

MUSTANG BAND BOOSTERS

Meeting Minutes

December 2, 2013

Present: *Executive Board* members in attendance included, Carol Tedeschi, Paul Meek, Bill Shimanek, Danielle McDaniels, Craig Roselieb, Joanne Wiechec, Peggy Nuccio, Judi Swain, Kathy Seitz, Lisa Joseph, Barbara Rustik, Mary Beth Owano, Lynn Filla-Clark, and Greg Hensel.

General Board members in attendance included, Laura Guagliardo, Eileen Moroney, Jim Rustik, Christine Arlt, Lori Jarmakowicz, and Jan Colip

Also in attendance: Christine Webb

I. Call to Order - President (Carol Tedeschi):

The meeting was called to order by Carol Tedeschi at 7:04 p.m.

II. Student Report - Student Band President/Vice President (John Shimanek/Luke Josey)

Since Last Meeting

- BOA (November 8-9)
- CB, SB, WS Concert (November 12)
- WE, Lakeview, Eisenhower Concert (November 14)
- Jazz Concert (November 18)
- Marching Band Banquet (November 19)
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Upcoming Events

- Holiday Concert (December 12)
- Pep Band! (December 14, 16, 20)
- Japanese Students (December 17 and 18?)
- Saturday Sugar bowl rehearsals (December 21, 28)
- Sugar Bowl Trip (December 29 - January 3)

Anything for us?

Student volunteers will be needed for the next Market Day pick-up on December 7th and the cheesecake pick-up on December 13th.

III. Approval of Minutes - Recording Secretary (Danielle N. McDaniels):

Due to Danielle's late arrival to the meeting, both the November 4, 2013 and the December 2, 2013 minutes will be approved at the next Booster meeting.

IV. Treasurer's Report - (Paul Meek):

Paul reported the following:

Total cash receipts during the month of November were \$55,641, while total cash disbursements during the same month were \$26,411. The primary sources of cash were as follows:

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Sugar Bowl Trip Payments	\$46,255
Vendor Night Fundraiser	2,548
Color Guard Fundraiser	2,315
2013 Marching Fees	1,557
Samel Donation	1,000
Booster Fees	700
Market Day	674
Music Bowl Receipts	207
ISU Patches	195

The major categories of payments during the Period were:

Music Bowl Expenses	\$11,269
BOA Trip	6,809
Fall Banquet	2,297
Staff Payment (Color Guard)	2,000
Patches	1,084
Group Meals	899
Purdue Jazz Tickets	705
Truck Rental	530

Total Cash On Hand at November 30 = \$154,504

V. Comptroller's Report - (Bill Shimanek):

Bill reported the following:

Email addresses for all Executive Board and General Board members are now set-up so they can be viewed in the Charms system.

✓ Color Guard Coordinator's Report (Lori Jarmakowicz/ Laura Guagliardo/Brenda Washington):

Lori reported on the following:

The Color Guard mom's are in the process of getting show uniforms put away for those students who are not going to Sugar Bowl.

The Color Guard fundraiser was successful.

✓ Winter Guard Coordinator's Report (Laura Guagliardo):

Laura reported on the following:

Jessica and Michael completed the auditions in early November. Fourteen girls have been selected for the team: four seniors, two juniors, two sophomores and six freshmen.

Rehearsals have begun. The staff is working on finalizing show concept, choreography, and planning. It will be determined by either late December or early January how many groups will be attending the DGS Winter Guard show.

Tom reported on the following:

The DGS Winterguard home show will take place on February 16, 2014. The show will likely be from 9:00 a.m. - 3:00 p.m. About 50 volunteers will be needed. Since there isn't much prep required for this event, most volunteers will be needed on the day of the show.

There will be a meeting tomorrow night with Wabonsie Valley.

✓ Equipment Coordinator Report (Mark Wiechec):

Nothing to report.

✓ Video Coordinator Report (Mike Legel):

The first disk of the two-disk season video compilation is complete. Mike watched the whole thing 8 - 10 times over the weekend. Mike had some issues with a few of the disks but believes he was able to find all the bad ones. There will be a note in the packages in case others experience problems; disks will be replaced.

The second disk should be done next weekend and ready to deliver by the 14th/15th. Including some video from band camp set up and from the parent social in June.

Mike will determine how to get the packages to school and they should be ready to distribute no later than December 16th. He is delivering 145 copies (133 for students and 12 for directors/staff). If more videos are required, please let Mike know.

Mike received a lot of pictures from Mrs. David and Mrs. Herstowski. These were put into a BOA slideshow and will be put into a couple of slideshows for disk two.

Mike thanked Jim Grudzinski, Mrs. David, and Mrs. Herstowski for their many contributions to this fall's season video.

VI. Band Director's Report - (Craig Roselieb):

Craig reported on the following:

2013 Marching Mustangs

- Marching Band season successfully completed
- Staff will have a debriefing meeting to talk about this year and begin plans for next year
- 2014 Leadership Team will begin with Brent Turner for a workshop on Jan 20, 2014 (MLK Monday)
- Tuesday, February 11th is the first rehearsal of the new marching band season.

Sugar Bowl

- Rehearsals: Dec. 19th from 6-9, Dec. 21st from 8 - 12, and December 28th from 8-12
- 8 female and 6 male chaperones have been identified to cover 16 girls rooms and 11 boys rooms
- Received confirmation that one student is not participating and two additional students will be participating.
- Still waiting on word from one student's intent to participate

Music Bowl Things To Do

- Working on a director survey
- Tentative date for 2014 is Saturday, October 25
- BOA dates and ISU final date will be available during the 3rd week of December

Student Activities Office Info

- Working on final update of \$55 activity fee

Concert Season Continues

- Holiday Concert - December 12, 2013

Japan Hosting Opportunity

- Updated roster being coordinated by Greg
- Host families will provide 3 meals total (2 breakfasts and 2 dinner). Students will buy lunch at the DGS high school
- 10 hosts signed up thus far, more requests being sent via e-mail this week. 25 more families are needed to host students.

Band Director To-Do List - Other Stuff

- Pep band will be having an alumni game. An invitation was sent out to all junior high bands for any interested 7th and 8th graders to come hang out and have dinner with the high school marching band and play at a basketball game.

✓ **Jazz Activities Report (Glenn Williams)**

2014 PURDUE UNIVERSITY JAZZ FESTIVAL

The jazz band is once again attending the 2014 Purdue University Jazz Festival. This weekend is a complete jazz immersion experience - from the Friday evening concert in Loeb Playhouse to the clinics and performances on Saturday, each and every student musician will return a changed jazz listener and performer. Friday night the students will be able to hear the world-renowned band "Snarky Puppy." The students will perform in festival venues with more than 70 jazz ensembles from Michigan, Illinois and Indiana. Each group will play for a panel of adjudicators and get a short clinic after their performance. Additionally, each judge will provide written and tapes comments and a score for each band that performs. In the past several years, the Jazz Ensemble and Jazz Workshop have both earned "Outstanding Band" awards in their perspective competitive classes. The cost of the trip is \$80 per student, which will include the Friday night concert ticket and one night's stay at the Purdue Union Club (located inside the Purdue Memorial Union). District 99 pays the contest entry fee and motor coach transportation for the trip. Meals during the trip are the responsibility of each student. The Moroney's and the Tedeschi's will chaperone this overnight trip.

OTHER COMING JAZZ EVENTS

- Thursday, January 9, 2014 - The Jazz Café, featuring jazz groups from South HS, O'Neill MS, Jefferson JHS, Eisenhower JHS and Lakeview JHS. 6:00 PM start in the cafetorium at South HS.
- January 17-18, 2014 - Purdue Jazz Festival
- Thursday, January 30, 2014 - NIU Jazz Festival w/guest artist Marcus Printup. 7:00 PM @ DGS.

✓ **Jazz Coordinator's Report (Patrick & Eileen Moroney):**

Eileen Reported on the following:

Thank you to all who brought cookies/treats to the November 18th Jazz concert. Caribou has agreed to donate coffee for **Jazz Cafe** on January 9th.

The Jazz Lab and Jazz Ensemble will be traveling to the **Purdue Jazz Festival** on January 17th and 18th. 29 of 43 students have turned in travel forms and payment of \$80. Eileen will be giving Paul Meek a check deposit of \$2320.00. One student paid with his/her band account.

The Jazz Workshop trip to **New Trier Jazz Festival** is on Saturday, February 1st. 16 of 19 students have paid so far for their tickets. Eileen will be giving Paul a cash and check deposit of \$460.00. This includes money for some chaperone/family member tickets also.

Eileen asked Craig when he will have a number for the **NIU Jazz Festival** dinner on January 30th, what the budget will be, and are there any menu requirements/requests. Craig responded that with band, staff, and directors there will be approximately 35 people attending. This year is the last year for Jazz Festival.

✓ **Trip Coordinator's Report (Karen Grudzinski):**

Nothing to report.

VII. President's Report - (Carol Tedeschi):

Carol reported on the following:

FOFA: The Poinsettia sale goes through December 3rd. \$4 for each plant sold after the 1st one goes to student accounts. Plants can be taken home after the December 12th holiday concert.

Budget: The budget committee of Craig Roselieb, Greg Hensel, Paul Meek, Carol Tedeschi, Judi Swain, Peggy Nuccio, and Lynn Filla-Clark will meet in January to develop the 2014 Marching Band budget. The budget will be tentatively set by the committee to review at the February board meeting. In addition, it is time to formulate the nominating committee for this year. This committee is tasked to find volunteers to fill any positions that will be vacated at the end of the year by the graduating seniors' parents. Carol asked for volunteers to serve on the nominating committee. Judi Swain, Mary Beth Owano, Eileen Moroney and Lynn Filla-Clark volunteered.

Fall Lesson Scholarships: 2 Scholarship applications have been received of which 1 of the 2 students have met the student activity credit requirement and will be awarded the scholarship. The other will be meeting the requirement in upcoming opportunities and will receive the award upon completion.

Game Night: The date has not been finalized yet; (March 1st is the tentative date). Peggy Nuccio has agreed to chair this event. Carol will be helping and is looking for approximately 10 people to join a committee to overlook all aspects of the game night. Lisa Joseph, Lynn Filla-Clark, Barb Rustik, and Jim Rustik volunteered.

BOA Trip: Although the stay was short, everything went smoothly with the Hyatt Place Suites in Indianapolis. The band performed well to finish up the competitive season.

Thank You: Carol thanked everyone for being a part of the Board, and especially those members who have worn many hats this marching season as well as the extra help with the Sugar Bowl Fundraising. As we've discussed, this was our most profitable Music Bowl competition to date and without the \$5000 sponsorship that we had from the Village of DG in early years. It couldn't have been done without the army of volunteers. She also thanked the banquet committee for a very well run event that was enjoyed by all, Carol would like to repeat last year's action by thanking Mike Legel with a \$250 stipend for all his help in recording the season's performances and preparing the videos for distribution to all members of the marching band.

✓ **Fall Banquet Coordinator Report (Jan Colip)**

Jan reported on the following:

The Fall Marching Band Banquet was held at the DGS cafeteria and cafetorium on Tuesday, November 19, 2013. The event was catered by Addante's Catering with desserts provided by Sam's club. There were 287 paid attendees for the banquet with 15 guests in attendance for a total of 302 participants. Estimated walk in has not been determined. A small number of people attended only the awards ceremony. A total of \$3632.50 was collected (\$3316.50 in checks, \$116.00 in cash, and \$200 transferred from student accounts.). There were 18 baskets from each band section and donated by families which were raffled for a total of \$1008.00 in ticket sales. Total revenue for the event was \$4669.00. The total expenses for the event were \$3088.57. The final proceeds for this event are \$1551.93. (See the following page for a detailed expense/revenue report.) These proceeds are to be used as the board sees fit.

Jan extended a special thank you to all of the parent volunteers who assisted in set up, check-in, raffle sales, and clean up; stating that the success of the night was due to all of their hard work.

Jan also extended a special thank you to the following band students: Matt Colip, Chris David, Nate Gresik, Rob Quinn, Daniel Quinn, and Adam Zlotnicki.

Vice President of Communications & Public Relations

(Pam Baker):

Nothing to report.

✓ **Website & Email Coordinator Report (Rolando Cervantes)**

Nothing to report.

VIII. Vice President of Ways & Means (Lynn Filla-Clark):

✓ **Market Day (Jenn Riemer):**

- a. November Market Day: Total: \$674.41 (Band: \$266.85; Student Accounts: \$407.56)
- b. December Market Day is this coming Saturday, December 7 (*student volunteers needed*)\

✓ **Restaurant Fundraisers (Sherri Ghazaleh):**

- a. November 6 Go Roma fundraiser - \$352.35

✓ **Cheesecake Fundraiser**

- a. Ongoing now, with orders due today - Jackie Prazak will be working on pulling all the orders together
- b. Cheesecake Delivery/Pick-up will be on Friday, December 13 - volunteers will be needed.

✓ **Potential New Fundraiser - Gordon Food Service**

- a. Could fit into "store" fundraisers that we used to have
- b. New store just opened up on 87th St in Woodridge
- c. People sign up and DGS bands earn a rebate based on the percentage of sales - between 5% and 10%
- d. Fundraiser would need to be approved; an agreement form would need to be completed and submitted; and then let families know so they can sign up.

Jim Rustik inquired about GFS in that if he shops there, will the MM and/or DGS get credit for it?? Lynn responded that proceeds will go to band if the purchases are made for one of the GFS fundraisers, but no money would go directly into a MM student account as current Market Day money does.

✓ **Sugar Bowl Fundraiser (Peggy Nuccio):**

Total \$11, 543 dollars: \$5821 - car wash; BDs - \$1070; \$2532 - shopping night

Lynn Filla-Clark is wondering if trip fundraising is worth it with the amount of discount per student only ending up being \$147 in the end?

Jim Rustik suggested keeping the fundraising that involves the students. Also, look at which fundraisers provide the most incentives for the students.

✓ **Merchandise (Sharon Gresik):**

Nothing to report.

IX. Vice President of Membership- (Joanne Wiechec):

Joanne reported on the following:

Marching Band 2013-2014

To date, \$59,150 in marching fees has been collected. There are three students that have yet to pay the \$100 Fundraising Expectation that was due on October 1st. Craig offered to reach out to these three families.

Payment has been received for all marching shoes that were ordered this season.

Financial activity for marching band fees:

\$57,500.00	Balance on 11/2/13
1,184.83	Deposits
100.00	Payment received and deposited w/Paul by Carol Tedeschi
200.00	Marching Fee payments included with Sugar Bowl payments
<u>165.17</u>	Transfers from student accounts to pay Fundraising Expectation
<u>\$59,150.00</u>	Balance on 12/1/13

General Band 2013-2014

There are currently 66 families that our contributing members of the Band Boosters.

\$ 3,000.00 Balance on 11/2/13

350.00	Deposits
<u>100.00</u>	Donations (additional \$50 from 2 families)
<u>\$ 3,450.00</u>	Balance on 12/1/13

X. Vice President of Music Bowl- (Peggy Nuccio/Judi Swain):

Peggy reported on the following:

There was a wrap - up meeting on Nov. 24th. All current committee chairs, with the exception of graduating parents, will be returning next year.

An email will be sent out soon looking for shadows and co-chairs for next year's Music Bowl.

Preliminary numbers for profit is \$29,760.

XI. Vice President of Student Accounts- (Kathy Seitz):

Kathy reported on the following:

The balance of Student Accounts as of November 1, 2013 was \$7,933.72.

Revenue in November include: \$491.38 from deposits for Marching Mustang Fee

Expenses in November include: \$3,255.92 for payments for the Sugar Bowl Trip

\$900.00 for Fundraising Expectation Marching Payments

\$112.50 for Fall Band Banquet

\$80.00 for payment for Purdue Jazz Trip

The balance of Student Accounts as of November 30, 2013 was \$4,076.68.

XII. Vice President of Uniforms (Lisa Joseph/Mary Beth Owano/Barb Rustik, Leah Gurnic)

Lisa reported on the following:

The uniform fitting for Non-Marching Band students will be held on Thursday, December 5, 2013 from 6:00 pm until 7:00 pm. Students have scheduled appointment times.

More black gloves need to be ordered for next year.

XIII. Vice President of Volunteers (Karen Grudzinski):

Nothing to report.

✓ **Water Coordinator's Report (Pat Campbell/Jim Rustik):**

Jim reported on the following:

The total amount spent on water this year was \$521.83. 12 hinges are needed to replace the current broken ones on the coolers. Jim will provide an estimated cost of hinges for the next meeting. Jim would like to purchase two small coolers to replace one of the large coolers that is in very bad condition because it is leaking. The boosters will budget for this cost in next year's budget.

XIV. Vice President of Hospitality/Concert Band (Lori Grischow):

Cheesecake samples were passed out at the conclusion of the band concert on November 12th.

XV. Vice President of Hospitality/Marching Band (Theresa Herstowski/Marty Wronkiewicz):

The hospitality mom's successfully fed the band, staff, and chaperones before they left for BOA. Bottles of Gatorade were provided for the bus and snacks for Saturday. Jeanette Burton took care of handing out the snacks.

XVI. Miscellaneous, Unfinished Business, New Business (Carol Tedeschi)

✓ **Audit Report (Bill Shimanek, Danielle McDaniels, Kathy Seitz)**

Files will be given out today. Bill inquired about the due date, which was decided was not firm.

XVII. Announcements (Carol Tedeschi):

The next meeting is scheduled for Monday, January 6, 2014 - Room D180 - 7:00 p.m.

XVIII. Adjournment (Carol Tedeschi):

The meeting was adjourned at 8:25 p.m.