

## MUSTANG BAND BOOSTERS MINUTES

June 12, 2017

### I. Call to Order (Gretchen Shearer): 7:01 pm

The meeting was called to order by Gretchen Shearer. Executive Board members in attendance included Gretchen Shearer, Arvinda Patel, Diane Ansah, Robert Brandt, Dorothy Daniele, Kelly Wygonski, Kathy Seitz, Gillian Lewis, Mary Spear, Teri Azzarello, Jamie Nolan, Christy Gergits, Amy Burrows, Greg Hensel, Craig Roselieb. General Board members in attendance were Nicole Krughoff, Mike Legel, and Danny King. Gretchen introduced Nicole Krughoff who is going to be the new spiritwear coordinator and car wash co-chair.

### II. Band President's Report (Danny King: Co-Vice President)

Danny was asked to remind band members to remind their parents about the Parent Social on Thursday at 7:30pm. Uniform moms asked Danny to remind the band members to sign up and remember to go for uniform fittings as signed up, which is taking place during band practice. They all need to dress properly. Volunteers will be needed for the car wash in August also. The color guard car wash will be this Saturday, June 17, 2017.

### III. Approval Minutes – Recording Secretary (Arvinda Patel):

Motion for Approval of March 20, 2017 minutes by: Amy Burrows

Motion seconded by: Dorothy Daniele

Time of Approval: 7:15 pm

### IV. Band Director's Report (Craig Roselieb):

Craig reported the following:

#### 2017 Marching Mustangs

- One date change on the fall calendar to get around the change in date for the fall open house. There will be no rehearsal on August 31, instead there will be a rehearsal on Sept 7, and we will not have dinner before the game on September 8, because it will not be an early dismissal. (Building will be closed July 24-28 due to power outage for generator change out).
- Becca Swick and Gina Pardun will be replacing Michael Bailey on the Color Guard staff. Michael may be hired as a consultant to teach a dance segment of the show for the whole group (tbd)
- Josiah Williams is not available this fall, and Danny Tedeschi may or may not be helping out due to his new job at Eisenhower Jr. High
- July 1 parade in Chicago has been scheduled for 100<sup>th</sup> anniversary of Lions Club: Income \$1,350. Busses ordered tomorrow and time frame still TBD. Half of the payment was already sent. Chaperones will be needed. Mr Roselieb will be leading the band.
- July 3, practice for July 4<sup>th</sup> band at DGN, 6:30 – 8:30 pm
- July 4, parade kicks off at 1 pm, line up at North High parking lot on Prince Street at 12 noon. Mr Hensel will be leading the band from south.
- All but four new marching brass were delivered to DGS this week. We are in need of two things to supplement their care: White gloves for students to wear during all rehearsals, and “Sousa Savers” to protect the bottom of the new metal sousaphones. Price and budget items to be discussed

- Membership for 2017 is significantly lower than projected – currently at 118. Budget would have to be worked on due to low numbers.

### **Music Bowl Things To Do**

- Lakeview is available for the SSB on Oct 14

### **Student Activities Office Info**

- Fund Raising Report is due to Jennifer Martinez on Tuesday, June 13.
- Webstore reports will be harder to come by over the summer because the bookkeeper is leaving on June 14. Craig is keeping an updated webstore list on a Google spreadsheet.
- Winter Guard Show for 2018 – Date priorities are: 1<sup>st</sup>, Feb 4, March 11, or Feb 25. The application will be signed and sent next week.

### **Concert Band Info**

- Wind Ensemble has applied to the Music For All (BOA) National Concert Band Festival in Indianapolis. If accepted, the group would perform in Indianapolis, March 17-19, 2018. This would be a real honor for the students and the school in general. It would be a 3 day field trip.

### **Jazz Band Info**

- Fishel Park check was deposited, delegated into Jazz account.

### **Band Director To-Do List – Other Stuff**

- Show shirt design specs are posted on Classroom, due by June 27. Students to design again.

Next Year’s philanthropy project will be “Lungeivity” and in order to support this effort, will it be possible for the band to wear white gloves for the homecoming game, September 29, and pink gloves for the Oct 13 game? It was decided to buy white gloves for use in September and then dye them pink for October.

### **V. President’s Report(Gretchen Shearer)**

Gretchen thanked the Scholarship Committee members (Christy, Robert, and Craig) for help with deciding on the scholarships this year. The boosters gave out 8 Marching band scholarships and 1 drum major scholarship. The Audit Committee would have to complete the audit for the 2015-2016 before August for the transition from the bank account to the school. For the July 4<sup>th</sup> parade, band boosters from South High have to provide water at the end of the parade while North High would provide water at the beginning of the parade.

Gretchen introduced Mary Spear, who will be the Comptroller/ Color Guard Co-ordinator; and Gillian Lewis, who will be joining the Uniform moms. A vote was taken for the new nominations and all board members voted yes for the new nominations.

For the University of Illinois competition, hotel contract will be signed soon.

By law changes have to be made regarding scholarships, specifically the service hours requirement guidelines. Sign in/out sheets must be signed and turned in to volunteer chair. Students are to keep a log of other service hours.

A motion was made to approve changing the scholarship application process by Gretchen. The board approved the motion with all yes votes and no nay votes.

A motion was made to change tracking of volunteer hours in the bylaws to VP Volunteers. The board unanimously voted yes for the motion.

## **VI. VP of Music Bowl's Report (Kelly Wygonski and Dorothy Daniele):**

Kelly reported that the total number of registered bands for Music Bowl is back to 21. Lake Park and Plainfield East dropped out so we reached back out to the Schools and Geneseo High School has signed up. They are marching at ISU that day too so we will accommodate their scheduling needs accordingly. All judges are secured and Dorothy is trying to coordinate flights in & out with the 2 traveling judges. All bands have been invoiced and 7 have paid. Only 1 band wants to pay in August. Reminders will be sent out at the end of the month to those not paid.

Lakeview would be playing the National Anthem at the Music Bowl this year.

Kelly asked Craig for help to reserve/borrow the lights from North for the Music Bowl.

We need to contact the portalet company and reserve a portalet for the day of.

An email was sent out to all Marching Band Parents to alert them to Music Bowl and let them know they are required to work at least one shift the day of.

The first committee chair meeting was held and 13 attended. The Parent Social was discussed and the committees needing to attend it. New member Valerie Chodl volunteered to chair a committee, probably Volunteer committee or shadow Ticket Committee.

Need to make sure we file an Evacuation Plan with the Village Police Department. (Gerry?). Also need to contact the DG Police Dept. to make sure we can have 2 officers assigned to the event for the day 1 stays with finance & 1 helps with traffic.

We have other parents we are going to talk to this month about Chairing or Shadowing: Galinda Tunney, Ken Lafin, Tracy Wade, Allison Henderson, Jan Colip & David Leatherwood.

Our Current Needs are as follows: 2 Volunteer Chairs (Dorothy & I will work this at the Soical); 1 add'l Stadium Chair and 1-2 shadows; 2 Raffle Committee Chairs; 2nd First Aid Chair; 2nd Parking Shadow; 1 Publicity/Marketing Shadow; 1 Ticketing Shadow; 1 Web Site Shadow; 1 Sponsorship Chair, although there was much conversation about rolling this position into the Program Ads Committee as it overlaps heavily with what they already do. Christy will reach out to Allison Henderson for Sponsorship Committee

Things to do for Parent Social:

- Do we have Tables and Chairs requested like last year.
- Will we set up inside or out?
- I will get all table clothes and balloons for tables.
- We will need to make copies for folders and handouts.
- Executive Board to bring treats for the night.

## **VII. Treasurer's Report (Linda Kozak via email):**

Linda reported that total cash receipts during the month of May 2017 were \$22,087.15 while total cash disbursements during the same month were \$15,596.05. The primary sources of cash were as follows: Deposits for MM Fees \$17,900, Band Banquet 3,226.60. The primary disbursements were; Skuddlebutts, \$2,440, Neff \$1,593.54. Several expenses related to the plant sale and the marching band cleaning bill were reported last month, but officially recorded this month.

## **VIII. VP of Ways and Mean's (Amy Burrows via email):**

Amy reported the following:

- **Restaurant Fundraisers – Portillo's:** August 14 or 15 (Mini-Camps)
- **Plant Sale:** Thank you to the Kubiks for organizing the fundraiser. The Kubiks' reported the following via email as Char was out of town and Bill could not attend the meeting : -Linda has not deposited checks yet. The final statistics for the 2017 plant sale are as follows:

Total sales = \$11,732; Total profit = \$4,412 (half of this goes to students and the other to the boosters); Total orders = 147. Bill reported that this was a down year, about 32% down in total sales from last year, and 36% down in profits. A couple of reasons for this may be that the greenhouse needed the orders a week earlier than normal, and we had less time to sell plants or that spring break was right in the middle of “order time”. Some ideas which may help next year’s sale could be to discuss whether we can kick off the plant sale a week or so earlier, which would allow for more ordering time; send out more frequent student communications on the plant sale, to better publicize it. Hopefully next year will be better, and Char and I can go out with a bang since it will be our last year as plant sale chairpersons. As a reminder, we will need someone to shadow us next year.

- **Schwann’s** - July 3-August 15 + extra days until November 15  
-20% for first 45 days.  
-5% for next 90 days.
- **Car Wash** - August 5 at South High  
-Need volunteers to organize.
- **Kane County Cougars: Game** - August 13  
-Sell Tickets (starting this week at Parent Night?).
- **Savers** - need Saturday date

#### **IX. VP of Student Accounts Report(Kathy Seitz):**

Kathy reported that the balance of Student Accounts as of May 1, 2017 was \$9,843.54. Revenue in May includes: \$2.92 from Schwan sales; \$2,108.76 from plant sales. Expenses in May include: \$52.00 for Band Banquet payments; \$103.87 for Symphony Center Performance payments; \$116.39 for reimbursement for Instrument Cleaning; \$75.72 for reimbursement for Outback Bowl; \$767.99 Senior Balances withdrawn to Scholarship Account. The balance in Student Accounts as of May 31, 2017 is \$10,839.25.

#### **X. VP Hospitality (Theresa Herstowski via email)**

Theresa reported that she is looking forward to feeding the band this summer and during the season.

#### **XI. VP of Uniforms’ Report (Barb Rustik, Teri Azzarello):**

Terri reported that since the last meeting all uniforms are ready for uniform fittings. The uniform moms are in the process of getting all the tags and labels ready for the kids’ uniforms. They are waiting on a current roster that will allow them to cut and paste from (the one Terri currently has does not allow her to edit or print). Uniform fittings are scheduled for the summer, starting tomorrow and will continue through July 20<sup>th</sup>. If additional dates are needed to fit the remaining band members it will be during band camp. The uniform moms will need assistance at both the July 1st and July 4th parades handing out and collecting polo shirts. All help would be appreciated.

Terri thanked Jenn Bloom and Gillian Lewis for stepping up and volunteering to be new uniform moms. Their help had been greatly appreciated. I would also like to thank Diana Ansah for her help with uniforms as well.

#### **XII. Coordinator’s report (Pat Tanabe via email):**

Pat reported the following:

**Location:** DGS cafeteria and auditorium  
**Date:** Tuesday, May 2, 2017  
**Caterer:** Skuddlebutt's Catering (Dinner), desserts from Sam's Club and Costco  
**Centerpieces:** Tri-Fold Instrument Patent Drawings with Balloon  
**Photos:** Susan Peloso – "photographer extraordinaire", took photos of the banquet and of the band members in front of the "Vintage Music photo background. Photo props included treble clef glasses, silly head bobbers and silver stars.  
**Attendees:** **304 Total Attendees** (Includes 5 guests and 9 walk-ins)  
**Financials:** Income from banquet was \$696.56 and should be used as the board deems appropriate.

Revenue	\$3,947.00
Expenses	\$3,250.44
<u>Income (Revenue-Expenses)</u>	<u>\$696.56</u>

Reimbursement requests from Jana Vena, Jan Colip, Amy Piccoli and Pat Tanabe will be submitted and reimbursed.

**Volunteers:** The success of the night was due to all of the volunteers' hard work.

**XIII. Misc.**

Spiritwear orders are due tomorrow. The deadline for show shirt orders will be June 29, 2017. John Azzarello requested more info on the truck used for transporting the band equipment to competitions.

**XIV. Announcements:** Next meeting is scheduled for July 31, 2017 at 7:00pm.

**XV. Adjournment:** 8:45pm