

## **MUSTANG BAND BOOSTERS MINUTES**

**August 1, 2016**

### **I. Call to Order (Gretchen Shearer):**

The meeting was called to order by Gretchen Shearer. Executive Board members in attendance included Gretchen Shearer, Arvinda Patel, Diane Ansah, Robert Brandt, Peggy Nuccio, Kathy Seitz, Barbara Rustik, Teri Azzarello, Christy Gergits, Dorothy Daniele, Craig Roselieb. General Board members in attendance were Chris Arlt, Mike Legel, Amy Piccoli, Samantha Guagliardo.

### **II. Band President's Report (Samantha Guagliardo):**

Samantha reported that the band members met for sectionals/social meetings last month. Sectionals were successful and the band members were ready for tomorrow. Samantha was reminded about the upcoming car wash fundraiser on August 13, 2016 where a lot of volunteers were needed. Volunteers were also needed for the Parent 101 on August 4, 2016.

### **III. Approval Minutes – Recording Secretary (Arvinda Patel):**

Motion for Approval of June 6, 2016 minutes with the changes motion by: Barbara Rustik

Motion seconded by: Christy Gergits

Time of Approval: 7:06pm

### **IV. VP of Music Bowl's Report (Peggy Nuccio):**

Peggy reported that we have 19 bands signed up for Music Bowl and we are waiting for the 20<sup>th</sup> from Milwaukee to officially sign up. There have been several band director moves and changes so we are still awaiting payments. Duplicate invoices were sent to unpaid bands on July 13 (all of which said they would pay before August 1<sup>st</sup>). So far, 13 bands have paid. Music Bowl Committee planning meetings are tentatively scheduled for September 1, 2016 at 6:00pm and September 22, 2016 at 6:00pm. Only 1 volunteer meeting is tentatively scheduled for Tuesday, October 4 at 7:00pm. A final walk through will take place on Thursday, October 6 at 6:00pm. It is important that stadium, concession, and unit movement chairs be present at this walkthrough. Set up will take place on Friday, October 7, beginning at 4:00pm. We have 5 sponsors again this year: MB Financial, Bob Rogers, Village of Bolingbrook, Skyline Travel, and Odyssey Transportation. Jeanne Nortier and Jim Rustik have been working hard on requesting sponsorship but are finding out the same thing we have been facing for years. Budgets are stretched and companies are not giving to the "smaller" groups because of the hundreds of requests they receive each month. Many businesses also say that their budgets are spent by now. Sponsorship requests will need to begin in January or February next year.

### **V. Treasurer's Report (Linda Kozak via email):**

Linda reported that the total cash receipts during the month of June/July were \$15,846 while total cash disbursements during the same month were \$33,519.26. The primary sources of cash were as follows: Deposits for Marching Mustangs payments: \$12,899; Spirit Wear \$673. The primary disbursements were Percussion Items \$4,598.93; Staff payments \$15,500.00; Mini Camp Meals \$2,184.05; Props for show \$7,461.90. She also reported that the reimbursement forms were on the website for anyone to submit requests for reimbursement. She will have final closeouts at the September meeting.

## **VI. Membership Report (Christina Wiseman via email):**

Christina reported on the following:

### **Marching Band 2016-2017**

To-date, the marching band roster is at 143 students. As of right now that will put us at 112 Marching Band Students and 31 Color Guard Students. The final payment of \$100 is due today. Christina will be sending out a lot of emails this evening and over the next couple of days in hopes of getting the remaining items we need very soon or find out when we can get them. The challenge of collecting marching band forms continues. I plan to attend the camps next week and will have them fill them out there so I can get them turned in. My biggest concern is not having medical forms turned in for new students especially with us going into the long camp week. To-date, we have had 3 students who have dropped after the June 1 refund deadline. A total of \$821 was collected from these students. 2 of those students will not get a refund since they have dropped after the refund date and 1 student's money has gotten applied to a sibling's account.

### **Financial activity for marching band fees:**

The beginning balance as of June 5, 2016 was \$28,774.00, with deposits in the amount of \$12,999.00 given to the Treasure at Booster meeting. No transfers were made to student accounts for marching fees bringing the ending balance as of August 1, 2016 to \$41,773.00.

### **General Band 2016-2017**

Membership Dues: We currently have 7 families that have become contributing members of the Band Boosters for the upcoming 2016-2017 school year. The beginning balance on June 5, 2016 was \$350.00. With no deposits or transfers, the ending balance remained at \$350.00.

## **VII. Band Director's Report (Craig Roselieb):**

Craig reported the following:

### **2016 Marching Mustangs**

- Membership stands at 143, how does this affect the income of the budget?
- Registration through the 8 to 18 form has only been completed by approximately 30 students so far. Please send a charms email with a reminder. It was suggested that computers be available at the Parent 101 to register students right away.
- 10 used, 10 new, and 21 sets of newly constructed hardware are being produced for a total cost of \$9,535.65. Moving forward, how will we raise the needed funds for this project? Through an email vote of Executive members \$8,900 was approved but an additional amount will have to be raised. Options are: sunglasses fundraisers, Dodge Test Drive, additional ideas? Since Linda was absent a vote was taken for a special Executive meeting on Tuesday, August 9, 2016 to decide how to raise the additional funds needed for the props. Majority vote was for a special meeting on Tuesday, August 9, 2016
- Scaffolding was set up on the parking lot on July 5. It will remain until after Nov 5 and then will need disassembling and storing. Thanks to all who helped put it up.
- Band Camp Schedule being finalized, Senior Night switched to Wednesday night this year, menu set, picnic will also include a performance as part of the football scrimmage night, and a new sectional lip sync contest instead of the section cheers we have had. A work order has been submitted to the school for band camp setup.
- Color Guard equipment budget discussion – issues with higher costs for 30 members versus 20 in the past.

### **Music Bowl Things to Do.**

- 20 bands are currently signed up.
- Jefferson is still a possibility for the National Anthem, waiting for a response from Keith Carlson. If we do not hear from them, we may opt for a singer instead.

### **Student Activities Office Info**

- School will not allow us to host a MWCGC show on odd years, only even.
- Jennifer Martinez is the new Student Activities director. I am meeting with her on Thursday to clarify all current policies and procedures.
- New DGS spanish teacher, Melissa Deneufbourg, is a graduate of U of I, (marching Illini) and want to join the marching band staff as a woodwind instructor. Her duties and pay is currently being working out through the school.
- Private Lesson scholarship procedures discussion.
- Summer check writing procedure updates (currently no p-card available).
- Scholarships have been recorded.

### **Outback Bowl Trip**

- As of Today, we have 103 people signed up for the trip including 3 directors, 4 chaperones, and 96 students. We will keep the registration open until September 15 (after the fall parent night)
- We will be able to participate in all aspects of the trip except field show competition at this point unless we get at least 30 more marching band students to sign up. Currently we have 80 marching band kids only.

### **Band Director To-Do List – Other Stuff**

- Band Camp schedule will be finalized, posted and e-mailed to everyone by the end of the week.
- Work Orders for band camp will be sent this week.
- Color Guard budget is running over due to the large number that signed up.

### **VIII. President's Report (Gretchen Shearer):**

Gretchen thanked Barbara and Terri for taking care of the uniform for the July 4<sup>th</sup> parade. Also thanked Jim and John for providing water. Diane has been trained on Charms. Senior parents have been graduated out of Charms with the help of John. The Parent 101 meeting is on Thursday, August 9, 2016 at 7:00pm. Volunteers need to be there at 6:30 to help with setup.

### **IX. Ways & Means Report (Amy Burrows):**

Amy reported the following:

#### **Fundraising:**

- Schwan's: total: \$1094 so far. Check for \$987.06 was sent on July 27. Amy has a printout that tells the distribution of that money. If families continue to order, their student accounts will still get a 5% benefit until September 25.
- Sunglasses: Mr. Hensel was going to be ordering sunglasses with the DGS (Marching Mustangs?) on the bows?
- Ziegler Dodge: Amy has called twice to set up a test drive and left messages with no response. Is there a date when it would be ideal to do this? October 29<sup>th</sup> and Saver to be added.

- Jersey Mike's: Email was sent to Jim from Jersey Mike's today. More information on this fundraiser: students would pass out one card per student on Monday or Tuesday before promotion as students arrive to school. Cards are worth a free Jersey Mike's sandwich (with \$2 donation) during promotional period (Wednesday-Sunday). Jersey Mike's will pay DGS Band Boosters 100% of money donated during promotional period. Questions that need clarification: Do we want/Can we do this? We would need approval...When should we plan to do this fundraiser? It was suggested that we do it early in the year. Homecoming week was suggested or the first free weekend.
- Car Wash: August 13<sup>th</sup> in the Cozzi Corner/Advanced Auto Parts parking lot. Cozzi Corner fundraiser, which starts on the 10<sup>th</sup>, would be at the same time as car wash.
- Other fundraisers suggested: Dodge Test Drive along with Savers Drop Off (donation of clothing and small appliances); Go Fund Me, which would keep part of the proceeds (approx. 8%); Entertainment books for smartphones.

#### **X. Student Accounts (Kathy Seitz):**

Kathy reported that the balance of Student Accounts as of June 1, 2016 was \$13,039.39. Revenue in June and July includes: \$1,400.00 from Marching Band Scholarships. Expenses in June and July include: \$115.00 for Reimbursement of payment for Germany Trip and \$300.00 for Marching Band payments. The balance in Student Accounts as of July 31, 2016 is \$14,024.39.

#### **XI. Uniforms Report (Barb Rustik, Teri Azzarello):**

Barb reported that the uniform moms had fitted all but 4 kids. Uniform fitting went well. She also called out for the need of coordinators for the Color Guard who currently go to the uniform moms for all their needs.

#### **XII. Hospitality Report (Theresa Herstowksi)**

Theresa reported that feeding the band went well during the June and July mini camps. We had a good number of freshman parents come out to help! We will need lots of volunteers for the band camp meals, especially the family picnic on the last day of band camp. Watch for more information on Charms. Volunteer sign up as well as RSVP for the family picnic will be on Charms. Freshman parents will be asked to provide dessert for the family picnic. Everyone is welcome to sign up to send dessert other days.

#### **XIII. Miscellaneous, Unfinished Business, New Business:**

Jenny Smoke hopes to deliver the merchandise at one of the practices. Drum major, Jake Burrows, wrote a thank you note to Boosters for helping to fund his trip to the Drum Major Camp. He attended an additional few days of a conducting workshop plus the Drum Major Camp. He felt the experience was unbelievable as he learned so much, met new friends and had fun with "old" friends, and had amazing feedback about his conducting and leadership skills. He is hoping to be a music teacher and band director as his future career, and this week definitely cemented those feelings for him. Gretchen mentioned Gisselle's email also thanking the board members for allowing her to attend drum major camp.

#### **XIV. Announcements:**

The next meeting is on September 12, 2016 at 7:00 pm.

#### **XV. Adjournment: 8:43pm**