

# MUSTANG BAND BOOSTER MINUTES

April 2020

## **I. Call to Order (person): Virtual Meeting**

Meeting called to order by Gillian Lewis. Executive Board Members in attendance via email: Gillian Lewis, Jamie Nolan, Adela Meitz, Mary Spears, Amy Burrows, Cinda Lester, Cheryl Murley, Maria Wooton, Melissa Melendez, Galinda Tuney, Christina Coyle, Jenn Bloom, Bob Brandt, Band President Emma Lafin, and Directors DaJuan Brooks and Greg Hensel. General Board Members in attendance via email: Jan Colip, Gretchen Shearer, Leslie Opila, and Karen Ford .

## **II. Band President's Report (Emma Lafin):**

No report

## **III. Approval of Minutes - Recording Secretary (Adela Meitz)**

Motion of approval of minutes by: To be approved at May meeting

Motion seconded by: N/A

Time of Approval: N/A

## **IV. Band Director's Report (Greg Hensel):**

No report

## **V. President (Gillian Lewis):**

FOFA

No meeting this month, nothing to report.

## Marching Band

With school being closed no budget meeting has happened yet for next season. If school reopens next month an in-person meeting will take place if not a virtual meeting will be organized. Since the plant sale had to be cancelled there will be a significant impact on revenue for next year.

Due to the kick off meeting being cancelled we were not able to take advantage of trying to recruit new parents to volunteer so we are still in need of quite a few volunteers.

## Misc., Unfinished and New Business

An email will go out this week about band booster scholarships. A determination about how that committee process will work this year due to school closure and social distancing guidelines will be made based on whether school reopens in May.

## **VI. VP of Music Bowl (Cinda Lester and Melissa Melendez):**

To date one band has dropped out, so there are ten bands are registered for Music Bowl.

## **VII. Treasurer (Jamie Nolan):**

Treasurer's report at the end of the report.

**VIII. Jazz (Glenn Williams via email):**

Jazz Ensemble and Jazz Lab Band had a great night opening for the Brass Tracks Big Band on March 11. The place was packed. The students played really well and the patrons had a fabulous experience.

**IX. VP of Way and Mean (Amy Burrows):**

Plant sale was cancelled due to COVID-19.

**X. VP of Membership (Christina Coyle):**

No report

**XI. VP of Student Account (Cheryl Murley):**

**Mustang Band Boosters  
Report of Student Accounts  
Mar 31 2020**

<b>Beginning Balance</b>		<b>14748.51</b>
	<b>Revenue</b>	
	<b>Total Revenue</b>	0.00
	<b>Expenses</b>	
	Band Trip Reimbursements (E. Lewis, S. Nolan, S. Nolan, J. Murley)	-1510.12
	<b>Total Expenses</b>	-1510.12
<b>End Balance</b>		<b>13238.39</b>

**Notes**

Due to Covid 19 Pandemic, DGS has been closed since  
16 Mar 2020

**XII. VP of Uniforms (Jenn Bloom):**

No report

**XIII. VP Volunteers (Maria Wooton):**

No report

**XIV. VP of Hospitality (Galinda Tunney):**

No report

**XV. Coordinator Reports:**

**Plant Sale Coordinators (Joel and Wendy Ley):**

Plant sale was cancelled due to COVID-19. Money will be refunded.

**Spirit Wear Coordinator (Leslie Opila):**

Once the show theme has been released work will begin on ordering show shirts.

**XVI. Miscellaneous:**

**XVII. Announcements:** Next meeting scheduled May 4, 2020 at 7:00pm, Room D180

**XVIII. Adjournment: Virtual Meeting****Treasurer's Report:****Marching Mustangs Financial Position**

**2019 - 2020**

**March 2020**

<b>Marching Mustangs Income</b>	<b>2019 - 2020 Budget</b>	<b>2019 - 2020 Actual</b>	<b>2019 - 2020 Difference (act.-bud.)</b>
Fee Payment 115 full @ \$510	58,650.00	68,591.87	9,941.87
Rev track fees @ \$15 *115	1,725.00	24.96	(1,700.04)
Summer/Fall Fundraisers	200.00	232.00	32.00
Purdue Jazz		1,969.26	1,969.26
Parades	250.00	450.00	200.00
Merchandise Sales	500.00	439.00	(61.00)
Cheesecake fundraiser TBD		3,190.50	
Car Wash	900.00	1,564.00	664.00
Plant Sale	1,000.00	439.98	(560.02)
Fall Banquet	1,500.00	1,271.99	(228.01)
Savers	350.00	0.00	(350.00)
Music Bowl Funding (including r/e surplus)	33,650.00	46,404.23	12,754.23
<b>Total Income</b>	<b>98,725.00</b>	<b>123,534.54</b>	<b>22,662.29</b>
	98,725.00		
<b>Marching Mustang Expenses</b>	<b>2019 - 2020 Budget</b>	<b>2019 - 2020 Actual April</b>	<b>2019 - 2020 Difference (act.-bud.)</b>
Band Camp & Band Camp Supplies	5,000.00	8,025.99	(3,025.99)

Group Meals	3,500.00	1312.91	2,187.09
Overnight Competition Hotel & DCI tix	6,000.00	4,878.75	1,121.25
Marching Mustang Show Shirts	1,500.00	1,574.00	(74.00)
Staff Apparel	1,000.00	1,506.00	(506.00)
Patch Awards & Sr Plaques	500.00	798.91	(298.91)
Sr. Parent Night	150.00	0.00	150.00
Marching Mustang Water	550.00	326.54	223.46
Miscellaneous Expense*	400.00	14,425.77	(14,025.77)
Uniform Cleaning	2,500.00	0.00	2,500.00
Misc. Uniform Equipment & Panels, Shakos	500.00	11,196.51	(10,696.51)
NIU Jazz		460.00	(460.00)
Gloves	750.00	0.00	750.00
Drum Major Uniforms	600.00	1,628.04	(1,028.04)
Color Guard Equipment & Uniforms	12,000.00	12,110.67	(110.67)
Shoes	600.00	2,980.70	(2,380.70)
Music License	1,800.00	5,848.99	(4,048.99)
Show Writing Software	200.00	198.99	1.01
Percussion Supplies	5,000.00	7,069.76	(2,069.76)
Marching Band Staff	40,300.00	33,571.19	6,728.81
Instrument Repairs	1,000.00	0.00	1,000.00
Travel supplies and equipment**	500.00	0.00	500.00
Pit Trailer	1,000.00	0.00	1,000.00
Truck Rental	1,500.00	4,494.62	(2,994.62)
Props	4,000.00	3,495.69	504.31
YIM Staff Leadership - Perry	1,500.00	550.00	950.00
Rev track costs***	1,725.00	771.57	953.43
Winter Guard Funding	3,000.00	1793.79	(1,206.21)
Music Bowl Supplies		623.88	(623.88)
Sound System		16,846	(16,846.39)
<b>Total Expenses</b>	<b>97,075.00</b>	<b>136,489.66</b>	<b>(39,414.66)</b>
	97,075.00		
		(11,955.12)	(16,752.37)

<b>*Misc. Expenses itemized</b>	
Marimba	\$ 4,742.00
Bass Clarinet	\$ 7,900.00
Lisle Pool	\$ 875.00

DaJuan reimbursement	\$	250.21
Band Boosters supplies	\$	11.98
Gas for UI and ISU	\$	97.17
The UPS store	\$	116.97
Postage reimbursement	\$	27.48
Amazon MKTP (Dec 6)	\$	112.31
Weebly San Francisco (Dec 6)	\$	159.00
Amazon MKTP (Dec 23)	\$	68.97
United Parcel Service (Dec 23)	\$	12.26
Gillian Lewis UPS	\$	52.42
<b>TOTAL:</b>	<b>\$</b>	<b>14,425.77</b>

**Marching Band Boosters  
Cash and Obligations Summary  
2019-2020  
March 2020**

Germany Trip	2,697.89
Chamber Music/Clinician Fund	1,035.91
Color Guard Fund	
Winter Guard Fund	1,007.63
Percussion Fund	1,103.28
Jazz Band Fund	1,393.46
Scholarship Fund	7,196.32
Student Accounts	14,748.51
2019 Activity	
Performance Awards	-
Purdue Jazz	1,969.26
Due to Orch./Choir	-
Show and Composition Music	(7,950.00)
NIU Jazz	20.00
Winter Guard Show Exp.	(1,272.59)
2019 Music Bowl	52,275.40
Judges, flights, trophies	(12,087.38)
Concessions Exp.	(10,655.84)
Pit stop, patches, programs	(2,036.73)
Amazon and Domino's Pizza Expense	(237.83)

<b>Total Reserved Funds in Checking Account:</b>	<b>49,207.49</b>
Retained Earnings	15,043.01
Marching Mustangs	(11,955.12)
General Band	-
Winter Guard Fees March 2020	200.00
-	
<b>Balance in Checking Account</b>	<b>52,495.18</b>