

MUSTANG BAND BOOSTERS

Meeting Minutes

November 4, 2013

Present: *Executive Board* members in attendance included, Carol Tedeschi, Paul Meek, Bill Shimanek, Danielle McDaniels, Lori Grischow, Joanne Wiechec, Peggy Nuccio, Judi Swain, Kathy Seitz, Lisa Joseph, Barbara Rustik, Karen Grudzinski, Lynn Filla-Clark, Marty Wronkiewicz, and Greg Hensel.

General Board members in attendance included Therese Nowak, Jeanette Burton, Laura Guagliardo, Rolando Cervantes, Sharon Gresik, Eileen Moroney, Brenda Washington, Jim Rustik, and Jan Colip

Also in attendance: Kim Biedermann, Kristin Meek, and Christine Webb

I. Call to Order - President (Carol Tedeschi):

The meeting was called to order by Carol Tedeschi at 7:02 p.m.

II. Student Report - Student Band President/Vice President (John Shimanek/Luke Josey)

Since Last Meeting

- ISU (October 12)
- Homecoming Parade and football game (October 18)
- Football game vs. Hinsdale South (October 25)
- Music Bowl (October 26)
- Mini-Camp Rehearsal (November 2)
-

Upcoming Events

- BOA (November 8-9)
- CB, SB, WS Concert (November 12)
- WE, Lakeview, Eisenhower Concert (November 14)
- Jazz Concert (November 18)
- Marching Band Banquet (November 19)

III. Approval of Minutes - Recording Secretary (Danielle N. McDaniels):

Motion for Approval of the October 13, 2013 minutes by: Peggy Nuccio

Seconded by: Lynn Filla-Clark

Time of Approval: 7:14 p.m.

IV. Treasurer's Report - (Paul Meek):

Total cash receipts during the month of October were \$96,786, while total cash disbursements during the same month were \$95,247.

The primary sources of cash were as follows:

Music Bowl receipts	\$58,135
Sugar Bowl Trip Payments	32,982
2013 Marching Fees	6, 214
Candy Sale Receipts	5,800
Kiwanis Peanuts	2,221
Merchandise Sales	2,147
Booster Fees	1, 450
Sugar Bowl Fundraisers	1,055
Market Day	636
Band Calendar	150
Donations	50

The major categories of payments during the Period were:

Sugar Bowl Trip Payments	\$73, 468
Music Bowl Expenses	7, 781
Staff Payments	6,200
Merchandise Purchases	1629
BOA Trip	1,377
Truck Rental	1,304
Kiwanis Peanuts	880
Group Meals	877
Marching Band Water	292
Winter Guard Competition Deposit	250

Total Cash On Hand at September 30 = \$125,156

V. Comptroller's Report - (Bill Shimanek):

Nothing to report

✓ Color Guard Coordinator's Report (Lori Jarmakowicz/ Laura Guagliardo/Brenda Washington):

The color guard continues to work hard for the upcoming BOA competition. They wrapped up the Yankee Candle fundraiser. The Yankee Candle profit came to \$1,010 plus the addition of \$85 in donations, for a total profit of \$1,095 that will supplement the guard; these figures are as of 11/3/13. Four girls have not turned anything in...was told by one that they would send in a donation. Lori Fed-Exed the orders in is hoping for a delivery before Thanksgiving, but that cannot be guaranteed. She will be attaching a note to each order thanking them for supporting the color guard as this donation supplements the guard. There were a few people not associated with the guard that sent in a donation and a big thank you to them.

✓ Winter Guard Coordinator's Report (Laura Guagliardo):

Tryouts are happening now. About 20 girls trying out. The intent is to begin practices as soon as possible after students are selected.

✓ Equipment Coordinator Report (Mark Wiechec):

Nothing to report.

✓ Video Coordinator Report (Mike Legel):

During October the following events were taped: the October 10th practice, the ISU Band day performances, the October 18 football performance and, of course, the 2013 DGS Music Bowl. All 33 Music Bowl performances were recorded and are in process of being edited and put to YouTube. There was a mix-up with the finals performance disks and all of the bands were uploaded as an alternative until they receive their disks in the mail.

Mike remains amazed at the level of interest and demand for the videos. Although the Morton Final performance is unlisted and the viewers would have had to receive the link from the director, it has had well above 500 hits. The Rock Island performance has had well over 400 hits but is publically available.

Jim Grudzinski was quite helpful as an assistant this year and indicates that he would like to come back next year. He got some great shots and is to be congratulated. Mike appreciates it when he is editing and see something fun that he had not noticed.

Mike is still looking for photographs taken during the season to include in the season slide show for the banquet and the season disks. Mike will not be at BOA and would appreciate pictures from the performance there as well but those may or may not make it into the banquet video.

The banquet video has been started and Mike will have it delivered by November 14th. He plans to deliver a disk and a YouTube link Craig and Carol before the banquet and that should allow it to be played even with the Wi-Fi projector. There were problems with this last year.

There was also a problem with the senior video last year and connecting to the school's Wi-Fi. Mike would be willing to help with that (turn it into a YouTube accessible video) if he could get the project by November 14th. Mike is leaving on the 15th and will not return until after the banquet.

Mike stated that he has once again enjoyed working on the band videos this year.

Peggy mentioned how quickly Mike was in responding to school's requesting videos of their bands.

VI. Band Director's Report - (Craig Roselieb):

- Final Color Guard Payment \$2,000 = \$300 to Beth Navrotski, \$1,700 to Michael Bailey
- BOA Trip Itinerary completed - . There are hard copies outside the band office. Note: Friday rehearsal and dinner before departure, and some stadium time on Saturday morning before our performance so that students can get acclimated to the environment
- Patches for the 2013 Theme will be ordered this week. Should I also order 2013 Music Bowl Patches? *Carol responded, yes. We usually pass those out at the banquet. Peggy would like him to order at least 10 extras for other school requesting patches. Carol also has the finals patch from ISU.*

Sugar Bowl

- Final Invoice sent - Working on matching the payments and determining group fund raising discounts
- 8 female and 6 male chaperones have been identified to cover 16 girls rooms and 11 boys rooms
- 110 students are on the FINAL roster
- Sugar Bowl rehearsals are listed on the marching band calendar

Music Bowl Things To Do

- Working on a director survey

- Thanks to Peggy and Judi and all our great volunteers
- Lockport and Providence have worked out their issues with the accident

Student Activities Office Info

- 2014 date is scheduled with school now as Saturday, October 25, 2014
- ISU will be Oct 11, and U of I will be Oct 18. Possibility to go back to U of I next year because Indy BOA is on Oct 25 - same weekend as the music bowl, but Oct 18 is also the BOA St. Louis Super Regional

Concert Season Begins Next Week

- Tuesday November 12 - CB, SB, WS
- Thursday November 14 - WE, Eisenhower and Lakeview
- Monday November 18 - JW, JLB, JE

Hosting Opportunity Approved

- December 16-17 to host (in homes) 72 Japanese students from the Kagoshima Joho Band in advance of their performance at the 2013 Midwest Clinic
- Two night stay, and 1 day while students visit South High and rehearse on stage
- 16 boys and 56 girls - all would prefer doubles - so we need 36 families to host two students each
- Combined concert with WE and their group on Tuesday, December 17, 2013 at 7:00 pm
- Still waiting for their list of names so we can secure host families

Band Director To-Do List - Other Stuff

- Jazz workshop is participating in New Trier Jazz Fest
- Pep band to begin when marching season is over. Mr. Hensel is taking it over. New binders with new tunes to play. Pep band tab has schedule and list of tunes Games will only be on Friday and Saturdays. Dec. 20th will be an Alumni

✓ Jazz Activities Report (Glenn Williams)

JAZZ CONCERT SLATED FOR MONDAY, NOVEMBER 18, 2013

Our three curricular jazz ensembles are slated to perform on Monday, November 18, 2013 at 7:00 PM in the auditorium at South High School. Featured on this concert will be the Jazz Workshop, directed by Mr. Hensel, the Jazz Lab Band, directed by Mr. Williams, and the Jazz Ensemble, directed by Mr. Roselieb.

2014 PURDUE UNIVERSITY JAZZ FESTIVAL

Letters will be sent home this week about the 2014 Purdue University Jazz Festival on Monday morning. This weekend is a complete jazz immersion experience - from the Friday evening concert in Loeb Playhouse to the clinics and performances on Saturday, each and every student musician will return a changed jazz listener and performer. Friday night our students will be able to hear the world-renowned band "Snarky Puppy." Our students will perform in festival venues with more than 70 jazz ensembles from Michigan, Illinois and Indiana. Each group will play for a panel of adjudicators and get a short clinic after their performance. Additionally, each judge will provide written and tapes comments and a score for each band that performs. In the past several years, the Jazz Ensemble and Jazz Workshop have both earned "Outstanding Band" awards in their perspective competitive classes. The cost of the trip is \$80 per student, which will include the Friday night concert ticket and one night's stay at the Purdue Union Club (located inside the Purdue Memorial Union). District 99 pays the contest entry fee and motor coach transportation for the trip. Meals during the trip are the responsibility of each student.

OTHER COMING JAZZ EVENTS

- Thursday, January 9, 2014 - The Jazz Café, featuring jazz groups from South HS, O'Neill MS, Jefferson JHS, Eisenhower JHS and Lakeview JHS. 6:00 PM start in the cafetorium at South HS.
- January 17-18, 2014 - Purdue Jazz Festival
- Thursday, January 30, 2014 - NIU Jazz Festival w/guest artist Marcus Printup. 7:00 PM @ DGS.

CONGRATULATIONS TO ILMEA JAZZ STUDENTS FROM DGS

South High School continues to have one of the highest total student placements in our ILMEA district in the area of jazz performance. Special congratulations to these students: Nathaniel Gresik (12) - trumpet; Kevin Hux - (10) - trombone; Brianna Imgruet - (9) - Trumpet; Tommy Leinart (10) - piano; Brian Moroney (12) - Drums; Jonathan Nelson (11) - Bass; Daniel Piccoli (9) - Alto Sax; Emily Rzeszutko - (11) - Trumpet; John Shimanek (12) - trumpet; Sam Tedeschi - (11) - bass; Michael Tegeler (10) - trombone; Mike Zicarelli (12) - trombone

✓ Jazz Coordinator's Report (Patrick & Eileen Moroney):

Eileen reported on the following:

Jazz Concert - November 18th: Will send out an email requesting treats for the concert. Haven't done this with Charms yet, so will need to find out how and if there are

Jazz rosters within Charms already. Will be asking John & Luke to find 1 or 2 non-Jazz students to watch treats during the concert.

Jazz Café - January 9th: Since it is so early in January, will look for coffee donations in December. Don't know the status of the Caribou in town, but will start there.

Purdue Jazz Festival & NIU Jazz - Need to get a roster of the 3 Jazz Bands from Craig or Glenn to track permission forms and payments. Glenn emailed this to me last year.

*Would like to come up with a better way of collecting payments. Purdue and NIU payments are needed in between Board meetings, so getting envelopes from Carol at meetings won't work, and I didn't have luck finding Craig at random after school last year. Perhaps I could set up some predetermined pick-up dates with Eileen Sejnost? *Greg suggested that Eileen M. contact Eileen Sejnost because she may have a key to the band mailbox. If this doesn't work, Carol suggested that she can drop off payments to Eileen M.*

Will be looking for some guidance in January from hospitality "veterans" on setting up the NIU dinner. Will need numbers of how many people to feed.

✓ **Trip Coordinator's Report (Karen Grudzinski):**

Karen reported on the following:

110 students will be attending the trip. 11 students owe less than \$650 in trip payments.

VII. President's Report - (Carol Tedeschi):

FOFA: Carol met with choir and band directors. Choirs has a trip coming up and sell raffle tickets for this trip. Tickets are \$10 a piece. \$5 for every ticket sold goes into student accounts. Band students are welcome to participate in this.

BOA Patches: Should the band buy one as an organization for the band students? The money for these would be built into the cost of the trip. Tom Roth and Carol have finalized chaperones and rooms. Carol will go down earlier in the day to get room keys from hotel.

Game Night: A date needs to be selected. Carol is looking for volunteers to chair the event this year. The chairperson would get a committee together, decide on raffle baskets, etc. Carol has emcees already lined up for the night. Possible dates? February 8th, February 22nd, March 1st..... Cannot be Valentine's Day weekend due to Winter Guard

show on the 16th. Lynn suggested Bohemian Gardens as a possible site for this event or some other fundraiser that may replace Game Night.

Winter Guard: Tom Roth will chair their show.

✓ **Fall Banquet Coordinator Report (Jan Colip)**

Fall banquet is scheduled for Tuesday Nov. 19th. Check in 5:45. Dinner at 6:15. Awards at 7:30. Tickets \$12.50 per person. At the door, limited quantity, \$18.00. Asking each section to make a raffle basket for basket fundraiser. Volunteers requested for set-up, raffle basket, chicken servers, and cleanup (non-senior parents, please)

**Vice President of Communications & Public Relations
(Pam Baker):**

The music bowl was advertised on the following patches as an announcement and event:

Downers Grove

Woodridge

Darien

It was also advertised on Facebook

The holiday shop is advertised on the following patches as an announcement and event:

Downers Grove

Woodridge

Darien

It is also advertised on Facebook

✓ **Website & Email Coordinator Report (Rolando Cervantes)**

Rolando reported on the following:

Current website is a free website. Current address is dgsband.weebly.com.

Options are \$7.95 or \$4.58 for six months. If you pay \$72 for two-years, this would eliminate having the weebly in the title and open up the limitations that there are now.

Carol asked for a motion to approve the 2 yr. payment

Motion for approval: Rolando Cervantes

Seconded by: Lynn Filla-Clark

Approved 8:18 p.m.

VIII. Vice President of Ways & Means (Lynn Filla-Clark):

✓ **Market Day (Jenn Riemer):**

- a. October was not a band month for Market Day
- b. November Market Day was this past Saturday (11/2); we'll report those profits at the December meeting
- c. Next Market Day is Saturday, December 7 (*we'll need student volunteers that day*)

✓ **Cheesecake Fundraisers (Jackie Prazak):**

- a. Ongoing now, with orders due Monday, 12/2
- b. Selling both mini and regular size cheesecakes
- c. We'll have samples at the upcoming band concerts on 11/12 (CB, SB, WS) and 11/14 (WE and Jr Highs) - *we'll need student volunteers to help with cutting cheesecakes before the concerts*
- d. Cheesecake Delivery/Pick-up will be on Friday December 13 - *we'll need student volunteers then too (don't have specific times yet)*

✓ **Restaurant Fundraisers (Sherri Ghazaleh):**

- a. Go Roma this Wednesday, November 6 (all day)
- b. We'll earn 20% of revenues
- c. Customers need to bring in the flyer that was attached to the email; Sherri plans to bring in flyers to school

✓ **Merchandise (Sharon Gresik):**

Fall Spirit Wear order:

66 clothing items (2 from stock - \$50)
3 drawstring bags (all from stock - \$7.50)
8 car decals (all from stock \$10.80)
3 hats

Invoice totals: \$1319.25 to Holy Cow Sports

Money collected: \$1865.50

Plan on General Band and Jazz Band spirit wear sale at the concerts in November

✓ **Parent Mentoring (Jan Colip):**

Jan will be sending an email to band families about the ins and outs of BOA. She welcomes any tips from previous attendees.

✓ **Sugar Bowl Fundraiser (Peggy Nuccio):**

- a. Christmas Shopping Sale (Theresa Herstowski): - Tuesday, 11/5 - (*refer to Theresa Herstowski's report for specifics*)

STUDENT VOLUNTEERS NEEDED - Theresa emailed Craig the sign up sheet last week.

There are over 30 vendors and unique handmade crafters. Theresa is expecting 1-2 more.

13 baskets have been made with the generous donations from the vendors and crafters, as well as items hand made by Barb and Emily Blaum and gift certificate from Galleries Choice. 7 moms put the baskets together 13 baskets in 1 1/2 hours Sunday night. Jeri Klecki is making the basket tags and many other necessary items on Monday, so the event runs smoothly.

11 Vendors/Crafters have not dropped off their donation. Expecting them to arrive Tuesday and have places in the baskets for them.

Marty helped fill in the layout, placing the vendors/crafters so that those selling similar items would not be near each other.

Check charms for volunteer needs. It takes a lot of volunteers to make this work. **PLEASE BLAST THE WORD VIA SOCIAL MEDIA AND EMAIL.** Friend Theresa McKeon Herstowski on Facebook and then you can post the flyer on your page.

IX. Vice President of Membership- (Joanne Wiechec):

To date, \$57,500 in marching band fees have been collected. Three students have received subsidized, or reduced, fees. The final payment of \$100 was due on October 1st, which was the fundraising expectation. A total of \$2,000 is past due from this final payment.

There is one delinquent payment of \$50 relating to the Intent Deposit. Carol Tedeschi and Mr. Roselieb are aware of this delinquent payment, and we have been unsuccessful in collecting it.

All marching band forms, with the exception of 1 insurance card, have been received.

Only 1 student has not yet paid for the new marching band shoes that were ordered.

Financial activity for marching band fees:

\$53,600.00	Balance on 10/5/13
4,619.92	Deposits
<u>1,049.45</u>	Transfers from student accounts to pay Fundraising Expectation
<u>\$57,500.00</u>	Balance on 11/2/13

Collection efforts for outstanding payments have included:

- Email reminder to the entire marching band that the final payment of \$100 was due on October 1 (sent September 29).
- Email reminder to all those who had not sent in their final payment, including missing Intent Deposit and marching shoe fee for those applicable students (sent October 17).
- Individual emails to those who had still not sent in their final payment. These emails gave them specific detail regarding the amount available in their student account that could be used towards this payment, along with the remaining balance that would be needed if they chose to use their student account (sent October 27th).
- Individual phone calls to those who have still not sent in their final payment (calls made November 2).

General Band 2013-2014

Since the last report, 21 families have paid Band Booster dues for 2013-2014.

\$ 1,950.00	Balance on 10/5/13
<u>1,050.00</u>	Deposits
<u>\$ 3,000.00</u>	Balance on 11/2/13

At the last meeting, it was learned from Mr. Roselieb that the school would cover the expense of one mailing for the band booster organization for our membership drive. The boosters took advantage of this opportunity and distributed a membership flyer to all DGS band members to request their consideration in becoming a contributing member of the DGS Band Boosters. Thank you to Carol Tedeschi for printing and folding and to Eileen Sejnost and her aide Kellyn Maguire for getting the flyer mailed out.

There are currently 60 contributing members of the Band Boosters, 10 that are not marching band families.

X. Vice President of Music Bowl- (Peggy Nuccio/Judi Swain):

October 26!

Aside from a minor disagreement on gate entrance procedures and a minor truck accident in the parking lot after prelims, it was a flawless day.

The most interesting part of the morning was how John, Greg and their parking crew strategically parked trucks and busses in the lots despite a few obstacles along the way. The fundraising goal was exceeded with exact profits to be announced once all expenses have been submitted and paid.

Thank you to the weather fairies that provided us with a crisp fall day with NO moisture! There will be a wrap-up meeting with all of the Committee Chairs in a few weeks.

Finally, the 2014, 12th Annual Music Bowl Competition has been approved for October 25, 2014! Let the planning begin!

A survey will be sent to band directors asking about likes/dislikes. Plans to get it to Craig by Thursday.

XI. Vice President of Student Accounts- (Kathy Seitz):

The balance of Student Accounts as of October 1, 2013 was \$13,340.76

Revenue in October includes:

- \$200.00 for the March-a-thon Raffle Winner
- \$312.33 from September Market Day Sales
- \$363.92 from deposits for Marching Mustang Fees
- \$60.00 from the Candy Fundraiser
- \$500.00 for the Refund of Sugar Bowl Deposits
- \$298.50 for Music Bowl Ads & New Sponsorship Sales

Expenses in October includes

- \$4,251.79 for payments for the Sugar Bowl Trip
- \$2,700.00 for Fundraising Expectation Marching Payments
- \$40.00 for Candy Fundraiser Profit Moved to Choir Account

\$50.00 for Fall Band Banquet
\$100.00 Check Refund of Sugar Bowl Deposit

The balance in Student Accounts as of October 31, 2013 is \$7,933.72

XII. Vice President of Uniforms (Lisa Joseph/Mary Beth Owano/Barb Rustik, Leah Gurnic)

Lisa reported on the following:

1. "The Cure" and Music Bowl - October 25, 2013
 - Gloves were purchased and dyed pink for "The Cure" football game and also worn during the Music Bowl.
 - Ribbons were made for percussion, staff members and the drum majors.
2. Plumes
 - Need to discuss donning and doffing
 - Need more time to distribute and ensure that they are properly inserted so that they do not fall out and the plume holders are not broken?
 - Uniform moms would like to leave the plumes in the hats until after half time
 - Plumes are getting worn
3. Changing Organization
 - Students are missing items
 - Money from wallet
 - iPhone
 - North face jacket
4. Fittings for Sugar Bowl
 - Need a list of attendees, both current MM and those individuals from the general bands
 - Possible dates: Monday, November 25th or Thursday, December 5th (both are Sugar Bowl practice dates)
5. Uniform Cleaning
 - Old uniforms do not require cleaning, they were not used
 - Should there be another cleaning before Sugar Bowl? Uniforms will be cleaned at the end of the season.
 - Week of December 9th
 - just senior uniforms cleaned or all?
 - after Sugar Bowl
 - January (final cleaning for the new season)
6. Student Rentals/Purchases

- students have outstanding balances for socks, t-shirt rentals and gloves. A list of students with outstanding balances was given to Carol.

- should be paid on the same day or the following game day/ competition

7. Locking the Band Room

- students from other schools roaming the building during the Music Bowl and band room left unlocked

- expensive items left in plain sight

- storing personal items in locked lockers

8. Nutrition

- students light-headed and nauseous

9. Hat Boxes

- Initial cost will be costly, but a good idea long -term. Plastic boxes will fit the band's Aussie hats. Hat boxes are \$8 a piece. Carol would like to see a sample of the plastic boxes to make sure they will fit if possible before deciding on purchase.

XIII. Vice President of Volunteers (Karen Grudzinski):

Nothing to report.

✓ **Water Coordinator's Report (Pat Campbell/Jim Rustik):**

The band began the year with 4 white coolers. One leaked and was patched. In the off-season Jim will try to fix it. There is another cooler with three broken hinges. Only one cooler actually stays closed. Jim would like to purchase hinges and latches during off-season and fix the current broken ones. He would also like to dress up the coolers once they are fixed. Budgeting for water for the season was \$500. The total is currently at \$439.

350-16.9oz bottles were purchased for the July 4th parade. 2660 8oz bottles for football games and competitions. 1290 lbs. of ice has been purchased to date.

Expense report will be given by December meeting.

XIV. Vice President of Hospitality/Concert Band (Lori Grischow):

Where does Lori go to get keys to the loft? Craig.

Does Lori order tables or someone else? Eileen S. will order tables.

XV. Vice President of Hospitality/Marching Band (Theresa Herstowski/Marty Wronkiewicz):

Meals since October meeting--

ISU State Competition:

Purchased sub sandwiches from Avanti's in Bloomington. Fed the students subs, fruit, chips, cookies and drinks in the evening. Avanti's provided wonderful service and were very responsive to our needs.

Homecoming:

Provided dinner after the parade on Friday night prior to the Homecoming Game. Meal was pasta and beef sandwiches, fruit, veggies and dessert.

Saturday Mini Camp:

Served lunch of tacos, rice, quesadillas, fruit, veggies and dessert to the students during their day practice this past Saturday, Nov. 2nd.

Upcoming Events:

Friday, Nov. 8th Pizza Party Dinner prior to leaving for Indianapolis for BOA.

Jeanette would like to give chips and candy to students as they board buses for BOA.

Theresa and Marty would like to make a goody bag of snacks for kids on Saturday for students to eat on the bus. Snack before they dress in the parking lot.

XVI. Miscellaneous, Unfinished Business, New Business (Carol Tedeschi)

- ✓ Audit Report: Nothing to report.

XVII. Announcements (Carol Tedeschi)

The next meeting is scheduled for Monday, December 2, 2013 - Room D180 - 7:00 p.m.

XVIII. Adjournment (Carol Tedeschi):

The meeting was adjourned at 9:09 p.m.