

MUSTANG BAND BOOSTER MINUTES

November 2019

I. Call to Order (person): time

Meeting called to order by Gillian Lewis. Executive Board Members in attendance: Gillian Lewis, Jamie Nolan, Adela Meitz, Mary Spears, Galinda Tunney. Cinda Lester, Cheryl Murley, Maria Wooton, Jenn Bloom, Director Greg Hensel, and Student President Emma Lafin. General Board Members in attendance: Jan Colip, Leslie Opila, and Gretchen Shearer. Also in attendance: Color Guard Coach Stephanie Peterson.

II. Band President's Report (Emma Lafin):

The marching band season ended. They competed at Romeoville HS, Illinois State University Marching Band Championships, and University of Illinois Marching Band Championships. In addition, Music Bowl took place

There is a jazz concert on the 6th, marching band banquet on the 7th, the wind ensemble invitational is on 12th, the rest of the bands have a concert on the 14th. Lastly, ILMEA is on the 16th and 23rd

III. Approval of Minutes - Recording Secretary (Adela Meitz)

Motion of approval of minutes by Cinda Lester

Motion seconded by Mary Spears

Time of Approval: 7:34pm

IV. Band Director's Report (Greg Hensel):

2019 Marching Mustangs

Grand Champions at U of I - Strong finish to the season.

One of the judges, Amy Boerma emailed me to tell me how great the group was and how impressed her and husband (another judge) were.

Banquet this Thursday - last day to RSVP was today.

Concert Band Info

Dr. Colin Holman from Loyola-Chicago was here to work with 3rd and 4th period bands.

Fall Concerts next week: Wind Ensemble Invitational on Tuesday the 12th (featuring Eisenhower and Lakeview). Thursday the 14th - Concert Band, Symphonic Band, Wind Symphony. Both Concerts start at 7:00 PM

New concert venues in progress for the Spring Concerts. This will be updated and sent out to families as soon as a venue is selected.

ILMEA Festivals coming up - Jazz Festival at Oak Lawn High School on Saturday the 16th

Senior Festival is Saturday the 23rd at Elmhurst College

Orlando Trip 2020

Rooming Rosters are being "finalized" to be posted for students to check before submission.

Marching Band Parade rehearsals will take place in March leading up to the trip.

European Honor Band Tour

Students will receive a Google Form to sign up for a tour jersey and select a size. Right now there are sample jerseys that students can try on to make sure the size they want will fit correctly.

We have a gas credit card for the mini bus and van. It is located in the glovebox. To use you have to pay inside the gas station and the code is the current mileage.

V. President (Gillian Lewis):

FOFA

Choir Boosters thanked families who participated in the Cozy Corner fundraiser weekend. FOFA will be looking for volunteers to help during the holiday art show and also for a variety of tasks for the Holiday concert. A Sign Up Genius link will be sent out soon.

Order forms for the Poinsettia sales will also be coming out soon. Plants sell for \$12 and students can earn \$4 per plant after the sale of their first plant.

This year the sale of note cards and calendars will be replaced by the sale of insulated tumblers with inserts of original artwork.

Marching Band

The Marching Mustangs finished their season in record breaking style and a celebration of all of the hard work and success of the Marching Band will take place this Thursday at the banquet.

Music Bowl was a great success. Despite the new parking lot layout and ongoing construction, the event went smoothly. Thank you to Cinda Lester and Melissa Melendez for taking on this huge project so successfully. According to the bylaws; Music Bowl chairs should be officially appointed this month and should assume office by December 1st.

We are looking to change how we ask volunteers to sign up for Marching Band events. We seem to have more people riding to shows on school buses than were needed. We are looking at having bus chaperones double as pit crew or uniform helpers and will attempt to re-establish the rule that only those who signed up as volunteers can ride the buses. Connie Vanni has volunteered to head this up and is looking into using a different sign up platform that will give us more flexibility when it comes to emails.

Concert and Jazz Bands

Concert season starts on Wednesday, November 6th. A concert with performances by all three Jazz Ensembles will kick things off followed by the Wind Ensemble Invitational on November 12th and a concert with CB, SB and WS on November 14th. This year WE will be joined by Eisenhower and Lakeview Junior High Schools.

We are looking for volunteers to take over hospitality for concert and jazz bands. These people are needed to coordinate the small refreshment reception that happens after every student concert. If you have ideas about who might be willing to take this on please let me know. There was some discussion about not continuing to host a reception for future concerts, as it is difficult to find volunteers.

Miscellaneous, Unfinished and New Business

In an attempt to make the best decision about Charms and whether or not to replace it can those of you who use it as a way to complete a booster related task please indicate what you use it for and what it is about Charms in particular that is important to the task you do. We will

find a date at the end of January or beginning of February to meet and discuss our options so we can make a decision about what the best course of action is for our organization.

This year's senior class has provided us with a large group of very involved parents all of whom will need to be replaced. We are in need of a considerable number of new Booster executives, coordinators and Music Bowl chairs for next year. Quite a few of these roles would benefit hugely from having a shadow to ensure a smooth transition. Please reach out to people you think might be willing to step into some of these positions or send me their information and I will reach out. Please include a student name as that is the easiest way for me to look them up.

VI. VP of Music Bowl (Cinda Lester and Melissa Melendez):

Expenses

\$20,500, based on our unofficial numbers. We saved approximately \$3000 through donated items and time. We should make sure to plan for these expenses in future years, in case donations are not available in the future. Income not yet determined. Given that we were at 70% of the number of band students as last year, and it was cold, we are hoping that our profit is somewhere between 50-70% of last year's total.

Programs / Sponsors / Advertisers

Our income was higher than last year, so thank you to everyone who found folks to donate. The program sales generally only break even, which is about where we were this year.

T-shirts

We made \$526 income from those sales (10% of total sales). Nearly 1/3 of total sales were to our students ahead of time, the rest were sold at the event. We think this was definitely worthwhile, and we should pursue again. Note: Bob will give us 10% of ALL sales, so we may want to consider switching all spirit wear, warmups, show shirts, etc. to his shop?

Golf carts

We made due with only 3 carts, and probably would have been fine with 3 working carts. Given that the 2 battery powered carts were dead most of the day, we struggled. Not sure if it would be worthwhile to spend money on rented carts, if we (again) can't find donated carts next year.

Shadows

We know there are MANY senior parent committee chairs, and we hope you had an opportunity to have a shadow, or train someone new how to do your job next year. Hopefully you can have someone lined up from this year's crew to take over your spot next year. Thank you again for your 4+ years of service to the Boosters.

Emergency

The gentleman who had a heart attack just before the final awards announcement is doing well, and his family has shared nothing but praise for everyone involved in getting him help, and getting his family safely on their way to the hospital following the ambulance.

VII. Treasurer (Jamie Nolan):

We received more in Marching Band fees than we had budgeted for this year.

Treasurer Report at end of meeting minutes.

VIII. Jazz (Glenn Williams via email):

ILMEA Auditions

11 students from DGS Jazz auditioned for the ILMEA District 1 Jazz Ensemble on Tuesday, October 1, 2019 at Sandburg HS. The following students were selected to participate:

Senior Instrumental Jazz

Nathan Brummel (11) - Trombone
Genevieve Dufresne (12) - Alto Saxophone
Zachary Gresik (9) - Alto Saxophone
Matthew Leinart (11) - Alto Saxophone
Derek Reynolds (11) - Trombone
Nathan Wiechec (12) Trombone

Jazz Concert Wednesday, November 6, 2019

Our three curricular jazz ensembles are slated to perform on Wednesday, November 6, 2019 at 7:00 PM in the auditorium at South High School.

Purdue Jazz Festival Information

Registration for the 2020 Purdue Jazz Festival opens soon. Over 70 bands from the Midwest will be participating in this, the 30th annual festival. Information about the over night trip for students will be mailed home to students and parents around the first week of November.

Carl Allen to visit DGS

Sponsored by DGS Fine Arts, FOFA, Latin Percussion and Drum World, renowned educator/artist Carl Allen will be at DGS on Monday, November 18, 2019 to work with all three jazz bands in a master class/clinic format. The event will take place in the band room from 3:30-5:30 PM. Special thanks to all of our sponsors for supporting Professor Allen's visit.

IX. VP of Way and Mean (Amy Burrows)

Cheesecake Fundraiser

Samples will be available for band concerts on 11/12 and 11/14. Flyers were sent home on 10/15 and orders are due by 11/15. Pick up will be 11/20 from 5-7pm. Greg has secured room for cheesecake pick up Need 6-8 student volunteers to start at 3:45pm, 2-3 needed until 7pm the rest can leave at 5pm. Also, need 2-3 student volunteers for cheesecake samples the night of the band concerts.

X. VP of Membership (Christina Coyle):

Still working on collecting fees, DCI payments and other fees (like fees for gloves, shoes or spirit wear). Fees has an outstanding balance of \$1,365.00, for DCI payments \$415.00 and for other items \$60.00 for a total of \$1,840.00. This is an improvement over last month. Both band directors and Stephanie are aware of who owes and what the amounts are.

I will be talking with the band directors and color guard in the near future to see if there is a better solution for collecting fees earlier than later as well.

Booster Members are at a total of: 38 Families

XI. VP of Student Account (Cheryl Murley):

**Mustang Band Boosters
Report of Student Accounts
Oct 31 2019**

Beginning Balance	13,492.77
Revenue	
Total Revenue	0
Expenses	
2019 Band Booster Dues - S. Simpson	-50.00
2020 Europe Trip Reimbursement - S. Simpson	-86.44
2019 MM SA Payment K. Schroeder	-100.00
Transfer funds to Choir Account	-7.94
2019 Marching Band Fall Banquet (E. Meitz, J. Murley, K. Ohlsen)	-117.00
Total Expenses	-361.38
End Balance	13,131.39

- Grade levels are corrected

Notes

XII. VP of Uniforms (Jenn Bloom):

No report.

XIII. VP Volunteers (Maria Wooton):

Sign Ups have ended for Marching Band competitions and football game parent pit crew. Thanks to the many parent volunteers that helped make the season a success. Sign Ups continue for upcoming Concert Band and Jazz Band performances hospitality, fundraisers, and Winter Guard.

The MM Banquet sign up is mostly full for Thursday. Help still needed for set up and clean up.

It was clarified for student volunteer hours on Charms that 1 point = 1 hour. Wondering about the status of the student hours previously entered on Charms.

XIV. VP of Hospitality (Galinda Tunney):

Out of \$8,500 budget, there is \$580.94 left. There are two Pep Band dinners to organize; the remaining funds should cover one meal.

XV. Color Guard Coach (Stephanie Peterson):

There are a number of old uniforms, props, flags, and silks stored in the loft. Stephanie will determine what can be sold, recycled, and kept. Plan to purchase five Sabres now and five more in the fall and all guard will be trained on Sabres.

Winter Guard is hosting their show at DGS on February 23rd. The show income and expenses are not included in the 2020 budget. Deposits on purchases will need to be made prior to fee collection.

Winter Guard 2020 Budget

Expenses	Cost	Income	Cost
Membership Fees (Covered by Student Activities)	\$1,320.00	Student Fees (20 @ \$300 each)	\$6,000.00
WGI registration for regional competitions	\$720.00	Budget from Boosters	\$3,000.00
MWCGC registration for local competitions	\$600.00	Guard Room Sales?	
		Fundraisers?	
Uniforms/Equipment	\$4,611.83		
Dance Sophisticates Uniform (20 @ \$165 each)	\$3,300.00		
McCormick's 36" Sabres (5 @ \$104.99 each)	\$525.95		
Naperville Central WG Rainbow Flags (21 @ \$20 each)	\$420.00		
McCormick's Cloud Flags (12 @ 27.99 each, plus \$30 art fee)	\$365.88		
Props/Tarp	\$350.00		
Munster Band Backers Circle Tarp	\$250.00		
Paint	\$100.00		
Circuit Finals Weekend	\$1,600.00		
Hotel for State Finals	\$1,200.00		
State Finals Food	\$400.00		
Staff	\$3,000		
Jillian Snyder (also paid with .5 student activities stipend)	\$1,000		
Tech #1	\$1,000		
Tech #2 or Clinicians	\$1,000		
Total Expenses	\$9,561.83	Total Income	\$9,000
		Net Difference	\$561.83

XVI. Coordinator Reports:

Medical Coordinator (Christina Coyle):

I have learned a lot and will be talking with the band directors and color guard staff about things that I would like to change and implement. I will bring ideas back to the board to see if there are any issues.

Fall Banquet Coordinators (Jan Colip):

Final preparations for the 2019 Fall banquet are under way. The banquet will be held on Thursday, November 7, 2019. Check in at 5:45, dinner at 6:15, and awards presentation at 7:30. The banquet will be held in the cafeteria and the cafetorium. Dinner will be provided by

Skuddlebutt's and includes: Italian beef sandwiches, baked chicken, macaroni & cheese, mostacolli, roasted potatoes, caesar salad, and house salad.

We will be having a Gift Basket Raffle at the Fall Banquet. Proceeds will go to support the Marching Band program. Each band section is encouraged to donate a group basket. We welcome donations from friends and family, too.

We are still looking for volunteers to help with the banquet.

Spirit Wear Coordinator (Leslie Opila):

There are extra jazz band shirts. Gillian will bring to Jazz Band concert to sell.

XVII. Miscellaneous:

None.

XVIII. Announcements:

Next meeting scheduled at 7:00pm, December 2nd Room D180

XIV. Adjournment:

8:55pm

Treasurer's Report:

**Marching Mustangs Financial Position
2019 - 2020
October**

Marching Mustangs Income	2019 - 2020 Budget	2019 - 2020 Actual	2019 - 2020 Difference (act.-bud.)
Fee Payment 115 full @ \$510	58,650.00	61,198.17	2,548.17
Rev track fees @ \$15 *115	1,725.00	0.00	(1,725.00)
Summer/Fall Fundraisers	200.00		(200.00)
			0.00
Parades	250.00	450.00	200.00
Merchandise Sales	500.00	355.00	(145.00)
Car Wash	900.00	1,289.00	389.00
Plant Sale	1,000.00	439.98	(560.02)
Fall Banquet	1,500.00	0.00	(1,500.00)
Savers	350.00	0.00	(350.00)
Music Bowl Funding (including r/e surplus)	33,650.00	46,289.00	12,639.00

Total Income	98,725.00	110,021.15	11,296.15
	98,725.00		
Marching Mustang Expenses	2019 - 2020 Budget	2019 - 2020 Actual April	2019 - 2020 Difference (act.-bud.)
Band Camp & Band Camp Supplies	5,000.00	6,327.69	(1,327.69)
Group Meals	3,500.00	479.16	3,020.84
Overnight Competition Hotel & DCI tix	6,000.00	5,138.75	861.25
Marching Mustang Show Shirts	1,500.00	1,574.00	(74.00)
Staff Apparel	1,000.00	1,506.00	(506.00)
Patch Awards & Sr Plaques	500.00	0.00	500.00
Sr. Parent Night	150.00	0.00	150.00
Marching Mustang Water	550.00	32.83	517.17
Miscellaneous Expense*	400.00	11,181.68	(10,781.68)
Uniform Cleaning	2,500.00	0.00	2,500.00
Misc. Uniform Equipment & Panels, Shakos	500.00	11,196.51	(10,696.51)
Season DVD & Recording	200.00		200.00
Gloves	750.00	0.00	750.00
Drum Major Uniforms	600.00	1,628.04	(1,028.04)
Color Guard Equipment & Uniforms	12,000.00	12,110.67	(110.67)
Shoes	600.00	(1,290.00)	1,890.00
Music License	1,800.00	5,848.99	(4,048.99)
Show Writing Software	200.00	198.99	1.01
Percussion Supplies	5,000.00	7,069.76	(2,069.76)
Marching Band Staff	40,300.00	24,821.19	15,478.81
Instrument Repairs	1,000.00	0.00	1,000.00
Travel supplies and equipment**	500.00	0.00	500.00
Pit Trailer	1,000.00	0.00	1,000.00
Truck Rental	1,500.00	773.33	726.67
Props	4,000.00	3,495.69	504.31
YIM Staff Leadership - Perry	1,500.00	550.00	950.00
Rev track costs***	1,725.00	686.92	1,038.08
Winter Guard Funding	3,000.00	300.00	2,700.00
Music Bowl Supplies		623.88	(623.88)
Sound System		16,706	(16,706.10)
Total Expenses	97,275.00	110,960.18	(13,685.18)
	97,275.00		
		(939.03)	(2,389.03)

***Misc. Expenses itemized**

Sound system equipment	\$16,706.10
Bass Clarinet	\$7,900.00
Lisle Pool	\$875.00
DaJuan reimbursement	\$250.21
Band Boosters supplies	\$11.98
Drill writing arrangement - moved to staff pay	\$2,000.00
The UPS store	\$116.97
Postage reimbursement	<u>\$27.48</u>
TOTAL:	\$27,887.74

Additional liabilities not in current budget

2 Marimbas	\$9,500.00
Freshmen shoes	

Amount owed to D99: \$9,500.00

**Mustang Band Boosters
Cash & Obligations Summary
2019 - 2020
October**

Germany Trip	\$2,697.89
Chamber Music / Clinician Fund	\$1,035.91
Color Guard Fund	-
Winter Guard Fund	\$1,007.63
Percussion Fund	\$1,103.28
Jazz Band Fund	\$1,543.46
Scholarship Fund	\$7,412.32
Student Accounts	\$13,131.39

2019 activity	-
Performance Awards	-
Purdue Jazz	-
Due to orch./choir	-
Kane County	-
NIU Jazz	-

2019 Music Bowl	\$52,275.40
judges, flights, trophies	(\$8,471.98)
concessions exp	(\$5,568.27)

**Total Reserved Funds in Checking
Account**

\$66,167.03

Retained Earnings \$15,043.01

Marching Mustangs (\$939.03)

General Band Winter Guard -

Balance in checking acct. \$80,271.01