still waiting to hear back on final results from Carrabba's, but it sounds like we made about \$440 for the two nights.
4. Artwork Pat Tanabe had at the fall band banquet.
  - a. Artist is willing to let Boosters continue selling pieces Pat has on hand.
  - b. Plan is for sale to benefit general band (and hopefully result in greater participation). This would not be a student account fundraiser since it may not have widespread appeal.
  - c. Fundraising request went to Craig (either Sunday night or Monday morning). Plan is to get an email out on this as soon as it's approved.
5. Delta Sonic Car Wash
  - a. Fundraising request went in to Craig (either Sunday night or Monday morning).
  - b. Plan is to stick with the basic \$5 gift card since it's our first time) and split profits between band and student accounts.
  - c. Shooting for January/February for fundraiser.
6. Schwan's -
  - a. Followed up with Schwan's -their fundraiser is set up as a "campaign," with one campaign lasting 30 -45 days, followed by a 90 day annuity period.
  - b. Everything is done online with orders delivered directly to customers' doors. So no need for setting up pick up days and times.
  - c. Campaign is set up entirely online. Once it's approved by Schwan's, we get started. We will need the Tax ID number when we set it up online..
  - d. Profit:
    - i. During the campaign itself - profits are 20% on food orders; 40% of eGift certificates
    - ii. After the 30 or 45-day campaign, there's a 90-day annuity in which we earn 5%.
    - iii. So - we're talking about 4 - 5 months in which we could make a profit.
  - e. People can also purchase eGift certificates as part of their orders. We earn 40% when someone buys one. Apparently it's to our advantage to have people receiving the certificate wait until the 30 -45-campaign periods ends to actually use the gift card. I (Lynn) don't totally understand this part of it at this point

- (after a quick phone conversation) we'll get more information as we proceed to figure that out.
- f. We could easily make this a student accounts fundraiser, similar to Market Day, although some alumni families who purchased Market Day may want to try Schwans and just donate their profits to band, although some did designate current students to receive their profits.
  - g. One question - Would the boosters be ok with us forwarding info on Schwans to the Multi Needs program - we could either coordinate timing or not worry about when they do it. For a few exceptions, it's a totally different customer base, and they suffered more from Market Day being discontinued than we did because Market Day was one of only two fundraisers they had. The only thing people who are part of both groups would have to be aware of is a distinct ID number that each would be assigned. (I asked about this when I talked to the Schwan's rep).
  - h. I (Lynn) haven't submitted this to Craig yet but could work up the info for the fundraising spreadsheet. Profit % is not 35%, as required for most fundraisers, but there's no outlay on our part - it's just Schwan's giving us back a percentage of the profits.

**Vice President of Membership - (JoAnn Wiechec):**

JoAnn reported on the following:

**Marching Band 2015-2016**

All band and color guard marching fees have now been collected.

Only one actor fee of \$100 remains outstanding. I was originally told by Mr. Roselieb that he would pursue collections from the actors. I have provided him with the name of the student who has the outstanding balance. I could assist in the collection effort if current contact information is provided.

*Marching Fees -Season Recap*

Total Marching Fees due (band and color guard) - 126 students - \$450 each =56,700.00(A)

Cash collected as of 12/6/15	\$55,307.06
Scholarships awarded (7 - \$200 each)	1,400.00
Transfers from student account funds	1,492.94
Refunds issued: dropped by refund date of 6/14/14	(550.00)
	<hr/>

Marching Fees as of 1/2/15	\$57,650.00	
Subsidized fees - 3 families (3 - \$200 each)	<u>600.00</u>	
Total Marching Fees accounted for		<u>58,250.00 (B)</u>
Difference - Overage		<u>1550.00</u>
Overage is resulting from 7 students dropping after the refund deadline date (each having paid varying amounts at the time of dropping).		(B)- (A)

Actor fees

There were 5 actors that participated in the Marching Mustang competition show. Mr. Roselieb made payment arrangements with these students as follows: the 2 actors that attended the BOA Dayton competition would each pay \$200; the remaining 3 actors would each pay \$100.

Total actor fees due: 2 students - \$200 each	\$400.00	
3 students - \$100 each	<u>\$300.00</u>	\$700.00
Cash collected as of 12/6/15		<u>\$600.00</u>
BALANCE DUE - 1 student		\$100.00

Marching band shoes - Received payment for all the marching band shoes ordered - total collected \$108.00.

**General Band 2015-2016**

We currently have 71 families that have become contributing members of the Band Boosters for the 2015-2016 school year.

\$ 3,300.00	Balance on 10/30/15
250.00	Deposits
<u>\$ 3,550.00</u>	Balance on 12/6/15

**Vice President of Music Bowl- (Peggy Nuccio/Tom Roth):**

Peggy reported on the following:

14 annual Music Bowl will be October 8, 2016.

12 signed up to date. The fee for participating in the competition will be \$200 if paid before 8/1/16 and \$250 if paid after 8/1/16.

Profit for the 2015 Music Bowl came to \$31,013.06. This amount is up from 2014 where the profit was \$25,019.31

Dorothy Daniele and Kelly Wygonski will be working with Tom and Peggy this year to take over in 2017.

**Vice President of Student Accounts- (Kathy Seitz):**

Kathy reported on the following:

The balance of Student Accounts as of November 1, 2015 was \$9,901.54

Revenue in November includes:

\$552.50 from Music Bowl Ad and Sponsorship Sales

Expenses in November include:

\$591.79 for Fall Banquet Payments

\$240.00 for Purdue Jazz Trip Payments

The balance in Student Accounts as of November 30, 2015 is \$9,622.25

**Vice President of Uniforms (Barb Rustik, Leah Gurnic, Blake Murry, Kerri Atwood)**

Barb reported on the following:

Since the last meeting, the group met on Tuesday, December 1st to clean out the new uniform garment bags, sort uniforms for dry cleaning, dispose of gloves and moldy items. Approximately 40% of the uniforms had mold growing on them as a result of the U of I competition - air-drying in the band room for 48 hours didn't help.

Joining the uniform "party" was John Quinn, Sue Seelander and JoAnn Wiechec, and Mr. Atwood - Uniform Moms thanked them for their service.



The next uniform "party" will be next Wednesday, December 16 at 7:00pm in the loft to take down the hems on the old uniforms and review each on a case-by-case basis to determine if they need dry cleaning.

As discussed at the last meeting - Uniforms Moms are looking into cleaning the supply of raincoats. Kerri Atwood has taken up the challenge and has contacted two different dry cleaners thus far. One was CD One Price Cleaners to "price" and test their cleaning methods on our raincoats. Our raincoats differ from coat to coat regarding the recommended cleaning methods (dry-clean/machine wash - hang dry/tumble dry low). Their initial pricing is \$2.79 per raincoat (est. cost \$390.60 for 140 raincoats) and they do not have storage for 160 raincoats - so if we go with CD, we'll have to take them in batches of 50 or so. The other cleaners, located on 71st and Woodward Ave. said that we should do it ourselves. We'll also contact Dan Marberry who is currently dry-cleans our uniforms for pricing on the raincoats.

Uniforms will be looking for two shadows for next school year.

Barb requested that the loft be kept clean. Although Marching Band season is in hiatus, various groups use the loft. Banquet materials, such as food items and metal chafing ware) were left on the check-in/out desk), percussion material was pulled out and left in the middle aisle and not replaced on the shelves and color guard material is on the landing as you enter the loft. Please properly store materials.

**Announcements (John Quinn):**

The next meeting is scheduled for Monday, January 4, 2016 - Room D180 - 7:00 p.m.

**Adjournment (John Quinn):**

The meeting was adjourned at 8:38 p.m.