

# MUSTANG BAND BOOSTER MINUTES

October 12, 2021

## I. Call to Order at 7:06 pm

Meeting called to order by Adela Meitz

### Executive Board Members in attendance:

Adela Meitz  
Lynn Hope  
Alex Hewawissa  
Glenda Wells  
Greg Hensel  
Danny Tedeschi  
John Ford  
Phil and Cheryl Sumida  
Renee Sullivan  
Tracey Hauppa-Kenyeri

### General Board Members in attendance:

Jody Townsend  
Cinda Lester  
Melissa Melendez  
Leslie Opila

## II. Approval of Minutes - Recording Secretary (person):

Motion of approval of September minutes by: Adela Meitz.  
Motion seconded by: Glenda Wells.  
Time of Approval: 7:08 pm

## III. Band Student President's Report (Open Position):

N/A

## IV. Band Director's Report (Greg Hensel):

Thank you notes on behalf of Boosters to send to specific people who hosted us for music bowls. Greg is happy to do that himself; if anyone has any thank you cards to donate; let him know.

Danny is helping out with pep band this year and Greg is also helping out.

Greg suggests an idea of Pep band shirts with a cost between \$16 and \$18 a shirt. Perhaps a mini fundraiser and the additional money can go back to the band. Will need someone to help lead two nights for junior high night in February (no date yet). Someone to help lead the pizza dinner in cafeteria. December 18<sup>th</sup> is the alumni night for the pep band; 3:00 pm night. Normally

there is a dinner before the band. Maybe reserve a room before the game and afterwards go out. That is in December. Both dates are Saturdays.

We had some leftover burgers and leftover concession stuff for feed the band this coming Saturday at the mini camp. If parents can help and who want to grill get here around noon and the kids can eat about one o'clock. Steve McCloskey has volunteered to grill.

We are planning a band trip for second semester for a weekend. We are trying to plan two trips at one time. The choices are between Cleveland and St. Louis.

#### **V. President (Adela Meitz):**

Thank you Cinda and Melissa for work at Music Bowl and welcomes Renee Sullivan as the VP of Hospitality. Having the pre-pay and credit card was incredible and we should have this option in the future. \$25,000 was made and that does not include the prepay and credit card payments.

Will follow up with everyone for help with Band Banquet.

Thank you to all the parents, friends, and students who volunteered for the Music Bowl and helped make it a success. Special thanks to:

- Cinda Wells and Melissa Melendez for organizing the entire event
- All the chairs who took on the responsibility of organizing

Thank you to Renee Sullivan who has volunteered to become the VP of Hospitality

Upcoming ISU Competition October 23rd

- Do we need to feed the band?
- Do we have enough volunteers?

Band Banquet October 29<sup>th</sup>

- Need several people to coordinate banquet

Participating/Contributing Band Booster memberships. I will send an email to band families in the next week

Positions needing to be filled for next year:

- Comptroller
- Jazz Coordinator
- Banquet Coordinator
- Plant Sale Chair
- Water Coordinator

Positions requiring shadows for next year:

- Student Accounts
- Social Media/Website
- Spirit Wear
- Music Bowl Co-Chairs

#### **VI. VP's of Music Bowl (Cinda Lester and Melissa Melendez):**

Cinda and Melissa thanked all volunteers for helping with the success of the Music Bowl but that more volunteers will be needed for concessions for next year.

**VII. Treasurer (Alex Hewawissa):**

**Current Band Booster fund balance: as @10/1/21: \$52,747**

- Down \$2,671 from Sep 1, 2021
  - See image extract of SDMARM report at the bottom of page
  - Note; Student Account Funds ~\$16K, included in the above total
  - = ~\$37k available funds
- Balance this time LY: \$35K
- Music Bowl funds not included in 10/1 balance

**Notable recent transactions in September:**

- MB Flags: \$1,623
- Props build material reimbursement: \$1,827
- Web store profits: \$155

**Highlight & updates:**

- Received BB Petty cash from previous treasurer: \$284 (9/15)
- Music Bowl preliminary cash collection numbers:

		<b>2021 Music Bowl</b>		<b>Preliminary: 10/10/21</b>	
		<b>Cash Collection</b>	<b>Starter Funds</b>	<b>Net Cash Collected</b>	
<b>Tickets</b>	<b>East</b>	\$ 9,886	\$ 1,000	\$	8,886
	<b>West</b>	\$ 5,355	\$ 500	\$	4,855
<b>Concessions</b>		\$ 11,087	\$ 2,200	\$	8,887
<b>Bunt Cakes</b>		\$ 1,955	\$ 500	\$	1,455
<b>Raffle</b>	<b>Basket</b>	\$ 897	\$ 400	\$	497
	<b>50/50</b>	\$ 827	\$ 450	\$	377
<b>Shout Outs/Patches</b>		\$ 935	\$ 450	\$	485
		<b>\$ 30,942</b>	<b>\$ 5,500</b>	<b>\$</b>	<b>25,442</b>

- I will provide a full Music Bowl financial summary presentation once all the spend & income information filters through

Extract of SDMARM Account Balance as @ 10/1/21 (source; Samia Khouri, District 99 Accountant) below:

**Student Activity Analysis Report**  
**South High School**

Account Code	Transaction Date	Transaction Description	Transaction Amount	Vendor Name	Check Date	Check Number	Vendor Number
<b>95SDMARM</b>	<b>MUSTANG BAND BOOSTERS</b>						
	06/30/2021	BEGINNING BALANCE	\$52,463.94				
	07/01/2021	MARCHING BAND SUP.	(\$1,200.00)	R&M SPECIALTIES	07/01/2021	53720	1058091
	07/22/2021	BAND UNIFORMS	(\$1,329.50)	CREATIVE COSTUMING & DESIGN, INC	07/22/2021	53721	1085787
	07/30/2021	REVTRAK JULY SRVC FEE	(\$194.21)				
	07/30/2021	REVTRAK DEPOSIT JULY 21	\$5,564.75				
	08/12/2021	BAND CAMP DINNER	(\$2,541.80)	HOME RUN INN	08/12/2021	53729	1077659
	08/12/2021	MM BANS SHOW SHIRTS	(\$908.00)	CR PROMOTIONS INC	08/12/2021	53727	1063351
	08/12/2021	REFUND BAND FEES	(\$275.00)	RITA MARTINKUS	08/12/2021	53731	801501
	08/12/2021	SCHOLARSHIP LESSON	(\$200.00)	ROBERT BRANDT	08/12/2021	53724	1081389
	08/12/2021	BAND PYMT K. GLASS 624158	\$250.00				
	08/12/2021	DECALS LESLIE OPILA	\$63.00				
	08/12/2021	MARCHING BAND FEES	\$225.00				
	08/12/2021	PLANT PROCEEDS GUARD EQUI	\$1,060.00				
	08/19/2021	10 VIPER SHOES	(\$419.10)	THE BAND MANS COMPANY	08/19/2021	53733	1056521
	08/19/2021	2021 DRILL DESIGN	(\$3,000.00)	MICHAEL GAINES	08/19/2021	53735	1085743
	08/31/2021	REVTRAK SRVC FEE AUG	(\$210.01)				
	08/31/2021	REVTRAK AUG DEPOSIT	\$6,017.30				
	09/01/2021	REVTRAK AUG DEPOSIT	\$51.95				
	09/02/2021	MB FLAGS	(\$1,623.00)	R&S MARCHING ARTS	09/02/2021	53748	1081516
	09/07/2021	BAND FEE ABARRO-BEN	\$125.00				
	09/16/2021	BAND APPAREL	(\$126.92)	THE BAND MANS COMPANY	09/16/2021	53756	1056521
	09/16/2021	REIMB FOR PROPS	(\$1,827.93)	JOHN C. FORD	09/16/2021	53759	1084635
	09/16/2021	REIMB MUSICBOWL	(\$117.90)	ADELA MEITZ	09/16/2021	53763	801507
	09/17/2021	MARCHING BAND	\$53.00				
	09/23/2021	MARCHING SHOES	\$321.00				
	09/29/2021	BERKELEY HAT	(\$192.00)	COMMUNITY HIGH SCHOOL DIST 99	09/29/2021	53773	1063117
	09/30/2021	REVTRAK SEPT SRVC FEE	(\$20.34)				
	09/30/2021	REVTRAK SEPT DEPOSIT	\$582.80				

Account Code	Transaction Date	Transaction Description	Transaction Amount	Vendor Name	Check Date	Check Number	Vendor Number
<b>95SDMARM</b>	09/30/2021	WEBSTORE PROFIT	\$155.50				
		<b>Total:</b>	<b>\$52,747.53</b>				

**VIII. Jazz Band (Jerry Lowery):**

N/A

**IX. VP of Way and Means (Tracy Hauppa-Kenyeri):**

- District Eat Out Night at Panera scheduled for Thursday, October 21, 2021 from 4 - 8 PM.
- Outreach to new Plant Sale greenhouses continues.

**X. VP of Membership (Christina Coyle):**

N/A

**XI. VP of Student Accounts (Phil and Cheryl Sumida):**

Mustang Band Boosters  
Report of Student Accounts  
October 12, 2021

---

Beginning Balance	\$9209.33
-------------------	-----------

---

Revenue	\$0
Total Revenue	\$0
Expenses	\$0
Total Expenses	\$0

---

End Balance	\$9209.33
-------------	-----------

---

Notes: Started with same balance end as last month and as no changes have crossed our path, our funds have remained the same. P&C Sumida

**XII. VP of Uniforms (Glenda Wells):**

She is having surgery in 2 weeks and will need help getting the uniforms back, washed and hung dry. Adela suggests that she ask some of her volunteers can do it, otherwise she will do it.

In addition, Glenda has received the Drum Majors uniform, a scanner and replacement shoulder buttons from FJM. She has emailed pictures of damage to Andy, Sales Rep from FJM. He is reviewing the pictures, offered advice (which she already had) and she will call him as he requested when she is feeling better- before the next Booster meeting.

**XIII. VP Volunteers (John Ford):**

N/A

**XIV. VP of Hospitality (Renee Sullivan):**

We fed the band for ISU for about \$500. We had subway sandwiches and the usual chips, grapes, and cookies.

**XV. Coordinator Reports:**

**Medical Coordinator (Christina Coyle):** N/A

**Spirit Wear Coordinator (Open Position):** N/A

**Winter Guard Coordinator (Open Position):** N/A

**Jazz Band Coordinator (Open Position):** N/A

**Equipment Coordinator (John Ford):** N/A

**XVI. Miscellaneous:**

**XVII. Announcements:** Next meeting scheduled at 7:00pm on November 1, 2021, Virtually

**XVIII. Adjournment:** 8:19 pm