

MUSTANG BAND BOOSTERS

Meeting Minutes

May 5, 2014

Present: *Executive Board* members in attendance included, Carol Tedeschi, Danielle McDaniels, Paul Meek, Bill Shimanek, JoAnn Wiechec, Peggy Nuccio, Kathy Seitz, Lisa Joseph, Lynn Filla-Clark, and Craig Roselieb

General Board members in attendance included, Gretchen Shearer, Charlene Kubik, Bill Kubik, John Quinn, Mike Legel, and Rolando Cervantes

Also in attendance: Gerry Piccoli, Amy Piccoli

I. Call to Order - President (Carol Tedeschi):

Carol Tedeschi called the meeting to order at 7:00 p.m.

II. Student Report - Student Band President/Vice President (Rachel Fisher/Rachel Grudzinski and Brooke Nuccio

Events Since Last Meeting (April)

- Marching Band Rehearsals (Apr. 8, 22, 29)
- Jazz Concert (Apr. 10)
- Market Day Pick-up (Apr. 12)
- District 99 Honors Recital (Apr. 21)
- Band Banquet (Apr. 24)

Upcoming Events (May)

- Marching Band Rehearsals (May 6, 20,22)
- Plant Sale Pickup (May 10)
- SB/WS Concert (May 13)
- CB/WE Concert (May 15)
- Memorial Day Parade (May 26)
- Jazz at Fishel Park (May 27)

Anything for us?

Lynn referenced an email she sent last night asking for 35 volunteers for the plant sale. Parents and students should sign up in Charms. Students/parents can sign up in shifts or

for the whole day 6:00a.m. - 11:30 a.m. Three service credits will be awarded to students who sign up for the whole day.

June 7th is the next Market Day for band, so students will be needed once again to volunteer.

Carts or wagons are very helpful for toting plants.

III. Approval of Minutes - Recording Secretary (Danielle N. McDaniels):

Motion for Approval of the May 5, 2014 minutes by: Lisa Joseph

Seconded by: Lynn Filla-Clark

Time of Approval: 7:28 p.m.

IV. Treasurer's Report - (Paul Meek):

Paul reported the following:

Total cash receipts during the month of April were \$10,920, while total cash disbursements during the same month were \$5,945. The primary sources of cash were as follows:

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2014-2015 Activity (Marching Fees & Booster Dues)	\$10,000
Panera Bread Fundraiser	340
Student Accounts - Lollipop Sales	220
Cheesecake Extras	130
Sugar Bowl Trip	100
Activity Fee	55
Donation	25

The major categories of payments during the Period were:

Spring Banquet Expenses	\$1,866
Achievement Awards	1,577
Marching Fee Drop Refunds	1,500
German Trip Activities	500
Scholarships	200
MWCWG Championship Expenses	156
I-Pass Tolls - Trailer	40

Total Cash On Hand at April 30 = \$119,080

V. Comptroller's Report - (Bill Shimanek):

Nothing to report.

✓ Color Guard Coordinator's Report (Lori Jarmakowicz/ Laura Guagliardo/Brenda Washington):

Nothing to report.

✓ Winter Guard Coordinator's Report (Laura Guagliardo):

With the closing of the season, Laura is continuing to work at the return of all the Winterguard uniforms and the warm up materials with the hope of this being completed by the end of May.

Any questions or concerns, please feel free to call.

✓ Equipment Coordinator Report (Mark Wiechec):

Nothing to report.

✓ Video Coordinator Report (Mike Legel):

Nothing to report.

VI. Band Director's Report - (Craig Roselieb):

Craig reported on the following:

2014 Marching Mustangs

- New Staff members - Eric Noska - Brass Tech (former student teacher and friend of Greg) and Patrick Hunninghake - Marching Tech (friend of Tyler), and Will Bocker - Woodwind Tech (former student teacher)
- Show title change - **"Don't Forget Your Passport"** will necessitate building a prop (a turntable, portable book, about the size of two fronts laid next to each other, vertically). The pages will turn for each continent and will be painted to match passport destinations in the Middle East and Asia, South America, Africa, and the US.

Music Bowl Things To Do

Student Activities Office Info

- Review of District Fund Raising Policy
 - 7.325 #3—"...door to door solicitations are prohibited"
 - 7.326 #5e—"Advertisements and/or announcements about raffles may not be conducted on student attendance days prior to 5:00 pm."

7.326 #5f—“students may not sell tickets related to raffles and/or other games of chance.”

- Some of the fundraisers we have conducted over the years may have violated these provisions. As we move forward, it is important that we are in compliance with policies.

Wind Ensemble Performance in Carnegie Hall - 2015

- Plans have changed to the weekend of February 26 - March 3, 2015
- Trip will be combined with DGN bands and open to all band members
- WE will perform separately
- All other bands will be combined into one group to perform as well
- Trip Itinerary - Inclusions
- IPS Explanation - Travel Insurance
- Rollout on May 13, and May 15 after concerts have concluded.
- Need to advertise concerts to incoming 8th graders

Band Director To-Do List - Other Stuff

- Calendar Question - Revised calendar will be on Google Format that can be transplanted into the booster website, and the school website - old format will be dropped soon
- Notable Date changes will be covered at the June board meeting including meal changes, and rehearsal dates to accommodate school facilities and conflicts with other school meetings

✓ Jazz Activities Report (Glenn Williams)

AUDITION MATERIALS AVAILABLE ON BAND BLACKBOARD SITE

The 2014-2015 South HS Jazz Audition materials are available on the Band Blackboard site (South Main Page/Fine Arts/Band Blackboard/Auditions/2014 Jazz Auditions.) In addition to printed materials, several recordings are available for student use during the audition preparation process. All auditions will take place during the first week of school in the fall.

Jazz Lab Band at Mullen's

Thursday, May 22, 2014 at 6:00 PM at Mullen's Restaurant in Lisle. Jazz Lab Band will be opening for The Pete Ellman Big Band. Come hear some great music while enjoying the fine culinary delights offered by Mullen's.

Jazz at Fishel Park

This event takes place on Tuesday, May 27 starting at 6 PM in Fishel Park. Featured will be all 5 D99 jazz ensembles and an All-Star group of seniors from both campuses.

✓ **Jazz Coordinator's Report (Patrick & Eileen Moroney):**

Nothing to report.

VII. President's Report - (Carol Tedeschi):

Carol has secured hotel accommodations for the marching band trip to the University of Illinois scheduled for 10/18-10/19. She has reserved 60 rooms at the Hawthorne Suites Hotel at a rate of \$89 per night. All rooms have a seating area with pull out sofa in addition to the either 2 doubles or 1 king bed. They offer a free full breakfast buffet and will set up seating in one of their banquet rooms for the band. They also have a banquet facility that can be rented for either dinner or a party - depending on timing in respect to the band's performance time. While DGS cannot bring their own food in, the hotel can provide either pizza or a pasta dinner at a very reasonable cost. From past experience, it seems like a good option to have this in the hotel facility. Carol is traveling to U of I next weekend and will check out the hotel in person.

The marching band has used Berwyn Garage for rental needs for the past several years. Carol has contacted the owners to get a quote and contract for the 2014 marching season and has requested pick-up and delivery at Lakeview Jr.

VIII. Vice President of Communications & Public Relations

(Pam Baker):

Nothing to report.

✓ **Website & Email Coordinator Report (Rolando Cervantes)**

Nothing to report.

IX. Vice President of Ways & Means (Lynn Filla-Clark):

1. Market Day

- a. April - Jenn's still waiting for April information from Rose Gamble (from the Multi-Needs program)
- b. May is not a band month
- c. Next Market Day Saturday, June 7
- d. Summer Market Day dates: July 19 and August 9 (to coincide with the Car Wash)
- e. Summer Market Day sales are all band sales (the band does not share with Multi-Needs) - all profits are for band; volunteers will be needed.

f. Jenn Riemer will stay on as Market Day chair until a replacement is found

2. Plant Sale

- a. Goal of \$5,000 in sales met. \$14, 498 in total sales. A profit of \$5221.42. \$2610.98 going to both student and band accounts.
- b. Pick up for plant is this Saturday, May 10
- c. We'll need lots of volunteers on the morning of pick-up - email went out Sunday night. Sign up is through CHARMS. 22 volunteers signed up at this point. Only about 12 more needed.

3. Lynn is working on the fundraising request spreadsheet for the 2014/2015 school year

X. Vice President of Membership- (Joanne Wiechec):

Joanne reported on the following:

Marching Band 2014-2015

121 students, to date, have made a financial commitment to join the Marching Mustangs for the new season, 32 of these are incoming freshman. No marching fees have been received from 11 students that were members last year, but who should be returning for the new season.

Follow-up emails were sent to the incoming freshman that expressed an interest in joining the Marching Mustangs during the freshman Open House.

The roster may continue to fluctuate a bit. Refunds will be granted until June 13, 2014.

The challenge of collecting a signed performance/rehearsal contract, medical form, and copy of a current insurance card from each new and returning student continues.

Financial activity for marching band fees:

\$ 16,000.00	Balance on 4/5/14
1,000.00	Deposit given to Paul today
9,850.00	Deposits
<u>350.00</u>	Transfers from student accounts for marching fees
<u>\$ 27,200.00</u>	Balance on 5/3/14

6 new students have already paid for their marching band shoes (\$35/pair).

General Band 2014-2015

8 families have already become contributing members of the Band Boosters for the 2014-2015 school year.

\$ 250.00	Balance on 4/5/14
<u>150.00</u>	Deposits
<u>\$ 400.00</u>	Balance on 5/3/14

Marching Band 2013-2014

Only 1 color guard member, out of the 132 Marching Mustang roster, did not pay the final \$100 marching fee that was due on October 1, 2013. All other marching payments and shoe fees were collected.

Mr. Roselieb has indicated that this fee is uncollectable, and the student will not be returning to the Marching Mustangs for the new season.

General Band 2013-2014

There are currently 67 families that are contributing members of the Band Boosters.

\$ 3,500.00	Balance on 4/5/14 (includes additional donations from 2 families)
<u>0.00</u>	Deposits
<u>\$ 3,500.00</u>	Balance on 5/3/14

XI. Vice President of Music Bowl- (Peggy Nuccio/Judi Swain):

Peggy reported on the following:

The parent social is scheduled for Thursday, June 12 at 7:30. Mandatory Code of Conduct meeting will follow at 9:00. All board members are asked to attend and bring a dessert to share. This is a get to know you for all band parents not just freshman plus a preview of the show music will be given!

Peggy and Judy are working on scheduling a committee meeting on Monday, May 12th.

13 bands are signed up at this point. Still waiting for confirmation from 1 judge and may have travel issues for another that we are working on.

Peggy and Jim are discussing sponsorship with Bill Kay Chevrolet. Peggy also plans to check with Bob Rogers travel about increasing the amount of their sponsorship.

XII. Vice President of Student Accounts- (Kathy Seitz):

Kathy reported on the following:

The balance of Student Accounts as of April 1, 2014 was \$5,661.70

Revenue in April includes:

February Market Day Sales - \$319.31

Game Night Raffle Ticket Sales - \$790.00

Lollipop Sales - \$220.00

Expenses in April include:

Marching Band Payments - \$350.00

Spring Banquet Payments - \$303.60

The balance in Student Accounts as of April 30, 2014 is \$6,337.42

XIII. Vice President of Uniforms (Lisa Joseph/Mary Beth Owano/Barb Rustik, Leah Gurnic)

Lisa reported on the following:

I. April 17, 2013 - Delivery

- Marberry Cleaners delivered the uniforms back to DGS.

- The committee sorted the bibs and jackets and placed the component pieces into the students' garment bags.

- The gauntlets were sorted and placed into zip-lock bags.

II. Senior Band Members

- 2014 seniors may retrieve any items that they would like to keep from their garment bags before June 5, 2014. After June 5, 2014, any items remaining in the bags will be donated or discarded.

III. Polos

- Still need to be returned from the students who took them to New Orleans so that they can be worn for the Memorial Day Parade.

XIV. Vice President of Volunteers (Karen Grudzinski):

Nothing to report.

XV. Vice President of Hospitality/Concert Band (Lori Grischow):

Nothing to report.

XVI. Vice President of Hospitality/Marching Band (Theresa Herstowski/Marty Wronkiewicz):

Nothing to report.

XVII. Miscellaneous, Unfinished Business, New Business (Carol Tedeschi)

✓ Executive Board Elections

Ballots were distributed for the executive board positions. The only executive board position yet to be filled is VP of Communication and Public Relations. Please send names of any interested persons to Carol.

XVIII. Announcements (Carol Tedeschi):

The next meeting is scheduled for June 9, 2014 - Room D180 - 7:00 p.m.

XIX. Adjournment (Carol Tedeschi):

The meeting was adjourned at 8:31 p.m.