

MUSTANG BAND BOOSTER MINUTES

December 2, 2019

I. Call to Order (Gillian Lewis): Time 7:09pm

Meeting called to order by Gillian Lewis. Executive Board Members in attendance: Gillian Lewis, Jamie Nolan, Adela Meitz, Mary Spears, Amy Burrows, Cinda Lester, Cheryl Murley, Maria Wooton, Melissa Melendez, and Director DaJuan Brooks. General Board Members in attendance: Jan Colip and Leslie Opila

II. Band President's Report (Emma Lafin):

No report

III. Approval of Minutes - Recording Secretary (Adela Meitz)

Motion of approval of minutes by Cheryl Murley

Motion seconded by Mary Spears

Time of Approval: 7:10pm

IV. Band Director's Report (Greg Hensel delivered by DaJuan Brooks):

2019 Marching Mustangs

Thank you to everyone that helped/assisted in any way this season.

Music Bowl 2020 date is still pending while we wait for the BOA dates to be released.

The goal is to get the Music Bowl registration open this coming Friday at noon.

Concert Band Info

Two Fall Band concerts - very pleased with all four bands. The artistry happening this early in the year is exciting.

WSWE currently preparing for the Holiday Concert next week. Combined rehearsal is Tuesday December 3rd (7:00 - 9:00 PM) in the band room. Holiday Concert is on Thursday December 12th - 7:00 PM in the large gym

Both the ILMEA Jazz and Senior Festivals were a success. DGS (and district 99) were well represented in nearly every ensemble.

All-State Results were released today. We are proud to say that Jonah Sprandel will be representing DGS Bands on Alto Sax. Jonah will undergo another audition process when we get to Peoria in January where he will then be placed in either the All-State Band or All-State Honor Band. Very proud of Jonah!

Orlando Trip 2020

Room Rosters have been posted. Students must check their room assignments by the end of the week. Finalized lists must be sent to Bob Rogers by December 13th. This will be pushed heavily in class this week, as many students probably did not see them before the break.

Pep Band

First Pep Band game is this Thursday December 5th. There have been a couple 5A rehearsals and look forward to having our first night together this week.

Jersey and Pull-Overs were delayed due to a back order of some of the items. I was told by CustomInk that we should still receive these items by Friday, December 6th.

I typically have to spend some booster money on extra t-shirts/pull-overs, but did not order extras this year, as they usually do not sell. To this point, the only money needed from the boosters will be the usual two meals - Alumni Night (12/21/19) and Junior High Night (2/7/20).

Misc. Items

New mailbox was purchased. A work order was submitted to get the mailbox mounted on the wall in place of the existing box.

V. President (Gillian Lewis):

FOFA

Choir has four upcoming Dine and Share events scheduled. Noodles and Company on Tuesday, December 3rd, Panera on Thursday December 12, Lou Malnati's on January 20th , and Chipotle on February 3rd. I will send out reminder emails before each event.

There is a new design for FOFA lawn signs. Contributing members of FOFA will receive a sign and any remaining signs will be sold, price has still to be determined.

The deadline for Poinsettias is Thursday, December 5th. Plants will be used to decorate the Holiday Concert on Thursday, December 12th and plants will be available to take home after the concert. Some additional help would be appreciated for set up and clean up on the evening of the concert.

Marching Band

Marching Band season was wrapped up with our fall banquet and awards. Thank you to Jan Colip and the banquet committee for all the time and effort they put in to making it such a successful event.

It's time to schedule our budget meeting for next season.

Concert and Jazz Bands

Falls concerts were a huge success. Thank you to everyone who sent in baked goods and helped with post concert receptions. Next up the Holiday concert on December 12th at 7:00. Congratulations to all of the DGS students who participated in the ILMEA District 1 festival last month.

Misc., Unfinished and New Business

The Cheesecake Fundraiser did very well. Thanks to Amy Burrows for all of her work in organizing, and to the students and parents who helped out on pick up day.

The booster mailbox has been replaced. There are 5 keys. Two originals, both of which were given to Jennifer Parrot (one for her general use and one to be kept as a backup in case we need to make copies in the future. There is one copy in the director's office, Jamie Nolan (as treasurer) has one and Gillian Lewis (as president) has one.

We are still in need of some nominees to shadow positions that are currently held by parents of senior students.

Monday, January 13th is suggested for a Charms meeting. The decision to keep Charms or switch to a different service must be made soon.

VI. VP of Music Bowl (Cinda Lester and Melissa Melendez):

Music Bowl 2019

Numbers are almost final.

Income: \$53,784.00 (doesn't include 10% of catering total from AI's)

Expenses: \$20, 461.00

Profit: \$33.322.40

Music Bowl 2020

Cinda Lester and Melissa Melendez will co-chair Music Bowl 2020. They will be looking for volunteers to replace senior parents.

Music Bowl 2020 date to be determined by DaJuan Brooks soon. Registration is ready to open as soon as the date is selected and all area band directors will be notified. No refunds will be available after August 1st (registration deadline) and prices will increase to register after that date.

VII. Treasurer (Jamie Nolan):

Treasurer Report at end of meeting minutes.

VIII. Jazz (Glenn Williams via email):

2020 Purdue University Jazz Festival

Letters have been sent home about the 2020 Purdue University Jazz Festival. Forms and payment were due back to the Fine Arts office on November 22, 2019. Friday night our students will be able to hear the world-renowned jazz artists perform. Our students will perform in festival venues with more than 70 jazz ensembles from Michigan, Illinois and Indiana. Each group will play for a panel of adjudicators and get a short clinic after their performance. Additionally, each judge will provide written and recorded comments and a score for each band that performs. The cost of the trip is \$85 per student, which will include the Friday night concert ticket and one night's stay at the Purdue Union Club (located inside the Purdue Memorial Union). District 99 pays the contest entry fee and motor coach transportation for the trip. Meals during the trip are the responsibility of each student.

Other Jazz Events

Thursday, January 9, 2020 – The Jazz Café, featuring jazz groups from South HS, O'Neill MS, Jefferson JHS, Eisenhower JHS and Lakeview JHS. 6:00 PM start in the cafetorium at South HS.

Volunteers Needed

Volunteers are needed for Jazz Café hospitality. Thanks to JoAnn Weichec for helping to coordinate this event. JoAnn needs a helper/shadow for upcoming events.

This is also our year to provide hospitality for the NIU/D99 Jazz Concert at the Tivoli Theatre on February 4, 2020. We alternate years with DGN supporting the hospitality for the NIU Jazz Band and staff.

Upcoming Jazz Ensemble Performances

Our Jazz Ensemble will be doing these run-out performances in the coming months:
Saturday, March 14, 2020 – Jazz Ensemble at the Naperville Jazz Festival

IX. VP of Way and Mean (Amy Burrows):

Cheesecake fundraiser

Thank you to Gillian Lewis, Jamie Nolan, Cinda Lester, and the awesome group of students.

Total collected: \$11,141.75

Total profit: \$3,829.00 -\$1914.50 for band (\$3.50 per cheesecake) and \$1914.50 for student accounts (\$3.50 per cheesecake)

Discussion of online payment via credit card and how to handle additional payment fee. DaJuan Brooks will follow up with the school on how to do this via Rev Track. Concerns were expressed about how to collect payment in a timely fashion.

X. VP of Membership (Christina Coyle):

Spreadsheet has been updated and two payments collected since the last meeting. Reminder emails to be sent to families that still owe and Charms will be updated. I will be in touch with student accounts with any transactions that take place.

XI. VP of Student Account (Cheryl Murley):

Mustang Band Boosters

Report of Student Accounts

Nov 30 2019

Beginning Balance		13,131.39
Revenue		
2019 Music Bowl Program Ads	896.00	
Total Revenue		896.00
Expenses		
2019 Marching Band Fall Banquet	-65.41	
Total Expenses		-65.41
End Balance		13961.98

XII. VP of Uniforms (Jenn Bloom):

No report

XIII. VP Volunteers (Maria Wooton):

Will enter student volunteer hours. These are due by April for Scholarship consideration.

XIV. VP of Hospitality (Galinda Tunney):

Two meals will be provided for the pep band: Alumni Night 12/21/19 and Junior High Night 2/7/20.

XV. Coordinator Reports:

Medical Coordinator (Christina Coyle):

No report

Fall Banquet Coordinator (Jan Colip):

The fall banquet took place on November 7th in the DGS cafeteria and cafetorium. Catering was Scuttlebutt's and deserts were from Sam's Club and 150 cupcakes donated by Cathy White. The banquet theme was Reslections. 12 baskets were donated and the total revenue for the raffle was \$1349. **293 Total Attendees** (Includes 277 paying, 12 guests and 4 walk-ins/ registration changes) Initial food reservation was for 273 attendees, 15 guests and 15 walk in.

Revenue from ticket sales	\$3662.00
Revenue from Raffle sales	\$1349.00
<hr/> Total Revenue	<hr/> \$5011.00
<hr/> Total expenses	<hr/> \$3458.54
<hr/> Net income from Banquet (food)	<hr/> \$203.46
<hr/> Net Proceeds (Total Revenue-Expenses)	<hr/> \$1552.46

The committee would like to extend a huge thank to the student and parent volunteers for their assistance with the banquet. We could not have done it without them. Please credit the student volunteers for service hours. A huge thank you to Cathy White for the donation of 150 "reflection" cupcakes and to Jamie Nolan and Angie Daley for taking senior pictures for the centerpieces

Spirit Wear Coordinator (Leslie Opila):

Band ornaments are on sale. Hats are currently on back order. The fall spirit wear sales did not go as well as hoped. This issue will be revisited next year.

XVI. Miscellaneous:

None

XVII. Announcements:

Next meeting scheduled January 6, 2020 at 7:00pm, Room D180

Band Director will be meeting with the Football coaches to address improving relationships between the two groups.

XVIII. Adjournment:

8:34pm

Treasurer's Report:

Marching Mustangs Financial Position
2019 - 2020
November

Marching Mustangs Income	2019 - 2020 Budget	2019 - 2020 Actual	2019 - 2020 Difference (act.-bud.)
Fee Payment 115 full @ \$510	58,650.00	66,529.37	7,879.37
Rev track fees @ \$15 *115	1,725.00	0.00	(1,725.00)
Summer/Fall Fundraisers	200.00		(200.00)
Purdue Jazz		935.00	935.00
Parades	250.00	450.00	200.00
Merchandise Sales	500.00	379.00	(121.00)
Cheesecake fundraiser TBD			
Car Wash	900.00	1,564.00	664.00
Plant Sale	1,000.00	439.98	(560.02)
Fall Banquet	1,500.00	4,701.59	3,201.59
Savers	350.00	0.00	(350.00)
Music Bowl Funding (including r/e surplus)	33,650.00	46,289.00	12,639.00
Total Income	98,725.00	121,287.94	22,562.94
	98,725.00		
Marching Mustang Expenses	2019 - 2020 Budget	2019 - 2020 Actual April	2019 - 2020 Difference (act.-bud.)
Band Camp & Band Camp Supplies	5,000.00	8,025.99	(3,025.99)
Group Meals	3,500.00	479.16	3,020.84
Overnight Competition Hotel & DCI tix	6,000.00	4,878.75	1,121.25
Marching Mustang Show Shirts	1,500.00	1,574.00	(74.00)
Staff Apparel	1,000.00	1,506.00	(506.00)
Patch Awards & Sr Plaques	500.00	574.51	(74.51)
Sr. Parent Night	150.00	0.00	150.00
Marching Mustang Water	550.00	32.83	517.17
Miscellaneous Expense*	400.00	14,020.81	(13,620.81)

Uniform Cleaning	2,500.00	0.00	2,500.00
Misc. Uniform Equipment & Panels, Shakos	500.00	11,196.51	(10,696.51)
Season DVD & Recording	200.00		200.00
Gloves	750.00	0.00	750.00
Drum Major Uniforms	600.00	1,628.04	(1,028.04)
Color Guard Equipment & Uniforms	12,000.00	12,110.67	(110.67)
Shoes	600.00	(1,290.00)	1,890.00
Music License	1,800.00	5,848.99	(4,048.99)
Show Writing Software	200.00	198.99	1.01
Percussion Supplies	5,000.00	7,069.76	(2,069.76)
Marching Band Staff	40,300.00	33,571.19	6,728.81
Instrument Repairs	1,000.00	0.00	1,000.00
Travel supplies and equipment**	500.00	0.00	500.00
Pit Trailer	1,000.00	0.00	1,000.00
Truck Rental	1,500.00	773.33	726.67
Props	4,000.00	3,495.69	504.31
YIM Staff Leadership - Perry	1,500.00	550.00	950.00
Rev track costs***	1,725.00	709.71	1,015.29
Winter Guard Funding	3,000.00	720.00	2,280.00
Music Bowl Supplies		623.88	(623.88)
Sound System		16,846	(16,846.39)
Total Expenses	97,275.00	125,145.20	(27,870.20)
	97,275.00		
		(3,857.26)	(5,307.26)

***Misc Expenses itemized**

Marimba	\$4,742.00
Bass Clarinet	\$7,900.00
Lisle Pool	\$875.00
DaJuan reimbursement	\$250.21
Band Boosters supplies	\$11.98
Gas for UI and ISU	\$97.17
The UPS store	\$116.97
Postage reimbursement	\$27.48

TOTAL: \$14,020.81

**Marching Band Boosters
Cash and Obligations Summary
2019-2020
November**

Germany Trip	2,697.89
Chamber Music/Clinician Fund	1,035.91
Color Guard Fund	
Winter Guard Fund	1,007.63
Percussion Fund	1,103.28
Jazz Band Fund	1,543.46
Scholarship Fund	7,412.32
Student Accounts	13,131.39
2019 Activity	
Performance Awards	-
Purdue Jazz	-
Due to Orch./Choir	-
Kane County	-
NIU Jazz	-
2019 Music Bowl	52,275.40
Judges, flights, trophies	(12,087.38)
Concessions Exp.	(10,655.84)
Pit stop, patches, programs	(2,036.73)
Total Reserved Funds in Checking Account:	55,427.33
Retained Earnings	15,043.31
Marching Mustangs	(3,857.26)
General Band	
Winter Guard	-
Balance in Checking Account	66,613.08