

MUSTANG BAND BOOSTER MINUTES

May 2021

I. Call to Order (Adela Meitz): 7:02

Virtual meeting called to order by Adela Meitz.

Executive Board Members in attendance: Adela Meitz, Galinda Tunney, Alex Hewawissa, Leslie Opila, Tracy Kenyeri, Cheryl Sumida, Jody Townsend, Lynn Hope, Christina Coyle, Matt Plass, John Ford, Cinda Lester, Alison Henderson and Band Directors Greg Hensel

General Board Members in attendance: Erv Henderson

II. Band President's Report:

No Band President for this year due to Covid-19.

III. Approval of Minutes - Recording Secretary

Motion of approval of minutes by Leslie Opila

Motion seconded by Galinda Tunney

Time of Approval: 7:02

IV. Band Director's Report (Greg Hensel):

2020 & 2021 Marching Mustangs

- 2021 is off and running! We had a GREAT leadership retreat over the weekend of April 30th. Jake Burrows did a fantastic job working with the leadership team. Based on how it went, I'm working with him to explore ways to expand the leadership training to actually include all members in some activities throughout the summer and band camp. I think we could ALL benefit from this kind of work!
- We also had a wonderful first meeting/practice on May 5th -- it was so great to see the kids excited to finally be doing the thing they love again!
- Currently have 78 confirmed signed up for MM 2021 with a few more in discussions on the fence. Again, our budgeted target number is 80.
- GREAT NEWS! It does exist! We just got word that the Queen video should be ready by May 19th! So, we are going to release Marching Mustangs from rehearsal 30 minutes early to get home, and we will premiere the video at the head of the virtual band banquet. Once the premiere is done, all 2020 season members and families will receive a link to their own digital copy.
- The Village of Downers Grove has decided not to have their Memorial Day or July 4th events at this time, so all 2021 MM students have been released from those events.
- Music Bowl Update
 - We currently have 13 bands signed up! This is a strong number considering the obstacles and year we're having.

- Will is working on contacting judges and things are starting to move forward. We are reducing the total number of judges to six total to reduce costs and heavily prioritizing local judges.
- 2 Hard Confirmed local judges, 1 soft confirmation, with feelers out on the other 3. Once I compile the complete list, I will communicate it out to the relevant parties.
- Meeting Scheduled for Tuesday, May 11th (tomorrow) to discuss sponsorship strategies with the installed livestream system in the stadium for the Music Bowl with Mark Molinari. Would have met earlier, but he's been absolutely swimming with the condensed spring football season. He's been spearheading avenues to monetize the livestream for athletics.
- We're selling the hats!! Over the next couple weeks we will begin trying to monetize the aussie hats (if we can), as well as the shakos, as new shakos are provided as part of the 10 year bid by the district.
 - All current seniors still enrolled in the band program are able to take their aussie hat (and plume) as a memento for graduation -- they were much more excited about this than I anticipated haha. Hats are available in the band hallway for pickup.
 - After I go through an inventory how many hats are still in decent condition, we will make a determination about how best to sell them off.
 - Since the shakos are all in such new condition, they will all be sold.

Concert Band Info

- Students are recording again for our next virtual band concert. The first videos are due this Thursday!

Misc. Items

- New Band Logo has been created!
- Senior Spotlight
- Glenn Retirement
- Jerry Lowrey - incoming Fine Arts Chair

Band Director To-Do List:

- Parent Social - June 29th - Christina Coyle to lead it.

V. President (Adela Meitz):

Band scholarship info due today. 10 applicants – all got scholarships

- Positions we need to have filled
 - Secretary
 - Co-chair for uniforms
 - Hospitality

- Color Guard/Winter Guard Chair
- Plant Sales Chair?

VI. Comptroller

No report

VII. VP of Music Bowl (Cinda Lester):

- Will we need a new logo for Music Bowl 2021-No.
- Patches available
- Lot to be coordinated if moving forward.
- Waiting for go ahead.

VIII. Treasurer (Alex Hewawissa):

Current Balance, SDMARM Account as @ 4/30/21: \$43,452

- Up \$8,774 from last month
 - Note; Student Account Funds ~\$16K, included in above total
 - = ~\$27k available funds
- Balance this time LY: \$41K

Notable recent transactions last month

- \$8,729 (on 4/30) Rev Track deposit – Marching Band fees.
 - So far we have received \$16k from Marching band fees
 - I received details of this deposit by student name (as entered in Rev Track) from Samia Khouri (District 99 Accountant).
 - \$305 Rev Track service fee for above transaction
- Only \$54 so far from the plant sale has been deposited

Highlight & updates:

- The new **Purchase Request** document & process was successfully launched last week with a request from Greg Hensel for a virtual band banquet spent ~ \$1,200.
 - The process appeared to work; providing Greg an answer within a few hours.
- **Audit:** I met with Erv Henderson & the rest of the audit committee on 4/27 via Zoom to provide insights into the financial process of the BB budget.

- I provided a number of documents to the team: April Treasurer report; SDMARM account details; 2021 – 2022 Marching Band budget (completed by Greg and Will); and the new Purchase authorization procedure presentation.

Extract (final page) of SDMARM Account Balance as @ 4/30/21 (source, Samia Khouri) below:

Account Code	Transaction Date	Transaction Description	Transaction Amount	Vendor Name	Check Date	Check Number	Vendor Number
95SDMARM	10/29/2020	OCT REVTRAK SRVC FEE	(\$52.35)				
	10/29/2020	REVTRAK SRVC FEE REVERSED	\$52.35				
	11/17/2020	SEASON VIDEO PROD.	(\$7,600.00)	BITTER JESTER STUDIOS	11/17/2020	53616	1085445
	11/18/2020	BAND FEES	\$225.00				
	12/17/2020	AMAZON.COM	(\$287.49)	COMMUNITY HIGH SCHOOL DIST 99	12/17/2020	53629	1063117
	12/17/2020	BUTTER BRAIDS INCOME	\$848.80				
	12/17/2020	DONATION A. MEITZ	\$100.00				
	12/30/2020	REVTRAK SRVC FEE 12/20	(\$2.62)				
	12/30/2020	REVTRAK DEP. DEC 2020	\$75.00				
	01/15/2021	POINSETTA SALE	\$16.00				
	02/17/2021	COLOR GUARD INSTRUCTO	\$1,700.00	JILLIAN SNYDER	10/02/2020	53595	1083618
	02/22/2021	STOP PYMT J. SNYDER	(\$30.00)				
	02/22/2021	REPL CHECK MAR-OCT	(\$1,700.00)	JILLIAN SNYDER	02/22/2021	53644	1083618
	02/25/2021	SQUARE WEEBLY	(\$149.75)	COMMUNITY HIGH SCHOOL DIST 99	02/25/2021	53645	1063117
	02/26/2021	REVTRAK FEB SRVC FEE	(\$1.74)				
	02/26/2021	REVTRAK FEB DEPOSIT	\$50.00				
	03/05/2021	BAND BOOSTERS FEE	\$25.00				
	03/25/2021	REIMB. SHIPPING	(\$20.85)	STEPHANIE PETERSON	03/25/2021	53657	9992219
	03/31/2021	REVTRAK SRVC FEE MARCH	(\$253.72)				
	03/31/2021	REVTRAK DEP MARCH 2021	\$7,270.00				
	04/13/2021	MARCHING BAND FEE DUES	\$350.00				
	04/13/2021	WINTER GUARD FEE/BND BOOS	\$50.00				
	04/16/2021	ORDER #000033470	(\$105.00)	FLOWER POWER FUNDRAISING	04/16/2021	53662	1085660
	04/22/2021	PLANT SALE	\$54.00				
	04/30/2021	REVTRAK APRIL SRVC FEE	(\$304.66)				
	04/30/2021	REVTRAK APRIL SRVC FEE	\$8,729.60				
	Total:			\$43,452.62			

IX. Jazz (Glenn Williams via email):
MUSTANG BANDS ACTIVITIES JAZZ REPORT
May 2021

PREPARING FOR VIRTUAL CONCERT #2

Our second virtual concert for this year will premiere on Thursday, May 20, 2021 at 7:30 pm. Our jazz bands have prepared and recorded four selections, two for each group. We are looking forward to hearing and seeing this final concert for the year!

We also extend a fond farewell to the Class of 2021 jazz musicians. These students have continued to learn and grow as performers and have created a sense of joy around their love for each other and for the music. They have made South High School a better place - we will miss you!

2021-2022 AUDITION MATERIALS

Audition materials have been posted in Google Classroom. Currently we are planning for IN PERSON auditions. We also have a plan in place in the event auditions need to take place virtually. Auditions will take place during the first week of school in August of 2021.

WELCOME TO MR. JERRY LOWREY!

Please join us in welcoming Jerry Lowrey to the Fine Arts faculty and the DGS Bands Family. [READ HERE](#) for more information about Mr. Lowrey’s appointment.

X. VP of Ways and Means (Tracy Kenyeri):

- Plant sale: Only 4 orders to be picked up
 - o Including online, \$800 in orders
- Possible for Home Run Inn Fundraising or other restaurants

XI. VP of Membership (Christina Coyle):

- 78 students (12 color guard)
- Looking for medical forms (Only have 39)
- As registration comes in, will put in Charms

XII. VP of Student Account: (Cheryl and Phil Sumida)

Mustang Band Boosters

Report of Student Accounts

May 10, 2021

Beginning Balance		\$15,503.08
Revenue		\$0
Total Revenue		\$0
Expenses		\$0
Total Expenses		\$0

End
Balance

\$12,503.08

XIII. VP of Uniforms (Glenda Wells):

No report

XIV. VP Volunteers (John Ford):

- Nothing new for volunteers
- Looking at sketches for props

XV. VP of Hospitality (Galinda Tunney):

- Starting transition to Matt Plass

XVI. Coordinator Reports:

Spirit Wear Coordinator (Leslie Opila):

Waiting for design

Banquet Coordinator Report (Jody Townsend):

No report

Medical Coordinator Report (Christina Coyle):

No report

Equipment Coordinator (John Ford):

No report

Jazz Coordinators (Sharon Gresik):

No report

XVI. Miscellaneous:

XVII. Announcements: Next meeting scheduled for Monday, June 7, 2021 at 7:00pm via Zoom.

XVIII. Adjournment: 8:03 p.m.