

MUSTANG BAND BOOSTERS

Meeting Minutes

June 3, 2013

Present:

Executive Board members in attendance included , Carol Tedeschi, Danielle McDaniels, Paul Meek, Bill Shimanek, Pam Baker, Theresa Herstowski, Lori Grischow, Joanne Wiechec, Peggy Nuccio, Judi Swain, Kathy Seitz, Lisa Joseph, Mary Beth Owano, Barbara Rustik, Karen Grudzinski, Lynn Filla-Clark, Craig Roselieb, and Greg Hensel.

General Board members in attendance included Lori Jarmakowicz, Laura Guagliardo, Brenda Washington, Jenn Reimer, Sharon Gresik, Jan Colip, and Mike Legel.

I. Call to Order - President (Carol Tedeschi):

The meeting was called to order by Carol Tedeschi at 7:04 p.m.

II. Student Report - Student Band President/Vice President (John Shimanek/Luke Josey)

Since Last Meeting

- Bands Concert - Concert Band, Symphonic Band, Wind Symphony (May 20)
- Jazz at Fishel Park (May 21)
- Concert - Wind Ensemble, A Cappella Choir (May 23)
- Graduation - Wind Ensemble, Wind Symphony (May 31)

Upcoming Events

- Marching Band Mini Camps (June 17-19)
- Morris Concert - Jazz Ensemble (June 20)
- Fourth of July Parade - Marching Band (July 4)

Anything for us?

Lynn Filla-Clark requested volunteers for this Saturday's Market Day. 8:00 a.m. Volunteers are usually done by 9:30 - 10:00.

III. Approval of Minutes - Recording Secretary (Danielle N. McDaniels):

Motion for Approval of May 6, 2013 minutes by: Lynn Filla-Clark

Seconded by: Lisa Joseph

Time of Approval: 7:11 p.m.

IV. Treasurer's Report - (Paul Meek):

Paul reported the following:

Total cash receipts during the month of May were \$29,868, while total cash disbursements during the same month were \$25,304. The primary sources of cash were as follows:

Plant Sale Proceeds	\$14,175
2013 Marching Band Fees & Booster Fees	\$7,550
Spring Banquet Payments	\$2,977
Savannah Jazz Award	\$2,500
Market Day	\$1,741
Music Bowl Fees	\$750
Jazz Performance at Fischel Park	\$175

The major categories of payments during the month were:

Sugar Bowl Trip Payment	\$12,600
Plant Sale Expenses	\$9,332
Instrument Repairs	\$836
2013 Marching Mustang Fee Refunds - Drops	\$750
Spring Banquet Expenses	\$545
Class Awards	\$393
Chamber Music	\$300

Total Cash On Hand at May 31 = \$91,301

V. Comptroller's Report - (Bill Shimanek):

This is the first year for the Charms system. Exiting seniors need to be graduated from the system.

✓ Color Guard Coordinator's Report (Lori Jarmakowicz/ Laura Guagliardo/Brenda Washington):

Color Guard currently has 30 potential members but that will be finalized in the 1st week of June. Jessica would like to have 22-24 members on the field at one time so the remainder will be considered alternates. Hoping to finalize uniform design early June and start working with Creative Costuming to get production started. The color guard has started learning opener choreography and will have weapon auditions the first week in

June. There is a need for fundraising this year for color guard to supplement larger purchases. New sabres have been purchased and the fund has been basically depleted. The fund is used for larger, less frequent purchases. The color guard moms will get together to discuss and implement a fundraising opportunity.

✓ **Winter Guard Coordinator Report (Laura Guagliardo):**

Nothing to report.

✓ **Equipment Coordinator Report (Mark Wiechec):**

Nothing to report.

✓ **Video Coordinator Report (Mike Legel):**

Nothing to report.

VI. Band Director's Report - (Craig Roselieb):

Craig reported on the following:

2013 Marching Mustangs

- Show music arrangements are nearly completed for winds and percussion.
- Band will probably convert to Class AAA in the fall due to a larger number of participants. Possibly up to 135 participants this year.
- MM Staff has confirmed the need to convert the color guard fronts from 2' to 4' in height.
- Activity Code/Parent Social Meeting - Thursday, June 13
- Budget for Staff needs adjustment for staff (see below).
- MM Staff Contracts to be developed this week based on budget revisions.
- All fall Contest Fees have been paid or submitted for July 1, District 99 Payment.

Sugar Bowl

- Deposit was made for 126 paying participants (\$12,600) - to date we have approximately 112.
- Plan for adapting group trip fund raisers, and what will be made available for financial need and sibling scholarships.

Music Bowl Things To Do

- 1 school dropped out - currently we have 20 bands

Student Activities Office Info

- MM calendar finalized except for week of band camp - will be completed and distributed on June 13.
- Greg Hensel was hired for the 2013-14 school year and will join the Marching Mustang staff and split the pep band dates for 2013-14.

- District 99 Stipend changes are scheduled to be adjusted in August to cover Kyle King as a Marching Tech, and Jessica, Dwayne and Craig for writing show music and color guard work.
- Scott Oliver will now be paid entirely by the Band Boosters.

Jazz Ensemble

Checks to be deposited

- \$175 DG Park District - submitted
- \$2,200 Morris Gig (June 20)
- January 30, 2014 - DGS will host NIU with trumpeter Marcus Printup (this will be the last year hosting NIU)

Band Director To-Do List - Other Stuff

Craig is requesting that Mark Weichec and the other dads who have volunteered to help with equipment get together soon to discuss rebuilding Color Guard fronts.

Craig will have a code page and updated calendar included in the packets given out at the Parent Social. Copies will be made on Tuesday.

✓ **Jazz Coordinator's Report (Patrick & Eileen Moroney):**

Nothing to report.

✓ **Jazz Activities Report (Glenn Williams):**

Thanks for a great year!

Special thanks to Eileen and Pat Moroney for leading in the jazz area, and, for coordinating the volunteers at our jazz events throughout the school year.

AUDITION MATERIALS AVAILABLE ON BAND BLACKBOARD SITE

The 2013-2014 South HS Jazz Audition materials are available on the Band Blackboard site (South Main Page/Fine Arts/Band Blackboard/Auditions/2013 Jazz Auditions.) In addition to printed materials, several recordings are available for student use during the audition preparation process. All auditions will take place during the first week of school in the fall.

JAZZ ENSEMBLE TO PERFORM IN MORRIS, ILLINOIS ON JUNE 20, 2013

The South HS Jazz Ensemble has once again been asked to perform on the Morris, Illinois summer concert series on Thursday, June 20, 2013 from 6:30-8:00 PM. More specific travel and performance details are forthcoming from Mr. Roselieb in the near future.

✓ **Trip Coordinator's Report (Karen Grudzinski):**

To date there are 93 students and 23 chaperones who have submitted deposits for the trip. There are three pairs of siblings attending. Six families have specified a need for financial assistance. Fifty students would like to participate in the group fundraising.

VII. President's Report - (Carol Tedeschi):

Carol reported on the following:

- ✓ Welcome - Carol welcomed everyone to a new year for the Mustang Bands and thanked everyone who has volunteered to be on either the Executive or General Booster Boards. Your time is valuable and the Booster Board really appreciates you sharing that time in order to benefit the children and the great band program that they have chosen to be part of. Without volunteers, the band program would not be as successful as it is.
- ✓ Thank You - Thank you to Char and Bill Kubik for planning and organizing the plant sale and to all the volunteers who came out to help unload, sort, and distribute orders that day. They have been doing this for several years now and have a great system. This is one of our biggest fundraisers, but even with so many sales, the day went flawlessly thanks to their efforts. Thank you to Jan Colip, Lori Grischow, and Sharon Gresik as well as members of their families and other volunteers who organized refreshments for a nice reception after the spring band concerts.
- ✓ Sugar Bowl Trip - The meeting was well attended and there are over 100 students and parents with intent forms and payments submitted. There might be more interest as the season progresses and as we receive more contact information for incoming freshmen. Karen Grudzinski is doing a great job as the trip coordinator collecting forms and entering payment information into Charms. The band is in need of a committee to evaluate and recommend some fundraising options. Currently Carol, Theresa, Lynn and Peggy are on this committee. In addition to an event at the Tivoli, there have been some requests for a car wash or car wash coupons.
- ✓ Scholarships - Scholarships are offered four times a year. Three service hours, are needed in order to qualify for a scholarship. An application must also be filled out. Six scholarships were awarded at the spring concerts. They were all for marching band. The next opportunity for scholarships will be in the fall for private lessons.
- ✓ July 4th Parade - In past years, Marching Mustangs have marched in two parades and has provided water for the Darien parade and Downers North provided water for the Downers Grove parade. Since DGS is only marching in the Downers Grove parade, it needs to be determined who will be providing water. Carol has contacted the Hearing Center at Warren Ave and the tracks to secure their parking lot to distribute water and collect shirts at the end of the parade. Volunteers needed to wash the Downers South polo shirts after the parade.

- ✓ Parent Social - Scheduled to begin at 7:30 with the Code of Conduct meeting at 9:00. This is when the band tries to get volunteers for the Music Bowl. All current band parents are encouraged to attend the social to help new families feel welcome.
- ✓ Jan and Carol will be running the Marching Band 101 class on June 18th from 7:00 -9:00 p.m. If anyone has information that they think should be covered in this class, please contact Jan and Carol.
- ✓ Open positions that still need to be filled - Candy Bar Co-Coordinator; Kiwanis Peanut Day Shadow; Market Day Co-Coordinator; Medical Person Coordinator (Sharon Gresik volunteered); Water Coordinator (possibly filled); Website & Email Coordinator (Greg Hansel volunteered to take on this responsibility); Special Events Coordinator; Audit Committee (Danielle McDaniels, Kathy Seitz and Bill Shimanek volunteered to complete this task).

VIII. Vice President of Communications & Public Relations Report - (Pam Baker):

Nothing to report.

- ✓ **Website & Email Coordinator Report (Cathy Jama):**

Nothing to report.

IX. Vice President of Ways & Means (Lynn Filla-Clark):

Fundraising Requests : A spreadsheet with fundraising information was sent to Craig.

- a. Need to follow-up on Color Guard and Winter Guard fundraisers

Plant Sale (Bill & Charlene Kubik): Almost 200 orders with 877 units sold, total. Profit: over \$5000, split 50/50 between band and student accounts). Pick up went very well on Saturday, May 11 with about 30-35 volunteers. Lynn has an email in to Charlene Kubik for final amounts that include the leftover plants sold.

Market Day (Jenn Riemer/Martina Perillo): February Market Day profits: \$506.37 (\$278.57 to Student Accounts/\$227.86 to Band). April profits: \$593.04 (\$357.87 to Student Accounts/\$235.17 to Band). May was not a band month. Next Market Day is Saturday, June 8th. The summer months of June-August are band only months. Volunteers needed to help during the summer months.

Merchandise (Sharon Gresik): Sharon will get summer fundraising information (Spirit Wear) out this week.

Parent Mentoring (Jan Colip): Jan has a list of new students' parents. They will be contacted this week to receive a reminder about the Parent Social and to answer any questions they may have.

Restaurant Fundraisers (Sherri Ghazaleh): April profits were \$60. May profits: Nasser Ghazaleh has been following up with McDonalds, which has been slow in processing fundraisers. The plan is to take a break from McDonald's for summer with thought of trying again in the fall. Also the plan is to go back to some restaurant fundraisers done in the past (Go Roma, Buffalo Wild Wings, etc.) when the school year starts.

X. Vice President of Membership- (Joanne Wiechec):

Marching Band 2013 to 2014

The budget is 127 students at \$450 each, or \$57,150. \$40,000.00 collected to date.

Marching Band currently have 122 students who have made at least one Marching Band payment to date. The roster, which is still changing, currently has 49 incoming freshman, 1 new and 29 returning sophomores, 27 returning juniors, and 27 returning seniors. Those totals would actually put us slightly higher than we budgeted. But again, those are possible totals which do include 8 former students who have not yet made any financial commitment. Individual emails, to those who have contact information available, have gone out listing what payments and/or forms have not been received.

Refunds will be granted until June 14, 2013. Currently have 3 students who have dropped and requested refunds.

Six \$200 Marching Band scholarships have been awarded.

General Band for 2013 to 2014

Four families have paid Band Booster dues for 2013-2014 since the last report.

XI. Vice President of Music Bowl- (Peggy Nuccio/Judi Swain):

Peggy and Judi reported on the following:

One band has dropped from the competition, leaving twenty bands confirmed to date. Illinois Marching Website has Marion Catholic as coming to the Music Bowl, but the school has not confirmed with DGS.

Parent Social is scheduled for Thursday, June 13, 7:30-9:00, followed by the Code of Conduct meeting at 9:00. There will be a packet of information given to each family which includes, a calendar of events for the Marching Band season. Tables, chairs and trash cans have been requested.

Karen Grudzinski will run the volunteer table with Julie Ruth. Jeanette Burton will sell signs again. Membership, Program Ads and Merchandise will also have tables. E-mail blast will go out through Charms to MM, Color Guard and Open House lists. The band is asking that all the Executive Board members bring treats to share.

XII. Vice President of Student Accounts- (Kathy Seitz):

Kathy reported on the following:

The balance of Student Accounts as of May 1, 2013 was \$6,862.99.

Revenue in May includes: \$278.51 in February Market Day Sales; \$357.87 in April Market Day Sales; \$2,204.10 in Plant Sales

Expenses in May include: \$108.00 for the Spring Banquet; \$100.00 for Marching Mustang Payment.

The balance in Student Accounts as of May 31, 2013 is \$9,495.47

XIII. Vice President of Uniforms (Lisa Joseph/Mary Beth Owano/Barb Rustik, Leah Gurnic)

The uniform committee met to take down the hems of both the old and new uniforms. The uniforms were sorted and bagged for the dry cleaner with a scheduled pick-up on the following Tuesday. The process will take approximately three to four weeks.

Lisa will look into what August dates work for fittings. Fittings typically take place the first week students are back from the July break; August 6, 7, 8th.

XIV. Vice President of Volunteers (Karen Grudzinski):

Karen is requesting a list of needed volunteers for each function. i.e. pit, chaperones for marching band events, water, etc. Craig suggested contacting Tom Roth, former VP of Volunteers, for this information.

XV. Vice President of Hospitality/Concert Band (Lori Grischow):

Nothing to report.

XVI. Vice President of Hospitality/Marching Band (Theresa Herstowski/Marty Wronkiewicz):

Theresa has an account set up at Al's. She will also work with Gatto's. She will be meeting with Marty next week to work on the menus. Theresa needs access to Charms in order to send out an email blast requesting volunteers to help with set-up and serving food.

✓ **Mini Camp**

June 17 Leadership Team Dinner; June 18 Mini Camp Dinner; June 19 Mini Camp Dinner

Theresa Herstowski has an account set up to track our food purchases with Anthony at Al's. We will also work some with Gattos.

Marty Wronkiewicz and Theresa Herstowski will be meeting to go through the supplies in the loft and plan the June meals.

✓ **Band Camp**

August 18th - August 23rd at DGS.

XVII. Miscellaneous, Unfinished Business, New Business (Carol Tedeschi)

Senior signs are usually made on the week of Band Camp. Carol is looking for interested people to help make signs.

The board voted to transfer any remaining balances in Charms for an exiting senior to his/her siblings still at DGS . All other funds go to scholarships fund.

XVIII. Announcements (Carol Tedeschi)

The next meeting is scheduled for August 5, 2013 - Rm. D180 - 7:00 p.m.

XIX. Adjournment (Carol Tedeschi):

The meeting was adjourned at 8:50 p.m.